



MEMORANDUM

TO: Stephen Oliver, Chair
 Planning Commission Members

FROM: Maureen Meredith, Senior Planner
 Planning and Zoning Department

DATE: January 17, 2018

RE: **NPA-2017-0016.03 – 3232 & 3306 E. Cesar Chavez Street**
 Request for Postponement by Staff

Staff requests a postponement of the above-referenced plan amendment case from the January 23, 2018 Planning Commission hearing to the **February 27, 2018** hearing date.

The plan amendment case was scheduled for the January 23, 2018 Planning Commission hearing so that it does not expire.

Maureen