

**AGENDA**



**Recommendation for Council Action**

**AUSTIN CITY COUNCIL**

**Regular Meeting: June 14, 2018**

Item Number: **038**

**Purchasing Office**

Authorize negotiation and execution of a multi-term contract with Control Panels USA Inc., to provide relay panel design and manufacturing, for up to five years for a total contract amount not to exceed \$5,500,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$366,667 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.
<b>Purchasing Language</b>	The Purchasing Office issued a Request for Proposals (RFP) 1100 CAK0022 for these goods and services. The solicitation issued on January 8, 2018 and it closed on February 15, 2018. Of the seven offers received, the recommended contractor submitted the sole responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City’s Financial Services website, Austin Finance Online. Link: <a href="https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=122828">Solicitation Documents &lt;https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=122828&gt;</a> .
<b>For More Information</b>	Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> < <a href="mailto:AgendaOffice@austintexas.gov">mailto:AgendaOffice@austintexas.gov</a> > NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation’s Authorized

	Contact Person: Cheryl Kaufman, at 512-505-3545 or <a href="mailto:Cheryl.Kaufman@austinenergy.com">Cheryl.Kaufman@austinenergy.com</a> <mailto:Cheryl.Kaufman@austinenergy.com>.
<b>Council Committee, Boards and Commission Action</b>	May 21, 2018 - Recommended unanimously by the Electric Utility Commission on a 9-0 vote with two vacancies.
<b>Client Department(s)</b>	Austin Energy.

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**Additional Backup Information:**

The contract will provide customized relay panels on an as-needed basis to support Austin Energy operations and capital improvement projects. Relay panels are used to protect high voltage transmission lines, substation equipment, and the distribution system of Austin Energy. They are essential to maintaining the safety and efficiency of the electric system by protecting personnel working around the equipment and critical assets within the substation.

The contract will replace a previous contract with a total expenditure of \$5,211,817 over the past five years. The authorization amount requested is based on actual issues from inventory. The recommended contractor is the current provider for these goods and services.

An evaluation team with expertise in this area evaluated the offers and scored Control Panels USA Inc. as the best to provide these services based on their technical concept and solution proposed and program, demonstrated applicable experience and personnel qualifications, lead time, cost, service-disabled veterans status, and local business presence.

Without this contract, Austin Energy will not be able to efficiently operate or support critical infrastructure projects for substations.

**Contract Detail:**

<b>Contract Term</b>	<b>Length</b>	<b>Contract Authorization</b>
Initial Term	1 yr.	\$1,100,000
Optional Extension 1	1 yr.	\$1,100,000
Optional Extension 2	1 yr.	\$1,100,000
Optional Extension 3	1 yr.	\$1,100,000
Optional Extension 4	1 yr.	\$1,100,000

<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$5,500,000</b>
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**Note:**Contract Authorization amounts are based on the City's estimated annual usage.