



Airport Advisory Commission

REGULAR MEETING MINUTES

January 9, 2018

The Airport Advisory Commission convened in a regular meeting on January 9, 2018, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair	Michael Watry, Secretary	Mike Rodriguez
Frank Maldonado	Vicky Sepulveda	Jeremy Hendricks
John Walewski		

Board Members Absent:

Nadia Barrera-Ramirez, Vice-Chair	Dominique Bobbio	Bradley Tegeler
Billy Owens		

Staff in Attendance:

Shane Harbinson, David Arthur, Jessica BlueBird, Carlton Thomas, Francisco “Kiko” Garza, Jiran McConnell, Jim Halbhook, Kane Carpenter

Others Present:

Aiden Cohen, City of Austin – Capital Contracting Office
Grayson Cox, KSA

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:00 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES – December 12, 2017

Motion to approve with minor corrections to meeting dates; January 8 changed to January 9, and the date of next meeting was changed from January 8, 2017 to January 9, 2018. Motion made by Jeremy Hendricks and seconded by Frank Maldonado. Motion passed 5-0-1-5 (With Commissioners Bradley Tegeler, Dominique Bobbio, Vicky Sepulveda, Nadia Barrera-Ramirez, and Billy Owens absent at this vote, and Mike Rodriguez abstaining from this vote).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
(David Arthur, Assistant Director)

Vicky Sepulveda arrived at 5:38 p.m.

- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
(Shane Harbinson, Assistant Director)
- c) Airport Tenant Updates.
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
(Carlton Thomas, Airport Landside Operations Manager)

4. FOR RECOMMENDATION

- a) Authorize the use of the competitive sealed proposal procurement method for solicitation of construction improvements to the New Airport Garage Solar Array Project. (Note: DBE goals will be established prior to issuance of this solicitation due to project being supported by federal funds.)

Motion to approve. Motion made by Jeremy Hendricks and seconded by Frank Maldonado. Motion passed 7-0-0-4 (With Commissioners Bradley Tegeler, Dominique Bobbio, Vicky Sepulveda, Nadia Barrera- Ramirez, and Billy Owens absent at this vote).

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize Authorize negotiation and execution of a professional services agreement with AECOM Technical Services, Inc., (staff recommendation) for Request for Qualifications Solicitation No. CLMP231A to provide consulting services for the Austin-Bergstrom International Airport Terminal Centralized Baggage Handling System Design Criteria Manual in amount not to exceed \$700,000. **[Item went before City Council on December 14, 2017 and passed.]**

Authorize award, negotiation, and execution of a concession agreement with Host International, Inc. and its joint venturers (Host) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a

term not to exceed ten years. **[Item went before City Council on December 14, 2017 and passed.]**

Authorize award, negotiation, and execution of a concession agreement with XpressSpa Austin Airport, LLC and its joint venturers (XpressSpa) or one of the other qualified offerors to the Request for Proposals for Terminal Concessions (RFP-8100-ABIA-004), to lease, design, construct, and maintain a food, beverage, and retail concession at Austin-Bergstrom International Airport for a term not to exceed ten years. **[Item went before City Council on December 14, 2017 and passed.]**

7. FUTURE AGENDA ITEMS

Date of next meeting: February 13, 2018

ADJOURNMENT.

Meeting adjourned at 6:00 p.m.

APPROVED