



**MINUTES for  
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission  
REGULAR MEETING  
Monday, February 5, 2018**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Thursday, February 5, 2018 at City Hall Boards and Commission room located at West 2nd Street, Austin, Texas 78701.

**Civil Service Commission Vice Chair Thomas called the Board Meeting to order at 10:27 a.m.**

**Board Members in Attendance:**

Commission Vice Chair Jolsna Thomas  
Commission Member Eyna Canales-Zarate

**Staff in Attendance:**

Barry Cook, Civil Service Administrator  
Mecia Griffin, Civil Service Coordinator  
Michael Sullivan, Civil Service Coordinator  
Cary Grace, Assistant City Attorney  
Sgt. Matthew Fortes, Austin Police Department

**1. APPROVAL OF MINUTES**

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission regular meeting of January 11, 2018.

**The minutes from the meeting of January 11, 2018, were approved on Commission Member Canales-Zarate's motion and Commission Vice Chair Thomas' second, on a 2-0 vote.**

**2. NEW BUSINESS**

- a. Consider and act upon Interim Chief of Police Manley's request to certify a Cadet Eligibility List in accordance with Article 14, Section 3(c) of the Agreement between the Austin Police Officers' Association and the City of Austin.

**Commission Member Canales-Zarate made a motion to certify the Cadet Eligibility List. Commission Vice Chair Thomas seconded the motion and the motion passed 2-0 to certify the Cadet Eligibility List.**

- b. Discussion and possible action regarding the request of a Austin Police candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Silvestre Islas-Ramirez)

**Commission Vice Chair Thomas moved to approve the request, Commission Member Canales-Zarate seconded the motion, and the motion passed 2-0 to appoint a psychologist to examine Silvestre Islas-Ramirez and to submit a report to the commission.**

- c. Discussion and possible action to have Fire Specialist Lloyd Zmeko's name stricken from the 2017 Promotional Eligibility List for the rank of Fire Lieutenant, Pursuant to Civil Service Commission Rule 7.21.

**Commission Member Canales-Zarate made a motion, Commission Vice Chair Thomas second on a 2-0 vote, to have Officer Lloyd Zmeko's name stricken from the 2017 Fire Lieutenant Promotional Eligibility List pursuant to Civil Service Commission Rule 7.21**

- d. Discussion and possible action on Fire Chief Kerr's request to have Firefighter Juan Adame's name stricken from the 2017 Promotional Eligibility List for the rank of Fire Specialist, pursuant to Texas Local Government Code 143.036 (g).

**Civil Service Administrator Barry Cook addressed the Commission and requested that the item be withdrawn. Vice Chair Thomas noted that the item was withdrawn to no objection from the Commission.**

### **3. STAFF BRIEFINGS**

- a. Report from the Civil Service Office regarding exams processes, disciplinary hearings and fit for duty actions.

**Report given by Barry Cook, Civil Service Administrator.**

### **4. ADJOURN**

**Commission Member Canales-Zarate made a motion to adjourn the meeting. Vice Chair Thomas seconded the motion and the meeting was adjourned at 10:40 am.**