



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, JUNE 12, 2018 AT 5:00 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

AGENDA

CURRENT BOARD MEMBERS:

Ernest Saulmon, Chair	Nadia Barrera-Ramirez, Vice Chair	Michael Watry, Secretary
Vicky Sepulveda	John Walewski	Mike Rodriguez
Bradley Tegeler	Frank Maldonado	Billy Owens
Jeremy Hendricks	Thomas Thies	

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES –

a) May 8, 2018

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
(David Arthur, Assistant Director)
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
(Project Manager Supervisor Lyn Estabrook)
- c) Airport Tenant Updates.
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
(Carlton Thomas, Airport Landside Operations Manager)
- e) Update on the Federal Aviation Administration’s Performance Based Navigation Arrival

4. ACTION ITEMS

- a) Conduct Officer Elections
 - i. Chair
 - ii. Vice-Chair
 - iii. Secretary

5. FOR RECOMMENDATION

- a) Approve a resolution expressing the City's consent, as required by Internal Revenue Code Section 147(f), to Public Finance Authority's issuance of bonds for the purpose of making a loan to Austin FBO, LLC in an amount not to exceed \$50,000,000 for the construction and equipping of facilities providing services to general aviation aircraft operations at Austin-Bergstrom International Airport.
- b) Amend Section 13-1-163 (Off-Airport Rental Car Business) of the Code of the City of Austin to reflect changes required by the Department of Aviation in its treatment of Off-Airport Rental Car Businesses at Austin-Bergstrom International Airport (the "Airport").
- c) Approve an ordinance amending the Fiscal Year 2017-2018 Airport Capital Fund Budget (Ordinance 20170913-001) to increase transfers out to the Airport CIP Fund by an amount of \$25,000,000; amend the Fiscal Year 2017-2018 Aviation Capital Improvements Program to appropriate the same amount for the purchase of Lynxs Austin CargoPort, LLC leasehold interest and improvements and to fund additional improvements to the property after acquisition.
- d) Approve a resolution declaring the City of Austin's official intent to reimburse itself from revenue bonds in an amount not to exceed \$25,000,000 for Austin-Bergstrom International Airport.
- e) Authorize award and execution of a multi-term contract with Airport Lighting Systems, Inc. (DBE), to provide airfield lighting, signage, and fixture replacement parts, for up to five years for a total contract amount not to exceed \$5,300,000.

6. NEW BUSINESS

Schedule next airport tour for Airport Advisory Commissioners.

7. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.

(Please note the progress of the following items)

Authorize award and execution of a construction contract with **Smith Contracting Co., Inc.**, for Landside Roadway and Pedestrian Improvements - Phase 2 in the amount of \$513,468.30 plus a \$51,346.83 contingency, for a total contract amount not to exceed \$564,815.13. **[Item went before City Council on May 24, 2018 and passed.]**

Authorize award and execution of four multi-term contracts with **VidTroniX LLC, VidTroniX Ticket and Label LLC, OmniData Services Group LLC, and IER Inc.**, to provide process equipment, consumable supplies, and parts for the shared use passenger processing system, for up to five years for total contract amounts not to exceed \$3,250,000 divided among the contractors. **[Item went before City Council on May 24, 2018 and passed.]**

Authorize negotiation and execution of a sale and purchase agreement with **Lynxs Austin CargoPort, LLC** for the purchase of its leasehold interest in approximately 731,822 square feet of land and its improvements including three buildings located at Austin-Bergstrom International Airport for a total amount not to exceed \$17,850,000. **[Item scheduled to go before City Council on June 14, 2018.]**

Authorize negotiation and execution of an amendment to the professional services agreement with **Pierce Goodwin Alexander & Linville, Inc. (PGAL)** for additional architectural and engineering services for the ABIA Parking Garage & Administration Building in the amount of \$2,500,000 for a total contract amount not to exceed \$15,500,000. **[Item scheduled to go before City Council on June 14, 2018.]**

8. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: July 10, 2018

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.