



**SMALL AREA PLANNING JOINT COMMITTEE
MEETING MINUTES
Wednesday, October 4th, 2017
6:30 P.M.
ONE TEXAS CENTER (OTC), ROOM 325
505 BARTON SPRINGS ROAD
AUSTIN, TEXAS**

The Small Area Planning Joint Committee convened in a regular meeting on October 4, 2017 @ 505 Barton Springs Road, Room 325, ⁱⁿ Austin, Texas.

Chair James Shieh called the Board Meeting to order at 6:37 PM.

Board Members in Attendance:

James Shieh, Chair	(Planning Commission)
David King, Vice-Chair	(Zoning and Platting Commission)
Greg Anderson	(Planning Commission) - absent
Stephan Oliver	(Planning Commission) - absent
Trinity White	(Planning Commission)
Jim Duncan	(Zoning and Platting Commission)
Jolene Kiolbassa	(Zoning and Platting Commission)

1. CITIZEN COMMUNICATION: GENERAL

None

2. APPROVAL OF MINUTES

a. Approval of minutes from the September 13th, 2017 Small Area Planning Joint Committee meeting.

Commissioner Duncan moved approval of the September 13, 2017 regular meeting minutes, with a second by Commissioner White, on a vote of 5-0. Commissioners Anderson and Oliver were absent.

3. OLD BUSINESS

- a. **Discussion of Complete Communities — The Small Area Planning Joint Committee will discuss the *Imagine Austin Comprehensive Plan* concept of complete communities and the plan’s Vision’s principles. (Discussion and/or Possible Action)**

Commissioner King moved to request data on City infrastructure for wastewater, water, electric, gas and internet access, seconded by Commissioner Kiolbassa, on a vote of 5-0. Commissioners Anderson and Oliver were absent.

- b. **Five-Year *Imagine Austin* Update data — Review and discussion of how the five-year *Imagine Austin* indicators may be used to inform discussions for small area plans and other types of cases that may go before either of the land use commissions. (Discussion and/or Possible Action)**

No discussion.

- c. **Ex Officio Members for the Small Area Planning Joint Committee — The Committee review a memo to be sent to the City Council’s Audit and Finance Committee requesting that the SAPJC’s bylaws be amended to allow ex officio members who have expertise and knowledge of development issues in the area covered by the Waterfront Overlay Combining District. (Discussion and/or Possible Action)**

Discussion only, no action.

4. NEW BUSINESS

- a. **Long Range Planning Resources — The Committee will review and discuss the Planning and Zoning Department’s resources available for long-range and small area planning.**

Mark Walters presented.

Commissioner White moved to have James Shieh draft a letter for board review, explaining the board’s position regarding small area planning in relation to CodeNext, with a second by Commissioner Duncan, on a vote of 5-0. Commissioners Anderson and Oliver were absent.

5. PUBLIC HEARINGS

None

6. STAFF BRIEFINGS

None

7. FUTURE AGENDA ITEMS

- Draft letter regarding small area plans in relation to CodeNext
- Meeting schedule for next year

Commissioner Shieh adjourned the meeting at 8:15, without objection.