



**MEMORANDUM**

TO: Stephen Oliver, Chair  
Planning Commission Members

FROM: Maureen Meredith, Senior Planner  
Planning and Zoning Department

DATE: May 1, 2018

RE: **NPA-2017-0021.01 – 4530 E. Ben White Blvd.**  
Request for Postponement by Staff

Staff requests a postponement of the above-referenced plan amendment case from the May 8, 2018 Planning Commission hearing to the June 26, 2018 hearing date to allow the applicant additional time to work with city staff.

Maureen