



**BOND ELECTION ADVISORY TASK FORCE  
MINUTES**

**REGULAR MEETING  
DECEMBER 15, 2016**

**The Bond Election Advisory Task Force convened in a regular meeting on December 15, 2016 in Austin, Texas.**

**Staff called the meeting to order at 6:05 PM**

**Board Members in Attendance:**

Sharon Blythe  
Bruce Evans  
Richard Fonte  
Sumit DasGupta  
Ashely Gordon  
Estrella de Leon  
John McNabb

Tom Nuckols  
Herbert “Ken” Rigsbee  
Santiago Rodriguez  
Jeff Smith  
Rachel Stone  
Dorsey Twidwell

**Staff in Attendance:**

Greg Canally, Interim Chief Financial Officer  
Carla Steffen, Bond Development Coordinator  
Leela Fireside, Senior Attorney

John Steiner, Senior Attorney  
Katy Zamesnik, Financial Services  
Stevie Greathouse, Planning and Zoning

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION**

None

**2. WELCOME AND INTRODUCTIONS OF TASK FORCE MEMBERS AND STAFF**

All members of the Task Force introduced themselves, mentioning their respective districts and their professional backgrounds. Staff provided their backgrounds and roles in the upcoming bond development. Greg Canally, Interim Chief Financial Officer, gave the Task Force members an overview of their role in the bond development process and what to expect out of the next few months.

**3. NEW BUSINESS – BRIEFINGS**

**A. ETHICS AND CONFLICTS OF INTEREST RULES**

John Steiner of the City Law Department presented on ethics and conflicts of interest for the Task Force members. He answered questions from the Task Force.

**B. OPEN MEETINGS ACT AND LEGAL CONSIDERATIONS REGARDING USE OF  
CITY RESOURCES**

Leela Fireside of the City Law Department presented on the Texas Open Meetings Act and the use of City resources in one's capacity as a Task Force member. She then answered questions from the Task Force.

**C. STAFF BRIEFING ON BOND DEVELOPMENT PROCESS**

Carla Steffen, Katy Zamesnik, and Stevie Greathouse presented an overview of the bond development process, including a high level overview of current bond programs, a draft timeline for a bond program, and a series of next steps. They then answered questions from the Task Force members.

**4. ADJOURN**

**Staff adjourned the meeting at 7:41 PM without objection.**

**The minutes from December 15, 2016 were approved on Sumit DasGupta's motion, Bruce Evans' second, on an 11-0 vote.**