



MEMORANDUM

TO: James Shieh, Chair
Planning Commission Members

FROM: Maureen Meredith, Senior Planner
Planning and Zoning Department

DATE: July 17, 2018

RE: **NPA-2017-0021.01 – 4530 E. Ben White Blvd.**
Request for Postponement by Staff
Council District 3

Staff requests a postponement of the above-referenced plan amendment case from the July 24, 2018 Planning Commission hearing to the September 11, 2018 hearing date to allow the applicant additional time to work with city staff.

Maureen