

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, May 14, 2018



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MINUTES**

**REGULAR MEETING
Monday, May 14, 2018**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, May 14, 2018 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Lancaster called the Commission meeting to order at 9:01 a.m.

Commissioners in Attendance:

Pamela Lancaster, Chair
Teresa Perez-Wiseley, Vice-Chair
Lottie A. Dailey
Michael Murphy
Melissa Rogers

Staff in Attendance:

Monika Arvelo, Assistant Director
Debbie Maynor, Assistant Director
Sylba Everett, Municipal Civil Service Administrator
April Shaw, Municipal Civil Service Coordinator
Matthew Chustz, Municipal Civil Service Coordinator
Danny Villalpando, IT Network Administrator Sr.

1. CITIZENS COMMUNICATION: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes of the April 16, 2018 regular meeting were approved on Vice Chair Perez-Wiseley's motion, Commissioner Dailey's second on a 5-0 vote.

3. HEARING

- a. Conduct a hearing on the appeal filed by Christina Willingham regarding her denial of promotion from the Development Services Department.

The hearing on the denial of promotion appeal filed by Christina Willingham was not held due to the employee withdrawing the appeal on May 11, 2018.

- b. Deliberate in open or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Christina Willingham regarding her denial of promotion from the Development Services Department.

The hearing on the denial of promotion appeal filed by Christina Willingham was not held due to the employee withdrawing the appeal on May 11, 2018.

- c. Possible action and decision regarding the appeal of Christina Willingham regarding her denial of promotion from the Development Services Department.

The hearing on the denial of promotion appeal filed by Christina Willingham was not held due to the employee withdrawing the appeal on May 11, 2018.

4. NEW BUSINESS

- a. Discussion and possible action regarding reclassifications and the definition of demotion under the Municipal Civil Service Rules.

Victoria Sanchez and Carol Guthrie addressed the Commission regarding this item.

Commissioner Murphy requested the Commission go into Executive Session to discuss this item.

The motion to hear the appeals of Clinton Evans, Charles Gates, Andrew Harden, Kristin Martinez, Robert "Stuart" Pitts, Catherine M. Ross-Lowe, Victoria Sanchez, Sherin Shoghi, Austin Speiss, and Maria "Belle" Martinez was approved on Commissioner Murphy's motion; Vice Chair Perez-Wiseley's second on a 4-1 vote. Those members voting aye were: Vice Chair Perez-Wiseley, Commissioner Dailey, Commissioner Murphy, and Commissioner Rogers. Those voting nay were: Chair Lancaster.

5. EXECUTIVE SESSION

- a. Discuss legal issues related to item 4a, discussion and possible action regarding reclassifications and the definition of demotion under the Municipal Civil Service Rules. (Private consultation with legal counsel – Section 551.071 of the Government Code.

The Commission went into closed session to discuss legal issues related to item 4a, discussion and possible action regarding reclassifications and the definition of demotion under the Municipal Civil Service Rules.

6. OLD BUSINESS

- a. Discussion and possible action on future meeting dates, times and locations

Discussion was held on future meeting dates, times, and locations.

7. FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Lancaster adjourned the meeting at 10:37 a.m.