

**MUNICIPAL CIVIL SERVICE COMMISSION  
MEETING MINUTES**

**Monday, April 16, 2018**



**MUNICIPAL CIVIL SERVICE COMMISSION  
MINUTES**

**REGULAR MEETING  
Monday, April 16, 2018**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, April 16, 2018 at the Waller Creek Building located at 625 East 10<sup>th</sup> Street, Room 104, in Austin, Texas.

**Chair Lancaster called the Commission meeting to order at 9:00 a.m.**

**Commissioners in Attendance:**

Pamela Lancaster, Chair  
Teresa Perez-Wiseley, Vice-Chair  
Lottie A. Dailey

**Commissioners Absent:**

Michael Murphy  
Melissa Rogers

**Staff in Attendance:**

Sylba Everett, Municipal Civil Service Administrator  
April Shaw, Municipal Civil Service Coordinator  
Matthew Chutz, Municipal Civil Service Coordinator  
Danny Villalpando, IT Network Administrator Sr.

**1. CITIZENS COMMUNICATION: GENERAL**

None.

**2. APPROVAL OF MINUTES**

**The minutes of the March 26, 2018 regular meeting were approved on Chair Lancaster's motion, Vice Chair Perez-Wiseley's second on a 3-0 vote.**

**3. HEARING**

- a. Conduct a hearing on the appeal filed by Mark Brown [*sic*] regarding his discharge from Parks and Recreation.

**The hearing was conducted on the appeal filed by Marc Brown regarding his discharge from Parks and Recreation. The motion to include pages 165-180 of the Department's Rebuttal Submission was made by Chair Lancaster and failed due to a lack of a second. The motion to exclude pages 165-180 of the Department's Rebuttal Submission was approved on Vice Chair Perez-Wiseley's motion, Commissioner Dailey's second on a 2-1 vote. Those members voting aye were: Vice-Chair Perez-Wiseley and Commissioner Dailey. Those voting nay were: Chair Lancaster.**

- b. Deliberate in open or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Mark Brown [*sic*] regarding his discharge from Parks and Recreation.

**The Commission deliberated in closed session on the appeal of Marc Brown regarding his discharge from Parks and Recreation.**

- c. Possible action and decision regarding the appeal of Mark Brown [*sic*] regarding his discharge from Parks and Recreation.

**The motion to deny Marc Brown's appeal and uphold the decision made by the City of Austin in the discharge of Mr. Brown was approved on Vice Chair Perez-Wiseley's motion; Chair Lancaster's second on a 2-1 vote. Those members voting aye were: Chair Lancaster and Vice-Chair Perez-Wiseley. Those voting nay were: Commissioner Dailey.**

#### 4. NEW BUSINESS

- a. Discussion and possible action regarding reclassifications and the definition of demotion under the Municipal Civil Service Rules.

**This item was postponed.**

- b. Discussion and possible action regarding a recommendation to the Audit and Finance Committee of the Austin City Council, for the Chair of the Municipal Civil Service Commission.

**The motion to recommend Commissioner Lancaster for the Chair of the Municipal Civil Service Commission was approved on Vice-Chair Perez-Wiseley's motion; Commissioner Dailey's second on a 3-0 vote.**

#### 5. OLD BUSINESS

- a. Discussion and possible action on future meeting dates, times and locations

**Discussion was held on future meeting dates, times, and locations.**

#### 6. FUTURE AGENDA ITEMS

None.

#### ADJOURNMENT

**Chair Lancaster adjourned the meeting at 4:27 p.m.**