



**COMPREHENSIVE PLAN JOINT COMMITTEE
Minutes**

**REGULAR MEETING
April 12, 2018**

The Comprehensive Plan Joint Committee convened in a regular meeting on April 12, 2018 at City Hall, Room 2152, 301 W 2nd Street, Austin, TX 78701.

The meeting was called to order at 12:02 p.m.

Joint Committee Members in Attendance:

PC	ZAP
Conor Kenny	Ana Aguirre
Todd Shaw	Bruce Evans
	Sunil Lavani

City Staff in Attendance:

Stevie Greathouse, Planning and Zoning Department
Matt Dugan, Planning and Zoning Department
Ming-ru Chu, Planning and Zoning Department

Others in Attendance:

None.

1. CITIZEN COMMUNICATION: GENERAL

None.

2. APPROVAL OF MINUTES

A motion was made to approve the minutes from the October 5, 2017 meeting by Commissioner Aguirre, seconded by Commissioner Lavani. Vote 4-0. Commissioners Kenny, Nuckols and Oliver were absent.

3. NEW BUSINESS

a. Elect a Chair and Vice-Chair.

A motion was made by Commissioner Lavani to nominate Bruce Evans as Chair and Todd Shaw as Vice-Chair, seconded by Commissioner Aguirre. Vote 4-0 with Commissioner Evans abstaining.

b. Briefing on Long Range CIP Strategic Plan.

Stevie Greathouse with the Planning and Zoning Department presented a briefing on the Capital Improvement Program, Imagine Austin, and Long Range CIP Planning, plus the January 8 memo from Greg Guernsey on the approach for this year's Long Range CIP Strategic Plan. Commissioners discussed updating their recommendation memo to transmit to Planning Commission by July. No action taken.

c. Establish a Working Group for Capital Improvement Program Recommendations and Appoint Members.

No action taken.

d. What members would like the committee to accomplish; this will inform drafting a one year work plan.

Commissioners discussed working on CIP, implementation and funding aspects of Imagine Austin. No action taken.

e. Compliance review report and analysis.

Matt Dugan with the Planning and Zoning Department presented a draft map for compliance reviews with the goal of providing consistent review/assessment of conditions within a pre-determined buffer distance of the re-zoning case property, and develop a scoring matrix based on assessment of those conditions. Commissioners discussed conditions to consider including flooding, the balance of land uses, achieving benchmarks for Federal Transit Administration (FTA) funding, and to clearly identify which conditions are known at the time of re-zoning versus which conditions are known at site plan. No action taken.

4. OLD BUSINESS

None.

5. FUTURE AGENDA ITEMS

None.

ADJOURNMENT

The meeting adjourned at 1:21 p.m.

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For more information on the [Comprehensive Plan Joint Committee](#), please contact Ming-ru Chu at (512) 974- 6413 or at Ming-ru.Chu@austintexas.gov.