



Water & Wastewater Commission Review and Recommendation

Commission Meeting Date:	August 8, 2018
Council Meeting Date:	September 20, 2018
Department:	Purchasing
Client:	David Anders
Agenda Item	
Authorize award and execution of a multi-term contract with Safety Shoe Distributors, LLP to provide safety footwear for up to five years for a total contract amount not to exceed \$810,000. This is a multi-department contract. Austin Water's requested authorization is \$250,000.	
Amount and Source of Funding	
Funding in the amount of \$4,167 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.	
Purchasing Language:	The Purchasing Office issued an Invitation for Bids (IFB) 1500 CRR1001 for these goods. The solicitation issued on March 26, 2018 and it closed on April 26, 2018. The recommended contractor submitted the only responsive offer.
Prior Council Action:	N/A
Boards and Commission Action:	August 8, 2018 - To be reviewed by the Water and Wastewater Commission.
MBE/WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were insufficient or no subcontracting opportunities; therefore, no subcontracting goals were established.

The contract is for safety footwear used by departmental staff. The footwear will provide employees with protection, personal comfort, and durability to withstand hazards during waste collection, walking through debris, conducting inspections, and other rigorous outdoor functions.

The recommended contractor is the current provider of these goods. They satisfy all Occupational Safety and Health Administration and American Society of Testing standards in accordance with the City's specifications. The contractor also has the available stock, knowledge, and expertise to ensure employees are fitted correctly to help maintain safety standards.

The requested authorization amounts were determined using historical spend, the addition of more departments, as well as the anticipated increase in staff for future years. This contract will consolidate multiple contracts, one of which expires on October 26, 2018.

Contract Detail

Contract Term	Length of Term	Contract Authorization
Initial Term	3 Years	\$486,000
Optional Extension 1	1 Year	\$162,000
Optional Extension 2	1 Year	\$162,000
TOTAL	5 Years	\$810,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

BID TABULATION

Safety footwear – **Safety Shoe Distributors, LLP**

VENDOR

TOTAL BID

Safety Shoe Distributors, LLP

\$810,000.

PRICE ANALYSIS

- a) Note: Award of contract is recommended based on sole bidder.
- b) Solicitations: 39 notices were sent, including 2 MBE and 1WBE firms, 1 responsive bid was received with no M/WBE firms responding.
- c) Price Analysis: Prices on average per pair of shoe increases by \$9.53 or 7%. Average price currently is \$136.19 bid price is \$145.72.

APPROVAL JUSTIFICATION

- a) Austin Water concurs with Central Purchasing recommended award.