Austin Area Comprehensive HIV Planning Council Evaluations Quality Management Committee Meeting Minutes November 14th, 2017

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Justin Smith Aubrey Bragila Emma Sinnott

AACHPC STAFF PRESENT

Laura Still, Planner

Dwight Scales, Administrative Assistant

Scott Lyles, Program Coordinator

ADMINISTRATIVE AGENT STAFF PRESENT

Brenda Mendiola

Quality Management Coordinator Administrative Agent

OTHERS PRESENT

- I. Call to Order: AACHPC Chair, Justin Smith at 6:09pm
- II. Certification of Quorum: Quorum was established and certified by Chair, Justin Smith
- III. Introductions/Announcements: Planner, Laura Still made an announcement about:
 - Upcoming Standards of Care forecast
 - (CAEAR) Conference call Wednesday, November 15th, 2017 @ 1:00pm
 - Community Star Award Deadline is Friday, November 17, 2017 by 5:00pm
 - World AIDS Day December 1st, 2017
- IV. <u>Approval of the September 12th, 2017 Minutes:</u> Chair, Justin Smith motioned the minutes to be Approved as submitted

V. Review and Discuss Standards of Care Comments and Auditing Tool Process:

The Evaluations Quality Management Committee reviewed and discussed preliminary comments on the DSHS draft service standard:

Mental Health

The committee decided to accept these particular standards with recommendations for amendment. These particular standards will be passed to full Business Council meeting for vote on 1-2-17.

Vote: 3 to 0 Motion Carried (0) Abstained (1) Absent (0) Conflicted

Housing

The committee decided to accept these particular standards with recommendations for amendment. These particular standards will be passed to full Business Council meeting for vote on 1-2-17.

Vote: 3 to 0 Motion Carried (0) Abstained (1) Absent (0) Conflicted

Psychosocial

The committee decided to accept these particular standards with recommendations for amendment. These particular standards will be passed to full Business Council meeting for vote on 9-26-17.

Vote: 3 to 0 Motion Carried (0) Abstained (1) Absent (0) Conflicted

- Substance Abuse Outpatient Tabled
- Substance Abuse Residential Tabled

VI. Next Steps:

- Upcoming Standards of Care for review (January)
 - 1. OAHS (vote)
 - 2. Universal Standards of Care (vote)
 - 3. Outreach (comments)
- <u>Committee Request</u>: The EQM committee is requesting review of the tool used to handle Standards of Care by the HRAU.
- Redline changes for all future Standards of Care
- Follow up with the HRAU about feasibility of approving exceptions for housing
- Justin Smith, Chair will draft a letter to the HRAU with the committee's recommendations, request and concerns.

VII. Meeting Adjourned at 8:45 pm

NEXT SCHEDULED MEETING