



**(Construction Advisory Committee)
MINUTES**

**REGULAR MEETING
(21, November, 2017)**

The Construction Advisory Committee convened in a regular meeting on 21, November, 2017 at 505 Barton Springs Road, Suite 805, in Austin, Texas.

Vice Chair Todd called the Board Meeting to order at 10:04 a.m.

Board Members in Attendance:

Vice Chair Thomas Dodd
Calvin Williams
Matthew Gonzales
Stephanie Gharakhanian
Martin Prisant
Nathan Waldock
Lyn Nance-Hendricks

Staff in Attendance:

Sandra Soler, Staff Liaison – Public Works Department
Richard Mendoza, Director – Public Works Department
Jorge Morales, Assistant Director – Public Works Department
Mike Bewley, Safety Manager – Public Works Department
Cynthia Gonzalez, Interim Assistant Director – Capital Contracting Office
Rolando Fernandez, Interim Director – Capital Contracting Office

1. APPROVAL OF MINUTES

The minutes from the meeting of 11/21/2017 were approved on Board Member Nathan Waldock Martin Prisant motion, second on a 7-0 vote.

2. OLD BUSINESS

a. None

3. DIRECTORS REPORT

a. Richard Mendoza, Director with the Public Works Department provided the committee with updates on Local Mobility Annual Plan (LMAP) briefings to the City Council Offices, spoke about the Central Library Grand Opening and announced plans for a Vendor Fair on December 6th led by the Corridor Program Office.

4. NEW BUSINESS

a. Presentation on Prevailing Wage / VCAP Process
Cynthia Gonzalez, Interim Assistant Director with the Capital Contracting Office gave an overview of the City's prevailing wage and the wage audit process.

b. OSHA certification requirements and monitoring process

Mike Bewley, Safety Manager with the Public Works Department gave an overview of OSHA certification requirements and the OSHA certification monitoring process of projects managed by the Public Works Department. Members requested a follow up regarding what penalties could be imposed on contractors for failing to comply with OSHA certification requirements and clarification regarding what City projects were not being monitored by the Public Works Department for OSHA certification compliance. Assistant Director Jorge Morales agreed to provide members with the follow up in the next meeting. Recommendation adopting that the Capital Contracting Office request proof of OSHA 10 certification or greater during the initial employer certification process and then again during wage compliance interviews was approved on Board Member Stephanie Gharakhanian motion, Board Member Martin Prisant second on a 7-0 vote.

c. PWD Budget Process

Richard Mendoza, Director with the Public Works Department provided the committee with an overview of the Public Works 2017-2018 budget which included information on department sources and uses of funds, revenue and expenditure changes, and new investments within each Public Works division.

5. CITIZEN COMMUNICATION: GENERAL

a. None

6. ADJOURN

Vice Chair Dodd adjourned the meeting at 11:16 a.m. without objection.