



**SMALL AREA PLANNING JOINT COMMITTEE
MEETING MINUTES
February 21, 2018
6:30 P.M.
ONE TEXAS CENTER (OTC), ROOM 325
505 BARTON SPRINGS ROAD
AUSTIN, TEXAS**

The Small Area Planning Joint Committee convened in a regular meeting on January 10, 2018 @ 505 Barton Springs Road, Room 325, in Austin, Texas.

Chair James Shieh called the Board Meeting to order at 6:35 PM.

Board Members in Attendance:

James Shieh, Chair	(Planning Commission)
David King, Vice-Chair	(Zoning and Platting Commission)
Greg Anderson	(Planning Commission)
Stephen Oliver	(Planning Commission)
Trinity White	(Planning Commission)
Jim Duncan	(Zoning and Platting Commission)
Jolene Kiolbassa	(Zoning and Platting Commission)

Staff Present:

Matt Dugan - PAZ
Jeff Engstrom - PAZ
Stevie Greathouse - PAZ
Alan Holt - PAZ
Andrew Moore - PAZ
Mark Walters – PAZ

1. CITIZEN COMMUNICATION: GENERAL

None

2. APPROVAL OF MINUTES

- a. Approval of minutes from the January 10, 2018 Small Area Planning Joint Committee meeting.

Commissioner King moved approval of the October 4th, 2017 regular meeting minutes, with a second by Commissioner Oliver, on a vote of 7-0.

3. OLD BUSINESS

- a. **Discussion of Complete Communities — The Small Area Planning Joint Committee will discuss the *Imagine Austin Comprehensive Plan* concept of complete communities and the plan's Vision's principles. (Discussion and/or Possible Action)**

No discussion

- b. **Five-Year *Imagine Austin* Update data — Review and discussion of how the five-year *Imagine Austin* indicators may be used to inform discussions for small area plans and other types of cases that may go before either of the land use commissions. (Discussion and/or Possible Action)**

No discussion.

4. NEW BUSINESS

- a. **Future Small Area Plans, Planning Processes and their Relationship to the New Land Development Code and Zoning Map — The Committee will discuss future small area planning efforts and their relationship to the new land development code and zoning map. (Discussion and/or Possible Action)**

Presentation by Ms. Stevie Greathouse. Discussion, but no action. Ms. Greathouse asked the Committee to consider the following questions regarding small area plans for their next meeting:

- What spectrum of planning services should we provide?
- What criteria should be used to select planning areas in the future?
- How will we address our legacy of existing plans?
- What would help you review cases?
- Who don't you see at public hearings?
- How might we engage those groups who have traditionally not participated in the planning process?

- b. **425 W. Riverside Planned Unit Development (C814-2017-0001) — The Committee will review the proposed Planned Unit Development for 425 W. Riverside Drive, case # C814-2017-0001 . (Discussion and/or Possible Action)**

Andrew Moore presented the staff position to the Committee and Richard Suttle, attorney for the developer, represented his clients position. Cory Walton represented the position of the Bouldin Creek Neighborhood Association.

Commissioner White moved, with friendly amendments from Commissioner Anderson, to recommend the PUD to the Planning Commission with the following recommendations:

- That a Tax Increment Financing District (TIF) and/or a Public Improvement District (PID) be created for the District as soon as possible

- Any funds collected for affordable housing be dedicated to projects within the district
- That public have access to the proposed green roof
- That the applicant work with the Austin Transportation Department on traffic demand solutions and parking requirements for the project
- The applicant work with City of Austin to get increased funds for nearby parks, with a second by Commissioner Anderson, with a vote 5-1 (Kiolbasa voting no and Oliver out of the room).

c. 2018 Small Area Planning Joint Committee Meeting Schedule — The Committee will review and discuss their proposed 2018 meeting schedule. (Discussion and/or Possible Action)

Discussion but no action on the meeting schedule was taken. Motion was made by Commissioner White to schedule the next Committee meeting to from 11:30 AM to 1:30 PM on either the 1st or 3rd Wednesday of February depending on meeting space availability. The motion was seconded by Commissioner Anderson with a vote 5-0 (Oliver and Kiolbassa out of the room).

5. PUBLIC HEARINGS

None

6. STAFF BRIEFINGS

a. North Shoal Creek Neighborhood Plan — Staff will brief the Committee on the draft North Shoal Creek Neighborhood Plan (Discussion and/or Possible Action)

Jeff Engstrom presented the draft North Shoal Creek Neighborhood Plan to the Committee. Kevin Wier was present from the North Shoal Creek Neighborhood Association and spoke to the Committee.

Commissioner Duncan made a motion to recommend the plan to the full Planning Commission and was seconded by Commissioner King with a vote of 4-1 (Anderson voting no and Oliver and Kiolbassa out of the room).

7. FUTURE AGENDA ITEMS

Commissioner Shieh adjourned the meeting at 10:13, without objection.