



Water & Wastewater Commission Review and Recommendation

Commission Meeting Date:	August 8, 2018
Council Meeting Date:	September 20, 2018
Department:	Purchasing
Client:	Debbie Walters, Anna Bryan-Borja, Chris Stewart, and David Anders
Agenda Item	
<p>Authorize an amendment to an existing contract with Wolters Kluwer Financial Services, Inc., to provide continued and additional automated audit management software and support, for an increase in the amount of \$439,948 and to extend the term by five years, for a revised total contract amount not to exceed \$564,970. This is a multi-department contract. Austin Water's requested authorization is \$132,910.</p>	
Amount and Source of Funding	
<p>Funding in the amount of \$67,255 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.</p>	
Purchasing Language:	Contract Amendment
Prior Council Action:	N/A
Boards and Commission Action:	August 8, 2018 - To be reviewed by the Water and Wastewater Commission.
MBE/WBE:	Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.

The amendment is for TeamMate software and support, including software, implementation, training, consulting, and maintenance. In addition to extending the current contract, TeamMate services are being added for Austin Water. During a quality assurance review, the independent validator recommended that Austin Water implement an audit management software tool to eliminate the need for physical routing of information, instead providing a consistent, reliable tool that is compatible with current City software already in use. Automation will allow for greater efficiency and effectiveness, more consistent execution of audit methodology, better management and organization, and more reliable record retention.

TeamMate is currently used by the City Auditor's office and is the only automated audit management software utilized within the City. Standardizing on this software will allow for easier sharing of information within the City. Since TeamMate is also the industry-preferred software, this will make the peer review process more efficient.

Wolters Kluwer Financial Services, Inc. is the sole source provider and has full right and title to license the TeamMate software package and provide maintenance and support.

Implementing the TeamMate software will provide a critical service in improving efficiencies which in turn will increase staff productivity.

Contract Detail

Contract Term	Length of Term	Contract Authorization	Requested Additional Authorization	Revised Total Authorization
Initial Term	1 Year	\$20,245	N/A	\$20,245
Contract Amendment		\$30,600	N/A	\$30,600
Extension Option 1	1 Year	\$21,257	N/A	\$21,257
Contract Amendment		\$30,600	N/A	\$30,600
Extension Option 2	1 Year	\$22,320	N/A	\$22,320
Proposed Amendment	5 Years	N/A	\$439,948	\$439,948
TOTAL	8 Years	\$125,022	\$439,948	\$564,970

Note: Contract Authorization amounts are based on City's estimated annual usage.