



**Construction Advisory Committee  
Tuesday, May 15, 2018  
One Texas Center, 505 Barton Springs Road  
Public Works Conference Room, 8<sup>th</sup> Floor, Conference Room 805  
10:00 a.m. – 11:30 a.m.**

**MEETING MINUTES**

**CALL TO ORDER**

The Construction Advisory Committee convened in a regular meeting on March 15<sup>th</sup>, 2018 at 505 Barton Springs Road, Suite 805, Austin, TX 78704.

Chair Fisk called the Board Meeting to order at 10:00AM

**Board Members in Attendance**

Carson Fisk  
Martin Prisant  
Nathan Waldock  
Calvin Williams  
Lyn Nance-Hendricks  
Gregory Sindelar  
Bob Batlan  
Matthew Gonzales

**Staff in Attendance**

Chad Lewallen, Staff Liaison – Public Works Department  
Jorge Morales, Executive Liaison – Public Works Department  
John Eastman– Public Works Department  
Amir Emamian – Public Works Department  
Janae Spence– Public Works Department  
Mike Bewley – Public Works Department  
Rolando Fernandez – Capital Contracting Office

**1. CITIZENS COMMUNICATION** No Citizen Communications

**2. APPROVAL OF MINUTES** (5 min) Member Prisant motioned to approve, Member Nance-Hendricks seconded and all agreed.

**3. DIRECTOR'S REPORT** (10 min)

- a. Jorge Morale, Assistant Director introduced the new staff liaison, Chad Lewallen – Administrative Specialist, Public Works.

#### **4. OLD BUSINESS**

a. 2016 Mobility Bond Update– Public Works Department – (40)

Public Works staff gave an update on the 2016 Mobility Bond Update. Presenters included: Amir Emamian, Program Manager, Janae Spence, Acting Division Manager and John Eastman, Project Manager. The presentation included updates on Safe Routes To School, the City's Corridor Program, Urban Trails, Sidewalks, and an overview of upcoming projects. The Public Works staff gave a thorough presentation and was available to answer several questions from the Committee.

#### **5. NEW BUSINESS**

a. Presentation of New Committee Member – Committee Members – (15)

Chair Fisk presented the newest committee member, Bob Batland.

b. Election of Officers – Committee Members – (5)

Chair Fisk was nominated as the Chair, Member Nance-Hendricks seconded the nomination and the committee approved. Member Matt Gonzales was nominated as the Vice Chair with a unanimous approval.

c. Work Plan Work Session – Committee Members – (15) The Committee requested an email copy of the current work plan. There were some discussion about concerns of not reaching a quorum and the vacant appointment for District 9. Committee members also discussed how to gain more interest among the members. Member Williams proposed creating a working group and Chair Fisk proposed sending a memorandum to Mayor and Council.

#### **6. FUTURE AGENDA ITEMS**

a. PWD Budget Process - Business Plan Overview – Public Works Department – (June)

b. Presentation on Corridor Plan – Corridor Program Office – (June)

c. Presentation on Usage/Process and Successes/Challenges of Expedited Permitting– Development Services Department – (July)

#### **7. NEXT MEETING (June 19, 2018)**

#### **8. ADJOURNMENT**

Member Prisant motioned to adjourn the meeting at 11:30 a.m., Member Sindelar seconded.

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For more information on the [Construction Advisory Committee](#), please contact [Chad Lewallen](#) at 512-974-7228.