



**MEMORANDUM**

TO: Stephen Oliver, Chair  
Planning Commission Members

FROM: Heather Chaffin, Zoning Case Manager  
Maureen Meredith, Neighborhood Planning Case Manager  
Planning and Zoning Department

DATE: April 24, 2018

RE: NPA-2017-0016.03-3232 & 3306 E. Cesar Chavez St.  
C14-2017-0138  
District 3  
Staff postponement request

Staff requests a postponement of the above-referenced zoning case and Neighborhood Plan Amendment (NPA) from the April 24, 2018 hearing to the May 10, 2018 Planning Commission hearing date. This will allow the Applicant and Neighborhood representatives additional time to discuss the requested changes.