TIER BASICS

Tier	Description	Application Deadline (Submit)		Application Decision Due	Required plans
1	no alcohol, is stationary, impacts one block sidewalk or city ROW (no street), only needs a permit to close the ROW;	3 business days		At least one full business before the start of the event.	Waste management ADA plans (applicable if on City property) Public safety
	no alcohol, is moving and consists exclusively of people in a police-escorted bubble;				
	no alcohol, is an assembly a city facility, lasts less than five hours	Not SFS: 5 days (B) – NO food/bev. or occupancy increase 10 days (C) – food/bev BUT no occupancy increase 21 days (C) – occupancy increase	SFS: 30 days (C)		
	no alcohol, is exclusively on private property and lasts less than five hours				
2	is an assembly at a city facility, attendance 2,499 or less;	30 calendar days		At least one full business day before the start of the event.	Waste management Waste reduction and diversion ADA plans (if on City property) Public safety
	is an assembly, lasts no more than four days, held primarily on private property, attendance 2,499 or less;				
	is stationary, impacts no more than two blocks				
3	Does not meet descriptions found in other tiers.	120 calendar days		Preliminary recommendation within 10 business days of receiving a complete application Final action no later than 30 days before of the special event	Waste management Waste reduction and diversion ADA plans (if on City property) Public safety
4	is an assembly at least two city facilities and includes use of city streets, sidewalks, or city right-of-way;	180 calendar days		Preliminary recommendation within 10 business days of receiving a complete application Final action no later than 30 days before of the special event	Waste management Waste reduction/ diversion Emission reduction Bicycle parking/encouraging alternative transportation ADA plans (if on City property) Public safety
	has an estimated need, based on the permit application, for $100,000 or more in city services, staff time, and equipment.				