

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: August 30, 2018

Item Number: **003**

Capital Contracting Office

Authorize negotiation and execution of an amendment to the professional services agreement with Jackson and McElhane Architects for the 2013 General Architectural Services Rotation List for additional design services in the amount of \$86,916 and a new Rotation List contract authorization amount not to exceed \$4,886,916. [Note: This amendment will be awarded in compliance with City Code 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). Current Participation to date is 31.46% MBE and 17.56% WBE.]

<p>Lead Department</p>	<p>Capital Contracting Office</p> <p><u>Managing Department(s)</u> Capital Contracting Office</p>
<p>Fiscal Note</p>	<p>Funding is available in the Fiscal Year 2017-18 Capital Budget of the Austin Police Department.</p>
<p>Purchasing Language</p>	<p>Original contract was awarded through a qualifications-based selection process.</p>
<p>Prior Council Action</p>	<p>August 28, 2014 - Council approved an amendment to the 2013 General Architectural Services Rotation List for additional funding.</p> <p>April 11, 2013 - Council approved the execution of professional services agreement with eight staff recommended firms and correct calculation of ranking order under Council action taken on January 17, 2013.</p> <p>January 17, 2013 - Council approved the 2013 General Architectural Services Rotation List.</p>

For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Beverly Mendez, 512-974-3596, or the Project Manager, Craig Russell, 512-974-7157.
-----------------------------	---

Additional Backup Information:

The City of Austin maintains a rotation list of professional architectural firms to provide architectural services for small to medium sized projects of a general or routine scope, and for projects having a critical or emergency schedule which would preclude going through the normal individual project Request for Qualifications selection process.

On January 17, 2013, Council authorized the selection of eight consulting firms for the General Architectural Services Rotation List for 2013. Jackson and McElhane Architects, Inc. has been assigned the design of the Austin Police Department's Mounted Patrol Facility. This project was one of various Public Safety improvement projects approved by voters in November 2012. The Mounted Patrol Facility will include stables, training and maintenance structures for 24 horses, offices for police personnel, and associated site improvements.

This amendment to the 2013 Rotation List assignment is to replace funds previously reallocated from the construction budget for the design of a new water line extension. The extension is required to provide adequate pressure to meet code requirements for the fire suppression system, as well as vacation of Public Utility Easements. The reallocation of funds for design was to prevent work stoppage and further project delays. Upon completion of the water line design and vacation of the easements, bidding and construction of the stables may begin.

This amendment has been approved by the City's Change Control Committee. The Change Control Committee was established to comply with Council Resolution No. 20120126-048, which required the establishment of consistent criteria and process to evaluate contractual changes for all contracts administered by the Capital Contracting Office. The Change Control Committee is comprised of management-level subject matter experts.

Jackson and McElhane Architects, Inc. is located in Austin, Texas.