



DESIGN COMMISSION
WEDNESDAY, MAY 30, 2018 6:00 PM
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101
301 W. SECOND STREET, AUSTIN, TEXAS 78701

Meeting Minutes

Call to order by: **Chair D. Carroll at 6:03 p.m.**

Member List

<u>X</u>	David Carroll – Chair	<u>X</u>	Melissa Hanao-Robledo
<u> </u>	Martha Gonzalez – Vice-Chair	<u>X</u>	Ben Luckens
<u>X</u>	Aan Coleman	<u>X</u>	Evan Taniguchi
<u>X</u>	Beau Frail	<u>X</u>	Bart Whatley
<u>X</u>	Samuel Franco	<u> </u>	VACANT
<u>X</u>	Katie Halloran		

Vice-Chair M. Gonzales was not present.

Support Staff in attendance: Benjamin Campbell (Executive Liaison; PAZ); Nichole Koerth (Staff Liaison; PAZ)

1. CITIZEN COMMUNICATION: **None.**
2. NEW BUSINESS (Discussion and Possible Action): **None.**
3. OLD BUSINESS (Discussion and possible action):
 - a. Discussion and possible action on **CodeNEXT's** draft [codes](#), [maps](#), and processes ([Chair D. Carroll](#));

No action taken.

4. COMMISSION-SPECIFIC BUSINESS (Discussion and Possible Action):
 - a. Discussion and possible action on **upgrading and incorporating infrastructure into the Urban Design Guidelines** as directed by City Council [Resolution No. 20120816-060](#) ([Chair D. Carroll](#));

Discussion followed regarding having a fall 2018 deadline for action on the item.

Commissioner A. Coleman suggested postponing action until after the CodeNEXT was completed.

No action taken.

- b. Discussion and possible action on the determination of Substantial Compliance in Regards to the Urban Design Guidelines ([B. Luckens](#));

The motion to request that Staff conduct a review of Downtown Density Bonus Program applications for compliance with the Urban Design Guidelines and provide comments for discussion during the working group meetings was made by Commissioner E. Taniguchi; Second by Commissioner B. Whatley; approved on a vote of [8-1-0]. Commissioner S. Franco opposed. Vice-Chair M. Gonzalez was absent.

Commissioner K. Halloran left the dais at 7:46 p.m.

Commissioner S. Franco left the dais at 7:55 p.m.

- c. Discussion and possible action on the **April 23, 2018** meeting minutes;

The motion to approve the minutes as drafted was made by Commissioner E. Taniguchi; Second by Commissioner B. Frail; approved unanimously on a vote of [7-0]. Vice-Chair M. Gonzalez and Commissioners S. Franco and K. Halloran were absent.

- d. Discussion and possible action on the **May 18, 2018** meeting minutes;

The motion to approve the minutes as drafted was made by Commissioner A. Coleman; Second by Commissioner E. Taniguchi; approved unanimously on a vote of [7-0]. Vice-Chair M. Gonzalez and Commissioners S. Franco and K. Halloran were absent.

- e. Liaison Reports: **None.**

- f. Appointment of Committee/Working Group members by Chair: **Nomination of a liaison to the Joint Sustainability Committee**

Action was postponed due to lack of volunteers.

5. FUTURE AGENDA ITEMS:

- a. Update requested from Neighborhood Housing and Community Development Department (NHCD) to determine bonus fee collection, disbursement of fees, processes and documentation.

6. ANNOUNCEMENTS:

- a. Chair Announcements: **None.**
- b. Items from Commission Members:

Commissioner B. Luckens stated that the local chapter of the American Planning Association would be hosting a panel discussion on CodeNEXT on June 15th at 2:00 p.m. at Brew & Brew, 908 E. 5th Street.

Commissioner M. Henao-Robledo stated that the local chapter of the American Society of Landscape Architects would be hosting a testing for the proposed functional green landscape requirements on June 5th from 8:00 a.m. to 11:30 a.m. at the local offices of the American Institute of Architects.

c. Items from City Staff:

Executive Liaison B. Campbell gave announcements relating to the Design Commission.

ADJOURNMENT by consensus at: 8:08 PM.