

## AGENDA AND NOTICE OF MEETING

Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “Corporation”), will hold a regular meeting of its board of directors (the “Board”). The meeting will be held in The Austin Convention Center Administrative Offices Conference Room, 500 East Cesar Chavez St., Austin, Texas 78701 at 10:30 A.M., July 2, 2018, for the following purposes:

1. Call to Order; determination of quorum.
2. Receive report from Mark Tester, Corporation president.
3. Approve minutes for the March 27, 2018 Corporation Board meeting.
4. Receive report from the Hilton Austin (the “Hotel”) management team and Chad Sorensen, Asset Manager for the Corporation, on the performance of the Hotel year to date 2018 compared to budget.
5. Receive report from John Roberts on the completion of the 2017 audit and management letter for the Corporation. Ratify the completed audit.
6. Receive report from John Roberts, advisor to the Board, on the proposed and recommended extension contract with Brown and Brown as insurance consultant to the Corporation. Approve such proposed policy renewal.
7. Receive report from Mark Tester and Chad Sorensen on the status of discussions with Hilton Management LLC to amend and extend the Hotel Operating Agreement.
8. Receive report from Mark Tester, John Roberts and Teo Gomez on the status of the Overhead Walkway (“OW”) project, including budget and construction status.
9. Receive report from Robert Watson, General Manager of the Hotel, and Chad Sorensen regarding the selection of a design architect for the expected 2019 room renovation and the schedule for the design and budget determination.
10. Receive report from Chad Sorensen and John Roberts regarding the projection of capital reserves adequacy over the next 10 years.
11. Receive report from the Hilton management team, Mr. Roberts and Mr. Sorensen regarding discussions of an alternate garage access for valet purposes (the “Vunnel”), including proposed work to determine locations of utilities and other obstructions underneath the west side of the building, and a traffic study analysis.
12. Receive report from John Roberts regarding the current status of work toward an amended and restated master condominium declaration for Neches Hotel Condominiums, including map.
13. Receive report from John Roberts related to ongoing discussions with Capital Metro (CM) regarding the new train station CM is planning on 4<sup>th</sup> Street. Such report will include the anticipated construction period disruption issues as well as long term issues including increased noise coming from the new station.
14. Receive report from Art Alfaro regarding the current quarterly investment report. Approve such quarterly report and proposed amended investment policy.
15. Receive report from Corporation's representative to ACCA on other ACCA matters, if any.

The Corporation reserves the right to go into executive session, if necessary, pursuant to Section 551.071 of the Texas Government Code, to receive advice from Legal Counsel regarding any item on this agenda.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.

Posted: June\_\_\_\_, 2018

Time: \_\_\_\_\_

Posted By: \_\_\_\_\_

