



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Greg Guernsey, Director  
Planning and Zoning Department

**DATE:** January 26, 2018

**SUBJECT:** C14-2016-0136 (Broadmoor) – District Area 7 - Postponement Request

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The Planning and Zoning Department would like to request a postponement of the above mentioned case to March 8, 2018. The staff is asking for this postponement because a Transportation Impact Analysis (TIA) is required and the staff needs additional time to complete the Transportation review for this case.

If you need additional information, please contact Jerry Rusthoven, Assistant Director of the Planning and Zoning Department, at 512-974-3207.

**Greg Guernsey, Director**  
**Planning and Zoning Department**

xc: Joe Pantalion, Acting Assistant City Manager  
Elaine Hart, Acting City Manager