

1. Education and Outreach

- a. I have organized the convening of law enforcement in Austin and Travis County for May 23rd. Chief Newsom and myself will co-facilitate this meeting. Our goals will be to convene this group at least quarterly for the first year in an effort to address the logistics of law enforcement utilization of the Sobering Center. This first meeting will be both education/information/update and a to discuss facilitators and barriers to utilization of the Center for patrol officers/deputies.
- b. I have organized the convening of indigent substance use treatment and recovery support providers for May 16. This will be the beginning of what is intended to be a technical workgroup for addressing treatment and recovery support service delivery and capacity in Austin. Because current capacity is at its limits, it will be essential to encourage and to some extent facilitate additional capacity. The role of the Sobering Center will be towards the effort of service coordination and service collaboration.
- c. I had schedule and completed ride along with the HOST group and several high utilization EMS units. We are working on coordinating a working meeting with the EMS field leads, Chief Brown, Chief Rodriguez, and Dr. Escott. I have waited to convene this group in order to gain a better understanding of their process in the field, assess the current call volume for intoxication, and to complete hiring of the intake and RSS supervisors. We intend to have this meeting the last week in May, if we can get on the EMS schedule.
- d. I will be looking to gather the leads of APD (Lt, Srgt, Corpl) and EMS (supervisors) for the downtown and domain area to prepare for the soft opening in terms of logistical planning, as well as, scheduling some practice runs between law enforcement/EMS and staff before the actual opening.
- e. I spoke with Willie Lopez around uncompensated care data related to intoxication. This conversation lead to a discussion of the Community Care Collaboration and the appropriateness of the Sobering Center being involved. I will be meeting with the strategic leadership of the CCC
- f. Our education campaign is coming along. I have completed some preliminary community presentations and have a tentative schedule of community presentations over the next many months. We are finalizing the “script” for our “culture” video that will be used on our website, be deployed through our social media, and will be distributed to traditional media outlets. Our public relations advisor is developing a list of talking and media engagements ahead of the grand opening and will be helping with planning and organizing the grand opening (along with Amy).
- g. I continue to meet with student groups and university administration at UT and TSU. This is a process that requires some diligence and finesse as I would like university administration support for education, outreach, and utilization of the Sobering Center. In additions I have been talking with students and student groups getting feedback on the “know your options” campaign and will be using the feedback I have received to refine our messaging.

2. Sobering Center Physical Plant & Infrastructure

- a. Renovation on the physical plant continue. The contractors are slightly behind, due to unforeseen and unknow renovation changes (drainage restructuring). Our cabling and wiring has been completed, and we are set to begin the placement of our equipment and start the fencing

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this coming month- dependent on the interior buildout progress. We still expect to be able to have our soft opening in August, but staff move in might be mid-July.

- b. We have received the bids for furniture and equipment. We will be bringing our recommended vendor and contract for the next board meeting approval.
- c. We will begin ordering supplies and other items, as turn around can be 4-8 weeks.

3. Sobering Center Service Delivery

- a. All policies and procedures have been developed, the fiscal has been approved, the personnel will be addressed in this month's meeting, and the standard operating procedures, which are specific to the daily operations, are in final development stages and will be sent to Clark Richards for final review.
- b. The program design has been developed, along with a set of goals, outputs, and outcomes for the remainder of FY18 and FY19. These have been forwarded to the City of Austin for inclusion in the Interlocal Agreement. In addition, a draft FY2019 budget has been developed and will be sent to the fiscal committee of the Board for review and onward to the City of Austin as a draft.
- c. We still do not have an amended FY18 interlocal agreement, I have taken a more active role/position in pushing the formation and adoption of both the amended agreement and the FY19 agreement. I have asked Clark Richards to also take a more proactive role in the development to ensure that the Sobering Center's interests are considered in balance with the interest of the City and County.
- d. We have begun working in earnest on our documentation, data, and information infrastructure. Stephanie will be traveling to Houston to spend a day with their data staff. Houston uses a system that will cost us over \$120,000 to implement and \$25,000 a year thereafter. We are exploring more cost-effective systems from electronic health record systems to client tracking and customer data base systems. Additionally, Stephanie is working with the City of Austin GIS team in creating more interactive maps with the data we have collected to be used in presentations and as part of our reporting.

4. Financial Report

Doug Smith will start giving this report including Budget to Actual, updates on fundraising balances and uses, and other fiscal matters. He will work with Danie, the Business and Operation Manager to prepare this report for each board meeting.

Going forward my fiscal report will focus on the status of fundraising and grants activities.