



**CONTRACTS AND CONCESSIONS COMMITTEE  
of the PARKS AND RECREATION BOARD**  
Tuesday, November 14, 2017 - 12:00 p.m.  
**George Washington Carver Museum and Cultural Center**  
1165 Angelina Street  
Austin, Texas

## **MINUTES**

### **A. CALL TO ORDER**

Chair Casias called the meeting to order at 12:09 p.m.

#### Board Members in Attendance:

Michael Casias—Chair; Richard DePalma; Romteen Farasat, Dawn Lewis; Francoise Luca; Jane Rivera—ex officio

### **B. APPROVAL OF MINUTES**

#### **1. Approve the minutes of the regular meeting of the Contracts and Concessions Committee of October 10, 2017.**

Committee Member DePalma made a correction to the attendance of the October meeting—Francoise Luca and Romteen Farasat were absent. Committee Member Lewis made a motion to approve the minutes of Contracts and Concessions Committee regular meeting of October 10, 2017 with corrections. Committee Member Farasat seconded the motion. The motion carried on a vote of 3-0 with Committee Chair Casias and Committee Member Luca off dais.

### **C. CITIZEN COMMUNICATION**

None.

### **D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS**

#### **2. Make a recommendation to the Parks and Recreation Board to accept the Annual Concession Report that provides an overview of the performance and other issues regarding the concessions located within Town Lake Park**

Parks and Recreation Department Contract Compliance staff made a presentation to the Committee and answered committee members' questions. Committee members asked for information to be added to the report and suggested staff pursue a broad level of park appropriate concessions.

Chair Casias arrived at 12:16.

Committee Member Luca arrived at 12:19 p.m.

Committee Member De Palma made a motion to move the report to the full Board with the following recommendations:

- List the schedule for Zilker Café completion and concession RFP
- Add a page describing temporary concessions currently taking place on the Town Lake
- Revenue by location part should include revenue received by the city in relation to the location in a bar graph
- Look for additional concessions at additional locations to include but not limited to the expansion of Zilker Zephyr

Committee Member Farasat seconded the motion. The motion passed on a vote of 5-0. Item is to be added to the non-consent items of the Parks and Recreation Board meeting agenda.

### **3. Approve 2018 Meeting Schedule**

Vera Labriola, Business Process Specialist, Parks and Recreation Department, introduced the proposed 2018 meeting schedule. Committee Members requested that the March 2018 Committee meeting be canceled due to conflict with the SXSW festival.

Committee Member DePalma made a motion to adopt 2018 meeting schedule with the requested change. Committee Member Luca seconded the motion. The motion passed on a vote of 5-0.

## **E. NEW BUSINESS: DISCUSSION ITEMS**

### **4. Briefing regarding the concession area within the proposed joint use facility in the Nash Hernandez Building at 1621 Nash Hernandez Rd. (Building is to be used by the Austin Police Department and Parks and Recreation Department's Park Rangers)**

Ricardo Soliz, Planning Division Manager, Amanda Ross, Division Manager, Parks and Recreation Department, and Paul Mendoza, Project Manager, Public Works Department, described the plans for the proposed concession area in the Nash Hernandez location. Staff answered Committee members' questions.

## **F. CONTRACT REPORT**

The item was tabled.

## **G. FUTURE ITEMS**

None.

## **H. ADJOURNMENT**

Committee Chair Casias adjourned the meeting at 1:15 p.m.