



**Impact Fee Advisory Committee
July 25, 2017
6:00 PM
Town Lake Center, Room 100
721 Barton Springs Road
Austin, Texas**

For more information go to: www.austintexas.gov/ifac

MEETING MINUTES - DRAFT

Kris Bailey
Dick Kallerman
Susan Turrieta

Lottie Dailey
Lance Parish

Roman Grijalva
Bobak Tehrani

A. CALL TO ORDER – July 25, 2017, 6:00 p.m.

IFAC Chair Bailey called the meeting to order at 6:05 pm.

Committee Members in Attendance: Kris Bailey; Roman Grijalva; Dick Kallerman; Lance Parish; Bobak Tehrani; Susan Turrieta

City of Austin Staff in Attendance: Kristi Fenton, Brian Long, Joe Smith, Martin Tower (Austin Water); Annick Beaudet, Liane Miller (Austin Transportation Department)

B. CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

None

C. APPROVAL OF MINUTES

1. Approval of minutes from the February 28, 2017 Impact Fee Advisory Committee meeting. *Committee Member (CM) Grijalva moved to approve, CM Kallerman seconded and the minutes were approved 6-0-1 with CM Dailey absent.*

D. OLD BUSINESS

1. Staff briefing on water/wastewater impact fee calculation update.

Martin Tower (AW) reviewed the process and project schedule for the water and wastewater impact fee update. Joe Smith (AW) described the process for developing Land Use Assumptions for the update, including the 2025 population and employment projections. Mr. Smith reported that the projections were coordinated with the City Demographer. Mr. Smith also explained the service unit estimates and how improvements in water conservation are informing those estimates. Staff reported that the capital improvement plan is in development and will identify past and future projects with capacity for new users. The maximum allowable fee is projected to be calculated in approximately October 2017. Mr. Tower reviewed the historical differences between maximum allowable, assessed and collected fees. Staff asked for suggestions on the public involvement plan and received several suggestions of organizations to engage with from committee members. AW is still planning for September 2018 to present the fee to Council with AW's budget.

2. Staff presentation and request for Committee recommendation of service areas and land use assumptions for street impact fees.

Presentation by ATD consultant, Kimley Horn & Associates on Street Impact Fees. Jeff Whitacre (Kimley-Horn) reviewed the role of the advisory committee and topics from the previous committee meeting. Mr. Whitacre also presented the updated Service Area map and reviewed the changes from the previous version, including the use of the Colorado River as a boundary. He also reviewed the process for developing the Land Use Assumptions, including coordination with AW, and the results. Staff requested a recommendation from the committee for the Service Area boundaries and Land Use Assumptions. CM Turrieta moved to approve the recommendation, CM Tehrany seconded the motion, which passed 6-0-1 with CM Dailey absent.

3. Discussion and possible action on future Impact Fee Advisory Committee meeting dates for 2017.

The committee identified November 14, 2017 as the date for the next meeting, with subsequent meeting dates to be discussed at future meetings.

E. NEW BUSINESS

1. Staff briefing on roadway capacity plan for street impact fees under development in accordance with Chapter 395 of the Local Government Code.

Jeff Whitacre (Kimley-Horn) reviewed the process to develop the capital improvements plan, or the Roadway Capacity Plan, for the Street Impact Fee study. Mr. Whitacre discussed how intersection and street segment capacity projects are being identified. He indicated the Roadway Capacity Plan would be presented in detail at a future advisory committee meeting.

F. FUTURE AGENDA ITEMS

1. Follow-up discussion on the water/wastewater Semi-Annual Impact Fee Report for April 1, 2016 through September 30, 2016 related to waiver clarification.

Chair Bailey identified an item related to ensuring oversight of the Roadway Capacity Plan and the Austin Transportation Department. CM Tehrany seconded the item via email. Staff indicated the item will be included on the agenda for the November 14, 2017 meeting.

G. ADJOURN

The meeting was adjourned at 7:41 pm.