

**Administrative Agency Report
Submitted to the
Austin Area Comprehensive HIV Planning Council
March 27, 2018**

I. PART A & MAI GRANTS ADMINISTRATION/ MANAGEMENT UPDATE

A. HRSA CORRESPONDENCE & HRAU UPDATES

- HRSA issued a second partial award on March 14, 2018. Second partial award is \$1,122,651.00 Part A and \$78,768.00 for MAI services. This brings our total FY'18 Part A project funding to \$2,224,798.00.
- HRAU is in the process of updating the awards to service providers based on the Planning Council's allocation plan.
- Additional HRSA Part A funding releases are expected for FY'18.
- Part A Site Visit has been moved to August 27, 2018 - August 31, 2018

B. Ryan White FY17 Part A Overall Expenditure Summary (March 2017 to February 2018)

The FY17 Part A overall expenditure estimates are shown below. Approximately ninety-two percent (92%) of funds have been billed through **February of 2018**. Table 1 below shows the overall expenditure summary. The 13th and final billing will be in April for FY'17. **Monthly service category expenditures are provided to the Allocation Committee.**

CATEGORY	*Budgeted Amount	Expended Amount	Percent Expended
DIRECT SERVICES	\$4,260,306	\$3,713,051.43	87%
ADMINISTRATION (Including Planning Council Support)	\$483,120	\$446,019.97	92%
Quality Management	\$241,556	\$110,131.05	49%
TOTAL	\$4,984,982	\$4,269,202.45	86%

*Includes Carryover funds

II. CLINICAL QUALITY MANAGEMENT ACTIVITIES

- Austin TGA comments on Texas Department of State Health Services (DSHS) draft standards of care for Oral Health Services and Medical Transportation were submitted to DSHS on February 28th.
- DSHS finalized standards of care for Medical Nutrition Therapy, Food Bank, Outreach Services and Health Insurance Assistance were sent to providers of these services for final review and comment.
- DSHS finalized service standards for Outreach Services and DSHS draft service standards for Early Intervention Services were sent to the Outreach Services provider to compare and comment on which category more closely aligns with current activities, and which has greater potential for services expansion.
- Staff are seeking information from HRSA regarding whether there will be changes to requirements for the FY 2018 CQM Plan.
- Preliminary planning for the second session of Nonviolent Crisis Intervention training is underway, with modifications in response to feedback from participants at the February training.
- Staff are identifying potential vendors for comprehensive client satisfaction survey to be conducted later in 2018.
- 2017 Ryan White Services Report (RSR) update:
 - The RSR is an annual report to HRSA that includes all Ryan White eligible clients, not just persons receiving HIV services funded by Ryan White Program grants.
 - The total 2017 unduplicated client count for the ten-county area was 3,054. Ryan White Part C covers a ten-county area.
 - DSHS released a new software update that allowed service providers to create their own RSR reports.

III. CLIENT COMPLAINTS

- No client complaints/grievances have been reported.

IV. HRSA/HAB/DSHS NEWS AND EVENTS

- 2018 National Ryan White Conference on HIV Care and Treatment Registration and Call for Abstracts Now Live (**Technical Assistance**)
- SAMHSA-HRSA Center for Integrated Health Solutions Webinar on Evidence-based Substance Use Treatment in HIV Care Settings: March 21 (**Technical Assistance**)
- Webinar on Quality Improvement 101 and Introduction to Lean: March 22 (**Technical Assistance**)
- Completing the ADAP Data Report: Webinar March 29 (**Technical Assistance**)
- Virtual Learning Communities on Enhancing Billable Services: Regional Webinar Series (**Technical Assistance**)
- CBO/ASO Needs Assessment on Establishing Business Agreements to Increase Engagement/Retention of PLWH: Please Participate
- Report: Trends in FQHC Oral Health Care
- New Compendium of Materials for Planning Council Support Staff (**Technical Assistance**)
- Archived Webinars: Building Strong Planning Councils/Planning Bodies Parts I and II (**Technical Assistance**)
- TA Recap, March 16 - 29: HRSA/HAB TA Opportunities (**Technical Assistance**)