



## Austin-Travis County Food Policy Board



## MEETING MINUTES Monday, January 8, 2018

The Austin Travis County Food Policy Board (ATCFPB) convened on Monday, January 8, 2018 at the Street Jones Building, 1000 East 11<sup>th</sup> St., 4<sup>th</sup> Floor, Room 400A, Austin, TX 78702 at 6 p.m.

### CALL TO ORDER

Board Chair Kathy Green called the meeting to order at 6:27 p.m.

### Board Members in Attendance:

Andrea Abel, Felipe Camacho, Jake Carter, Kathy Green (Chair), Jessica Gaffney, Michael Hanan, Adrienne Haschke, Karen Magid

### Absent Board Members:

Dustin Fedako, Alexandra Evans (Vice Chair), Sharon Mays

### Staff in Attendance:

Edwin Marty, Amanda Rohlich

### 1) CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda. – None

### 2) STAFF BRIEFINGS

Elliot Smith, Travis County, Economic Development and Strategic Investments (see back-up materials for presentation)

Jake Carter approached dais at 6:30 pm.

### 3) APPROVAL OF MINUTES FROM DECEMBER MEETING

Board Member Adrienne Haschke motioned to approve the meeting minutes from December 11, 2017 with Board Member Karen Magid seconding the motion to approve, pending minor edits. All are in favor of approving with none opposing.

### 4) OLD BUSINESS

#### a) Board Infrastructure & Protocol

- (1) Review Board Members' meetings with City and Council Officials - none
- (2) Review December Strategic Planning meeting

#### b) Board Recommendations Follow-up

- (1) Discussion of Earned Sick Days Policy recommendation

### 5) NEW BUSINESS

#### a) Debrief of the Joint Sustainability Board meeting – Adrienne Haschke provided updates.

- (1) Discuss Food and Climate White Paper – Office of Sustainability reviewed and providing updates to group on January 12.

#### b) Working Group Briefings and Recommendations

- (1) Codes and Ordinances – no updates

- (2) Farmland Preservation and Access – no updates
- (3) Food and Climate— See updates above
- (4) Healthy Food Security and Access – no updates; next meeting January 25.
- (5) Food Recovery – no updates; next meeting January 18.

**6) REVIEW OF BOARD MEMBER ASSIGNMENTS**

- a) All – update CM profiles with information from recent meetings
- b) Edwin Marty to send Sick Leave Policy updates to Board Members
- c) Edwin Marty to work with Travis County staff to work towards filling board vacancies
- d) All Chairs of Working Groups – Review and provide edits to working group goal statement
- e) All Chairs of Working Groups - Utilize next meeting to create budget and policy goals (use Hildreth’s document in the Admin folder)
- f) Jessica Gaffney to send action planning document
- g) Edwin Marty to print out Roles and Responsibilities document for Board Members to sign at February meeting
- h) Andrea Abel to draft resolution language for acknowledging contributions to the sustainable food system of Austin from Marla Camp
- i) Amanda Rohlich to remind board members of 2018 schedule and locations

**7) FUTURE AGENDA ITEMS**

- a) Andrea Abel made a motion to draft a resolution acknowledging Marla Camp’s contribution to the creation of the Food Policy Board with Jake Carter seconded the motion. All are in favor of approving with none opposing.
- b) Central Health – 2017 Demographic Report, Health Equity Policy Council
- c) Equitable Food Initiative
- d) Dr. Philip Huang – Chronic Disease Rates and Information
- e) Capital Metro Planning Efforts
- f) APH Bond – neighborhood centers

**8) ADJOURNMENT**

Chair Kathy Green adjourned the meeting at 7:01 p.m. without objection.