

## OPERATING BUDGET FISCAL NOTE

**DATE OF COUNCIL CONSIDERATION:**  
**DEPARTMENT:**  
**FUND:**

6/14/18  
Financial Services - Capital Contracting Office  
Support Services Fund

**SUBJECT:** Approve an ordinance amending the Fiscal Year 2017-2018 Capital Contracting Office Operating Budget (Ordinance No. 20170913-001) to increase the number of authorized positions by 1.0 to provide support for the design and

**CURRENT YEAR IMPACT:**

	2017-18 Amended	This Action	2017-18 Amended
Beginning Balance	6,970,105	0	6,970,105
Revenue			
Total Revenue	1,925,185	0	1,925,185
Total Transfers In	119,959,248	0	119,959,248
Total Appropriated Funds	121,884,433	0	121,884,433
Department Requirements			
Financial Services	34,883,443	0	34,883,443
All Other Departments	90,620,822	0	90,620,822
Total Department Requirements	125,504,265	0	125,504,265
Total Transfers Out	3,359,440	0	3,359,440
Total Other Requirements	0	0	0
Total Requirements	128,863,705	0	128,863,705
Excess (Deficiency) of Total Available Over Total Requirements	(6,979,272)	0	(6,979,272)
Ending Balance	(9,167)	0	(9,167)
FTEs	242.50	1.00	243.50

**FIVE-YEAR ESTIMATED IMPACT:**

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Total Revenue	0	0	0	0	0
Total Requirements	0	118,622	123,367	128,302	133,434
Net Budget Impact	0	(118,622)	(123,367)	(128,302)	(133,434)

**ANALYSIS / ADDITIONAL INFORMATION:** This amendment adds one Procurement Specialist IV position to the Capital Contracting Office to lead the procurement and contract management services for the design and construction of new fire stations. While no costs are expected in Fiscal Year 2018, the personnel costs to be included as part of the Fiscal Year 2019 budget are estimated at \$118,622.