

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: March 22, 2018

Item Number: **027**

Purchasing Office

Authorize award and execution of a multi-term contract with Ace Fire Equipment Company, to provide fire alarm and fire suppression systems maintenance, inspection, testing, and repair services for the Austin Convention Center Department, for up to five years for a total contract amount not to exceed \$1,250,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities identified; therefore, no subcontracting goals were established).

Lead Department	Purchasing Office.
Fiscal Note	Funding in the amount of \$145,833 is available in the Fiscal Year 2017-2018 Operating Budget of the Austin Convention Center Department. Funding for the remaining contract term is contingent upon available funding in future budgets.
Purchasing Language	The Purchasing Office issued an Invitation for Bids (IFB) 8200 MMO0124 for these services. The solicitation issued on November 20, 2017 and it closed on December 21, 2017. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City’s Financial Services website, Austin Finance Online. Link: Solicitation Documents <https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=121969> .
For More Information	Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov > NOTE: Respondents to this solicitation, and their representatives,

	shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Marian Moore, at 512-974-2062 or Marian.Moore@austintexas.gov or Sandy Wirtanen, at 512-974-7711 or Sandy.Wirtanen@austintexas.gov .
Client Department(s)	Austin Convention Center Department.

Additional Backup Information:

The contract is for inspection, testing, maintenance, and repair of the fire alarm and fire suppression systems located at the Austin Convention Center, Palmer Events Center, and three associated parking garages. The contract will provide maintenance services for scheduled monthly, quarterly, semi-annual, and annual inspections as well as maintenance and repairs on an as-needed basis. Services provided under this contract will comply with all applicable City and National Fire Protection Association guidelines as they relate to maintenance, repair, and inspections of life safety systems.

The contract will replace the current contract, which expires April 21, 2018. The requested authorization amount is based on bid prices for monthly services as well as estimated expenditures for additional fire alarm and fire suppression system parts and services. The recommended contractor is the current provider for these services.

A contract is needed to ensure that fire alarm and fire suppression systems at Austin Convention Center Department facilities are fully operational at all times. If the City is unable to secure a contract, the department will be forced to procure these services on an as-needed basis, which may result in higher prices and operational costs.

Contract Detail:

Contract Term	Length	Contract of Term Authorization
Initial Term	3 yrs.	\$ 750,000
Optional Extension 1	1 yr.	\$ 250,000
Optional Extension 2	1 yr.	\$ 250,000
TOTAL	5 yrs.	\$1,250,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.