

## AGENDA



## Recommendation for Council Action

## AUSTIN CITY COUNCIL

Regular Meeting: December 14, 2017

Item Number: 049

## Purchasing Office

Authorize an amendment to an existing contract with Cortez Consulting Services, LLC (M/WBE), to provide continued community engagement and outreach services, for an increase in the amount of \$225,000 for up to an additional three years, for a revised contract amount not to exceed \$450,365. (This contract was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this contract, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.).

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$71,000 is available in the Fiscal Year 2017-2018 Operating Budget of the Economic Development Department. Funding for the remaining contract term is contingent upon available funding in future budgets.
<b>Purchasing Language</b>	Contract Amendment.
<b>Prior Council Action</b>	August 4, 2016 - approved original contract, item #41.
<b>For More Information</b>	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> or to the buyer, Liz Lock, at 512-974-2034 or <a href="mailto:Liz.Lock@austintexas.gov">Liz.Lock@austintexas.gov</a> .
<b>Council Committee,</b>	

<b>Boards and Commission Action</b>	
<b>Client Department(s)</b>	Economic Development Department.

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### Additional Backup Information:

Cortez Consulting, LLC provides community engagement and outreach services for the Colony Park Master Plan. The services provided under this contract amendment will include continued comprehensive community outreach, facilitation of regularly occurring community advisory groups, performing public relation activities for the benefit of the project, supporting the Purchasing Office for the master developer solicitation process and assisting in mediation, facilitation, and coordination efforts with related projects impacting the implementation of the Colony Park Master Plan.

The existing contract funded community engagement services which facilitated public input into the development of a solicitation for a master developer for the Colony Park Sustainable Community Initiative project. To achieve the goal of obtaining robust community input, the community engagement efforts were compressed and thus, the entirety of the funds were expended prior to the contract term expiration date.

Cortez Consulting Services, LLC provides a unique set of preferred qualifications including experience working as a representative for the Colony Park Community. Due to the dynamic nature and complexity of this project, a longer term and additional funding are now necessary. Without this revised contract, the Colony Park Master Plan implementation and community outreach work will be negatively impacted and potentially not completed.

### Contract Detail

	<b>Contract</b>	<b>Contract</b>	<b>Contract</b>	<b>Revised</b>
	<b><u>Term</u></b>	<b><u>Amount</u></b>	<b><u>Amendment</u></b>	<b><u>Amount</u></b>
Initial Term	2	\$225,365	-	\$225,365
Proposed Amendment	3		\$225,000	\$225,000
<b>TOTAL</b>	<b>5</b>	<b>\$225,365</b>	<b>\$225,000</b>	<b>\$450,365</b>

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