

**AGENDA**



**Recommendation for Council Action**

**AUSTIN CITY COUNCIL**

**Regular Meeting: March 22, 2018**

**Item Number: 030**

**Purchasing Office**

Authorize award and execution of a multi-term contract with DFW Communications Inc., to provide radio and equipment installation and repair support services, for a term up to five years in an amount not to exceed \$2,750,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$275,000 is available in the Fiscal Year 2017-2018 Operating Budget of the Communication and Technology Management, Wireless Communications Services Division. Funding for the remaining contract term is contingent upon available funding in future budgets.
<b>Purchasing Language</b>	The Purchasing Office issued an Invitation for Bids (IFB) 6400 GAZ0058 for these services. The solicitation issued on December 11, 2017 and it closed on January 4, 2018. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City’s Financial Services website, Austin Finance Online. Link: <u>Solicitation Documents</u> < <a href="https://www.ci.austin.tx.us/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=122748">https://www.ci.austin.tx.us/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=122748</a> >.
<b>For More Information</b>	Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> < <a href="mailto:AgendaOffice@austintexas.gov">mailto:AgendaOffice@austintexas.gov</a> > NOTE: Respondents to this solicitation, and their representatives,

	shall continue to direct inquiries to the solicitation's Authorized Contact Person: Gil Zilkha, at 512-974-2696 or <a href="mailto:Gil.Zilkha@austintexas.gov">Gil.Zilkha@austintexas.gov</a> <mailto:Gil.Zilkha@austintexas.gov>.
<b>Client Department(s)</b>	Communication and Technology Management, Wireless Communications Services Division.

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**Additional Backup Information:**

The contract will provide for installation and maintenance services for two-way radios and other peripheral equipment for Wireless Communications Services Division (WCSD) when the workload exceeds the capacity of existing staff. Peripheral equipment includes, but is not limited to, vehicle emergency lights and siren units, mobile data equipment and printers, mobile video systems, and radar units. WCSD maintains radios and other mobile and fixed station equipment installations for all City departments and for external agencies through interlocal agreements.

The recommended contractor is the current provider for these services. The current contract expires on April 11, 2018, with an authorization of \$3,000,000.

The contract is necessary to ensure viability of required radio and radio-related services and vehicle equipment installation services for all City departments and external agencies.

**Contract Detail:**

<b>Contract Term</b>	<b>Length</b>	<b>Contract of Term Authorization</b>
Initial Term	3 yrs.	\$1,650,000
Optional Extension 1	1 yr.	\$ 550,000
Optional Extension 2	1 yr.	\$ 550,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$2,750,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.