



**MEMORANDUM**

TO: Stephen Oliver, Chair  
Planning Commission Members

FROM: Maureen Meredith, Senior Planner  
Planning and Zoning Department

DATE: March 20, 2018

RE: **NPA-2017-0021.01 – 4530 E. Ben White Blvd.**  
Request for Postponement by Staff

Staff requests a postponement of the above-referenced plan amendment case from the March 27, 2018 Planning Commission hearing to the May 8, 2018 hearing date to allow the applicant additional time to work with city staff.

Maureen