



**DESIGN COMMISSION**  
**WEDNESDAY, MAY 30, 2018 6:00 PM**  
**AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101**  
**301 W. SECOND STREET, AUSTIN, TEXAS 78701**

**Meeting Minutes**

Call to order by: **Chair D. Carroll at 6:03 p.m.**

**Member List**

X	David Carroll – Chair	X	Melissa Hanao-Robledo
	Martha Gonzalez – Vice-Chair	X	Ben Luckens
X	Aan Coleman	X	Evan Taniguchi
X	Beau Frail	X	Bart Whatley
X	Samuel Franco		VACANT
X	Katie Halloran		

Vice-Chair M. Gonzales was not present.

Support Staff in attendance: Benjamin Campbell (Executive Liaison; PAZ); Nichole Koerth (Staff Liaison; PAZ)

1. CITIZEN COMMUNICATION: **None.**
2. NEW BUSINESS (Discussion and Possible Action): **None.**
3. OLD BUSINESS (Discussion and possible action):
  - a. Discussion and possible action on **CodeNEXT's** draft [codes](#), [maps](#), and processes ([Chair D. Carroll](#));

**No action taken.**

4. COMMISSION-SPECIFIC BUSINESS (Discussion and Possible Action):
  - a. Discussion and possible action on **upgrading and incorporating infrastructure into the Urban Design Guidelines** as directed by City Council [Resolution No. 20120816-060](#) ([Chair D. Carroll](#));

Discussion followed regarding having a fall 2018 deadline for action on the item.

Commissioner A. Coleman suggested postponing action until after the CodeNEXT was completed.

**No action taken.**

- b. Discussion and possible action on the determination of Substantial Compliance in Regards to the Urban Design Guidelines ([B. Luckens](#));

**The motion to request that Staff conduct a review of Downtown Density Bonus Program applications for compliance with the Urban Design Guidelines and provide comments for discussion during the working group meetings was made by Commissioner E. Taniguchi; Second by Commissioner B. Whatley; approved on a vote of [8-1-0]. Commissioner S. Franco opposed. Vice-Chair M. Gonzalez was absent.**

Commissioner K. Halloran left the dais at 7:46 p.m.

Commissioner S. Franco left the dais at 7:55 p.m.

- c. Discussion and possible action on the **April 23, 2018** meeting minutes;

**The motion to approve the minutes as drafted was made by Commissioner E. Taniguchi; Second by Commissioner B. Frail; approved unanimously on a vote of [7-0]. Vice-Chair M. Gonzalez and Commissioners S. Franco and K. Halloran were absent.**

- d. Discussion and possible action on the **May 18, 2018** meeting minutes;

**The motion to approve the minutes as drafted was made by Commissioner A. Coleman; Second by Commissioner E. Taniguchi; approved unanimously on a vote of [7-0]. Vice-Chair M. Gonzalez and Commissioners S. Franco and K. Halloran were absent.**

- e. Liaison Reports: **None.**

- f. Appointment of Committee/Working Group members by Chair: **Nomination of a liaison to the Joint Sustainability Committee**

**Action was postponed due to lack of volunteers.**

## 5. FUTURE AGENDA ITEMS:

- a. Update requested from Neighborhood Housing and Community Development Department (NHCD) to determine bonus fee collection, disbursement of fees, processes and documentation.

## 6. ANNOUNCEMENTS:

- a. Chair Announcements: **None.**
- b. Items from Commission Members:

Commissioner B. Luckens stated that the local chapter of the American Planning Association would be hosting a panel discussion on CodeNEXT on June 15<sup>th</sup> at 2:00 p.m. at Brew & Brew, 908 E. 5<sup>th</sup> Street.

Commissioner M. Henao-Robledo stated that the local chapter of the American Society of Landscape Architects would be hosting a testing for the proposed functional green landscape requirements on June 5<sup>th</sup> from 8:00 a.m. to 11:30 a.m. at the local offices of the American Institute of Architects.

c. Items from City Staff:

Executive Liaison B. Campbell gave announcements relating to the Design Commission.

**ADJOURNMENT by consensus at: 8:08 PM.**