




MEMORANDUM

TO: Mayor and Council

FROM: Kimberly McNeeley, CPRP, Acting Director
Austin Parks and Recreation Department 

DATE: February 14, 2018

SUBJECT: Clarification Memo for Item #21 – Capital Area Metropolitan Planning Organization Grant

The February 15th City Council agenda includes an item for the Mayor and Council's consideration for the acceptance of \$49,368 in grant funds from the Capital Area Metropolitan Planning Organization; and amend the Fiscal Year 2017-2018 Parks and Recreation Department Operating Budget Special Revenue Fund (Ordinance No. 20170913-001) to appropriate \$49,368 to provide funding for the Enhanced Mobility of Seniors and Individuals with Disabilities Project.

In the Additional Backup Information section, it states the following, "The grant budget includes the purchase of new vans to replace existing vehicles, which no longer meet the needs of the fleet."

PARD would like to clarify to Mayor and Council that this section should instead state "The grant budget includes funds for staff."

The revised paragraph should read:

"The proposed grant will provide partial funding for the PARD Senior Transportation Unit. This agreement will cover the service period from October 1, 2017 through September 30, 2019. The grant budget includes funds for staff. The required 50% matching funds will be met by providing department budgeted fuel, vehicle maintenance, and staff salaries."

To reiterate the intent of this budget amendment, this action will provide supplemental grant funding for staff so that PARD may expand services for the Senior Transportation Program, which meets the requirements of the Federal transit Administration's Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Project.

cc: Spencer Cronk, City Manager
Jannette Goodall, City Clerk
Anne Morgan, City Attorney