



Airport Advisory Commission

REGULAR MEETING MINUTES

November 14, 2017

The Airport Advisory Commission convened in a regular meeting on November 14, 2017, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair	Nadia Barrera-Ramirez, Vice-Chair	Michael Watry, Secretary
Mike Rodriguez	Bradley Tegeler	Frank Maldonado
Billy Owens	Dominique Bobbio	Vicky Sepulveda
Jeremy Hendricks		

Board Members Absent:

John Walewski

Staff in Attendance:

Susana Carbajal, David Arthur, Shane Harbinson, Jessica BlueBird, Jennifer Williams, Carlton Thomas, Kane Carpenter, Francisco “Kiko” Garza, Clarence McKinney, Robert Mercado, Rohini Kumarage

Others Present:

Jolene Cochran, City of Austin
Department of Small & Minority
Business Resources
Eric Smith, Knot Anymore
David Lauterstein, Lauterstein-
Comway Massage School
Zack Smith, Bright Spot Painting
Victoria Pennock, Knot Anymore
Chelsea Runkle, Knot Anymore
Kendrick Williams, Knot Anymore
Amy Murray, Knot Anymore
Chandler Runkle, Knot Anymore

Ted Plesto, Knot Anymore
Rebecca Kahn, Knot Anymore
Anthony Alessi, HMS Host
Rick Garrett, DC Garrett Group
Danon Garrett, DC Garrett Group
Corey Evert, HMS Host
Marco Dibernardo, Vino Volo
Clayton Singleton, RS&H
Jeff S., JRSCAS
Terry Malhum, DNC
Grayson Cox, KSA
Eric Kitcherer

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:00 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES – October 10, 2017

Motion to approve. Motion made by Mike Rodriguez and seconded by Jeremy Hendricks. Motion passed 8-0-1-2 (With Commissions John Walewski and Bradley Tegeler absent at this vote, Commission Nadia Barrera-Ramirez abstained from voting on this item).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
(David Arthur, Assistant Director)

Bradley Tegeler arrived at 5:05 p.m.

- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
(Lyn Estabrook, Project Manager Supervisor)
- c) Airport Tenant Updates.
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
(Carlton Thomas, Airport Landside Operations Manager)

4. FOR RECOMMENDATION

- a) Approve the 2018 meeting dates of the Airport Advisory Commission.

Motion to approve. Motion made by Nadia Barrera-Ramirez and seconded by Mike Rodriguez. Motion passed 10-0-0-1 (With Commissioner John Walewski absent at this vote).

- b) Authorize negotiation and execution of a professional services agreement with AECOM Technical Services, Inc., (staff recommendation) for Request for Qualifications Solicitation No. CLMP231A to provide consulting services for the Austin-Bergstrom International Airport Terminal Centralized Baggage Handling System Design Criteria Manual in amount not to exceed \$700,000.

Motion to approve. Motion made by Mike Rodriguez and seconded by Jeremy Hendricks. Motion passed 10-0-0-1 (With Commissioner John Walewski absent at this vote).

Mike Rodriguez left 6:00 p.m.

- c) Authorize award, negotiation, and execution of a concession agreement with Fara Coffee, LLC and its joint venturers (Fara) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Motion to approve. Motion made by Bradley Tegeler and seconded by Dominique Bobbio. Motion passed 8-0-1-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote, Commission Vicky Sepulveda abstained from voting on this item).

- d) Authorize award, negotiation, and execution of a concession agreement with ABIA Duty Free, LLC and its joint venturers (ABIA Duty Free) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Motion to approve. Motion made by Michael Watry and seconded by Billy Owens. Motion passed 9-0-0-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote).

- e) Authorize award, negotiation, and execution of a concession agreement with Delaware North Companies Travel Hospitality Services, Inc. and its joint venturers (DNC), or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Motion to approve. Motion made by Jeremy Hendricks and seconded by Frank Maldonado. Motion passed 9-0-0-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote).

- f) Authorize award, negotiation, and execution of a concession agreement with Host International, Inc. and its joint venturers (Host) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Motion to approve. Motion made by Vicky Sepulveda and seconded by Bradley Tegeler. Motion passed 9-0-0-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote).

- g) Authorize award, negotiation, and execution of a concession agreement with InMotion Entertainment Group, LLC and its joint venturers (InMotion) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Motion to approve. Motion made by Jeremy Hendricks and seconded by Vicky Sepulveda. Motion passed 9-0-0-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote).

- h) Authorize award, negotiation, and execution of a concession agreement with Paradies Lagardere and its joint venturers (Paradies), or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport (Airport) for a term not to exceed ten years.

Motion to approve. Motion made by Frank Maldonado and seconded by Billy Owens. Motion passed 9-0-0-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote).

- i) Authorize award, negotiation, and execution of a concession agreement with Prevost Consulting Group, LLC and its joint venturers (Prevost) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Motion to approve. Motion made by Dominique Bobbio and seconded by Frank Maldonado. Motion passed 9-0-0-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote).

- j) Authorize award, negotiation, and execution of a concession agreement with Vino Volo Texas, LLC and its joint venturers (Vino Volo) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Motion to approve. Motion made by Jeremy Hendricks and seconded by Frank Maldonado. Motion passed 9-0-0-2 (With Commissioners John Walewski and Mike Rodriguez absent at this vote).

- k) Authorize award, negotiation, and execution of a concession agreement with XpressSpa Austin Airport, LLC and its joint venturers (XpressSpa) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

Citizen Speakers regarding agenda item 4k:

Eric Smith, Knot Anymore

David Lauterstein, Lauterstein – Conway Massage School

Chelsea Runkle, Knot Anymore

Rebecca Kahn, Knot Anymore

Motion to approve. Motion made by Frank Maldonado and seconded by Jeremy Hendricks. Motion passed 7-0-2-2 (With Commission Members John Walewski and Mike Rodriguez absent at this vote, Commission Members Michael Watry and Ernest Saulmon abstained from voting on this item). The Airport Advisory Commission recommends the negotiation and execution of a concession agreement with other qualified offeror Knot Anymore, LLC to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, operate, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Authorize negotiation and execution of a contract with GateKeeper Systems, Inc., to provide a ground transportation management system, for a term of three years in an amount not to exceed \$310,000. [Item went before City Council on October 19, 2017 and was approved.]

Authorize negotiation and execution of a contract with GateKeeper Systems, Inc., to provide a ground transportation management system, for a term of three years in an amount not to exceed \$310,000. **[Item went before City Council on October 19, 2017 and was approved.]**

Authorize negotiation and execution of a contract with GCR, Inc., to provide system upgrade and continued maintenance and support on the property and revenue management software system for a term of five years in an amount not to exceed \$468,543. **[Item went before City Council on November 9, 2017 and was approved.]**

Authorize negotiation and execution of an amendment to the professional services agreement with Terracon Consultants, Inc., for additional engineering services for the Construction Materials Testing for ABIA Terminal and Apron Expansion in the amount of \$2,400,000, for a total contract amount not to exceed \$3,458,000. **[Item went before City Council on November 9, 2017 and was approved.]**

Authorize the use of the construction manager-at-risk method of contracting in accordance with the Texas Government Code Chapter 2269, for the construction of the Information Technology Building at the Austin-Bergstrom International Airport. **[Item went before City Council on November 9, 2017 and was approved.]**

Authorize the use of the competitive sealed proposal procurement method for solicitation of the new construction of the Consolidated Maintenance Facility for the Aviation Department located at Austin-Bergstrom International Airport. **[Item went before City Council on November 9, 2017 and was approved.]**

7. FUTURE AGENDA ITEMS

Date of next meeting: December 12, 2017

ADJOURNMENT.

Meeting was adjourned at 7:24 p.m.

APPROVED