



**MEMORANDUM**

TO: Planning Commission Members

FROM: Sherri Sirwaitis  
Planning and Zoning Department

DATE: February 20, 2018

RE: C14-2016-0136 (Broadmoor) Postponement Request

The staff would like to request a postponement to March 13, 2018 for the above mentioned case. The staff is asking for this postponement because a Transportation Impact Analysis (TIA) is required and the staff needs additional time to complete the Transportation review and to make a recommendation for this case.

The postponement request was made in a timely manner and meets the Planning Commission's policy.