



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, July 15, 2014**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, July 15, 2014
One Texas Center, 505 Barton Springs Road, Public Works Director's Conference Room, 13th Floor.**

Current Members

☐ P ☐ Martin A. Prisant – Chair
☐ P ☐ Suzanne Litz
☐ P ☐ Jason Cato
☐ A ☐ Howard Lazarus – Ex-Officio Member

☐ P ☐ Calvin Williams – Vice Chair
☐ A ☐ Robert Drake
☐ A ☐ Carson Fisk
☐ P ☐ Thomas Dodd

City Staff in Attendance:

Edward Campos, Division Manager Contract Management Department
Keri Juarez, Assistant Director – Public Works Department
Rolando Fernandez, Assistant Director – Contract Management Department
Rosie Truelove, Director - Contract Management Department
Cynthia Gonzales, Division Manager - Contract Management Department
Patricia Wadsack, Division Manager– Public Works
Barbara Kure, Division Manager - Contract Management Department
Mark Yankosky, CIP Inspector – Public Works Department
Jennifer Pierce, Administrative Specialist, Staff Liaison – Public Works Department

Chair Prisant called the meeting to order at 10:03 a.m.

1. CITIZEN COMMUNICATION: GENERAL –

Deena Estrada, Boards and Commissions Coordinator, attended the meeting to remind the committee to participate in Boards and Commissions Transition Report Survey. Deena was also available to answer any questions from the committee in regards to the survey and she also spoke to the board concerning the term expirations. Staff Liaison, Jennifer Pierce submitted the commitment to serve memos to Deena on behalf of the committee.

2. APPROVAL OF MINUTES

Minutes from the meeting of 5/20/2014 were approved on a 5-0 vote.

3. DIRECTOR'S REPORT

Howard Lazarus, Director was not in attendance; therefore the Committee will receive the Director's report in September.

4. NEW BUSINESS

- a. CMD Procurement Methods CMD Procurement Methods – CMD (10) *work plan item 3E* – Edward Campos, Contract Relations Division Manager, Contract Management Division, gave a presentation to the committee that outlined an overview of the Procurement Process. As a follow-up the committee requested a spreadsheet that shows an overview of the criteria used to select contractors over the last five to ten years.
- b. Wage Compliance Update – CMD (5) Cynthia Gonzales, Division Manager - Contract Management Department gave an update to the committee regarding an overview of the wage compliance audits that have been conducted this year. She reviewed the construction project audit findings and answered questions.
- c. OSHA 10 Update – PWD (10) Patrisha Wadsack, Division Manager, Public Works, gave an update to the committee on OSHA 10. The committee requested to have a follow-up presentation twice a year with findings of any violations. Committee would like this to begin in December 2014.

- d. Update Work Plan (10) - CAC Committee members discussed the current 2014 workplan and requested to make an addition to the workplan to be presented in December 2014. They would like to see another review of OSHA 10 safety in the workplace. The committee would like the presentation to include three projects within 5 to 7 million dollars that have a 40% to 70% review.

2. OLD BUSINESS

None

3. FUTURE AGENDA ITEMS

- a. Surety Presentation – Chair Prisant (August 2014)
- b. Contractor’s Evaluation Program Update – CMD (August 2014)
- c. Rest Break Ordinance Updates - Code (August 2014)

4. NEXT MEETING (August 19, 2014)

5. ADJOURNMENT

Meeting was motioned to adjourn at 11:33 a.m. by Chair Prisant.