

**Administrative Agency Report  
Submitted to the  
Austin Area Comprehensive HIV Planning Council  
February 27, 2018**

**I. PART A & MAI GRANTS ADMINISTRATION/ MANAGEMENT UPDATE**

**A. HRSA CORRESPONDENCE**

According to a discussion with our Project Officer:

- HRSA should issue a second partial award by March 19, 2018
- 2019 Application Guidance should be released in June of 2018
- Currently trying to determine if the scheduled timeframe for the site visit can be changed

**B. Ryan White FY17 Part A Overall Expenditure Summary (March 2017 to February 2018)**

The FY17 Part A overall expenditure estimates are shown below. Approximately eighty six percent (86%) of funds have been billed through **January of 2018**. Table 1 below shows the overall expenditure summary. **Monthly service category expenditures are provided to the Allocation Committee.**

<b>CATEGORY</b>	<b>*Budgeted Amount</b>	<b>Expended Amount</b>	<b>Percent Expended</b>
DIRECT SERVICES	\$4,260,306	\$3,659,366	86%
ADMINISTRATION (Including Planning Council Support)	\$483,120	364,793	75%
Quality Management	\$241,556	\$ 103,796	43%
<b>TOTAL</b>	<b>\$4,984,982</b>	<b>\$ 4,127,955</b>	<b>83%</b>

\*Includes Carryover funds

**II. CLINICAL QUALITY MANAGEMENT ACTIVITIES**

- The CQI Committee met on February 8th. Topics included: service provider CQI project updates; RSR data quality; ARIES new document upload features and related draft policy; standards of care revision process update; Subcommittee to identify subpopulations of interest for viral load tracking; presentation on how Texas Department of State Health Services (DSHS) collects and uses viral load

data; return-to-care program update, and planning for 2018 Client Satisfaction Survey.

- Nonviolent Crisis Intervention all-day training program took place on February 6th, for HIV services staff to learn strategies and techniques for deescalating potentially dangerous situations.
- Comments on Texas Department of State Health Services (DSHS) draft service standards for Oral Health and Medical Transportation were received from providers of these services. Provider and Planning Council comments DSHS revised draft Outpatient Ambulatory Health Services (OAHS) and revised Universal Standards, sections N and O, were sent to DSHS for consideration.
- Data clean-up for the Ryan White Services Report (RSR) is continuing; the RSR will be submitted in March.
- ARIES training is being offered to HIV services providers, with focus on new staff.
- Updating and improving the Austin HIV website is underway, including HIV services resources and an Austin Community HIV Dashboard.
- No client complaints/grievances have been reported.

### III. CLIENT COMPLAINTS

- No client complaints/grievances have been reported.

### IV. HRSA/HAB/DSHS NEWS AND EVENTS

- Save the Date: 2018 National Ryan White Conference on HIV Care and Treatment
- HRSA Funding Opportunity on Improving Health Outcomes for PLWH: Deadline March 26
- HRSA Funding Opportunity on STI Screening and Treatment for People with or at risk of HIV: Deadline April 2
- **Webinar Series on Building Strong Planning Councils/Bodies: February 21 and 28 (Technical Assistance)**
- Ryan White HIV/AIDS Program Services Report (RSR) Web System Tools for
- Webinar on Helping Clients Understand Tax Filing and Health Coverage: March 6 (Technical Assistance)
- SAMHSA-HRSA Center for Integrated Health Solutions Webinar on Evidence-based Substance Use Treatment in HIV Care Settings: March 21 (Technical Assistance)
- HAB Request: Participate in Site Survey for Studies on Client Health Outcomes
- Toolkit Features State Strategies to Improve Viral Suppression in People with Living HIV (Technical Assistance)
- Training on PrEP and Young Black MSM (Technical Assistance)
- CDC/HRSA Advisory Committee on HIV, Viral Hepatitis and STD Prevention and Treatment Virtual Meeting: February 22
- Archived Webinar: Leveraging the Housing Service System through Planning and Coordination (Technical Assistance)
- Archived Webinar: Medical-Legal Partnerships (Technical Assistance)
- AETC ShareSpot Blog: Dental Emergencies