



**Water & Wastewater Commission  
Review and Recommendation**

|                                 |   |
|---------------------------------|---|
| <b>Commission Meeting Date:</b> | July 11, 2018                               |
| <b>Council Meeting Date:</b>    | August 9, 2018                              |
| <b>Department:</b>              | Purchasing                                  |
| <b>Client:</b>                  | Brian Haws, Rick Coronado, and David Anders |

**Agenda Item**

Authorize award and execution of a multi-term contract with **Thatcher Company, Inc.**, to provide powdered activated carbon, for up to five years for a total contract amount not to exceed \$1,500,000.

**Amount and Source of Funding**

Funding in the amount of \$50,000 available in the Fiscal Year 2017-2018 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.

|                                      |  |
|--------------------------------------|--|
| <b>Purchasing Language:</b>          | The Purchasing Office issued an Invitation for Bids (IFB) 2200 GLB1001 for these goods. The solicitation issued on March 26, 2018 and it closed on April 12, 2018. Of the five offers received, the recommended contractor submitted the lowest responsive offer.  |
| <b>Prior Council Action:</b>         | N/A  |
| <b>Boards and Commission Action:</b> | July 11, 2018 - To be reviewed by the Water and Wastewater Commission.   |
| <b>MBE/WBE:</b>                      | This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. |

The contract will provide powdered activated carbon to be used at Austin Water's treatment facilities. Powdered activated carbon is a water treatment chemical approved by the Environmental Protection Agency and the Texas Commission on Environmental Quality. The activated carbon is added to remove contaminants and undesirable taste and odor-causing compounds from the raw water to ensure high-quality drinking water for public consumption.

The current contract will expire September 7, 2018. The requested authorization amount for the contract was determined using departmental estimates and historical spending, factoring in increased needs for water treatment.

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

### **BID TABULATION**

Powdered Activated Carbon – Thatcher Company, Inc.

| <b><u>VENDOR</u></b>               | <b><u>TOTAL BID</u></b> |
|------------------------------------|-------------------------|
| Thatcher Company, Inc.             | \$1,475,280             |
| Acticarb Incorporated              | \$2,397,000             |
| Corbit Norit Americas Inc.         | *                       |
| Equerry Corp[ dba SNR Technologies | *                       |
| Carbon Activated Corporation       | *                       |

\* Deemed non-responsive – Did not meet requirements of the solicitation. The product did not pass testing requirements.

### **PRICE ANALYSIS**

- a) Note: Award of contract is recommended based on low bidder meeting the requirements of the solicitation.
- b) Solicitations: 114 notices were sent, including 0 MBE and 2 WBE firms, 5 bidders responded, 2 responsive and 3 non-responsive with no M/WBE firms responding.
- c) Quantities were determined based on past expenditures and estimated future need.
- d) Price Analysis: The average price per ton decreased by 5% or \$60.00. (from an average of \$1,106./ton to \$1,046./ton).

### **APPROVAL JUSTIFICATION**

- a) Austin Water concurs with Central Purchasing recommended award.