



City of Austin

301 W. Second Street
Austin, TX

Agenda

Questions and Answers Report

Mayor Steve Adler

Mayor Pro Tem Kathie Tovo, District 9

Council Member Ora Houston, District 1

Council Member Delia Garz, District 2

Council Member Sabino "Pio" Renteria, District 3

Council Member Gregorio Casar, District 4

Council Member Ann Kitchen, District 5

Council Member Jimmy Flannigan, District 6

Council Member Leslie Pool, District 7

Council Member Ellen Troxclair, District 8

Council Member Alison Alter, District 10

Thursday, August 23, 2018

Austin City Hall

The City Council Questions and Answers Report was derived from a need to provide City Council Members an opportunity to solicit clarifying information from City Departments as it relates to requests for council action. After a City Council Regular Meeting agenda has been published, Council Members will have the opportunity to ask questions of departments via the City Manager's Agenda Office. This process continues until 5:00 p.m. the Tuesday before the Council meeting. The final report is distributed at noon to City Council the Wednesday before the council meeting.

QUESTIONS FROM COUNCIL

- 14. Agenda Item #14:** Authorize negotiation and execution of an interlocal agreement with Travis County to integrate management of hazardous material containment, especially responding to Hazardous Materials incidents, by sharing personnel, equipment, technology and data, for an initial term of one year with up to five additional one-year terms.

QUESTION: How does the process of Hazardous Materials containment work in Williamson County?

COUNCIL MEMBER FLANNIGAN'S OFFICE

ANSWER:

Williamson County has a Hazardous Materials Team that consists of resources from several participating Williamson County Fire Departments (Round Rock, Georgetown, Cedar Park, Hutto, Taylor and Leander). The Williamson County Hazardous Materials Team program, and incident response, is supported and managed through the Williamson County Fire Marshall's Office. There are three regional Hazardous Materials Teams in the ten county Capital Area Council of Governments region:

Austin Fire Department - which responds to all HazMat incidents in the city limits of Austin and (by contract) Travis County and provides regional mutual aid to Lee, Blanco and the northern half of Bastrop counties

Williamson County - which responds to all HazMat incidents in Williamson County (excluding

those within the city limits of Austin inside Williamson County) and provides regional mutual aid to Llano and Burnet counties

Hays County - which responds to all HazMat incidents in Hays County (excluding those within the city limits of Austin inside Hays County) and provides regional mutual aid to Fayette, Caldwell and the southern half of Bastrop counties.

9. **Agenda Item #9:** Approve a resolution to nominate Applied Materials, Inc. for designation by the Governor's Office of Economic Development and Tourism as a single Texas Enterprise Project in accordance with Chapter 2303 of the Texas Government Code.

QUESTION:

What are the criteria EDD uses to select/nominate businesses in Austin for the Texas Enterprise Zone Program? Who else applied/was nominated for this program?

COUNCIL MEMBER TROXCLAIR'S OFFICE

ANSWER:

The Economic Development Department (EDD) utilizes the State of Texas information in reviewing applications from a business application. EDD does not have an additional City criteria for the State of Texas Enterprise Zone Program. State eligibility details for applicants can be found at: <https://gov.texas.gov/business/page/texas-enterprise-zone-program>. EDD reviews an application for completeness. EDD serves as the administrative avenue to put forward to City Council considerations for nominations of an enterprise zone project, which the State then scores for designation. The State program requires nominations from local jurisdictions in order for a business receive an Enterprise Zone designation. Designation of an Enterprise Zone Project is a tool for business retention identifying companies in Austin that have growth potential that align with employment opportunities for individuals who are economically disadvantaged.

State of Texas process: The application is evaluated by the State and must meet State scoring criteria. The State scores applications based on nominations from local jurisdictions. The scoring process is broken down into three scoring areas: Distress of the Area (facility location), Local Effort (incentives listed in the City Ordinance) and Private Effort (Applicant's project parameters and contribution to the community).

The City of Austin has received only two applications for this quarter, which has an application deadline of September 4th. The two applications the City received are: (1) Reassignment of a designation from Freescale Semiconductor, Inc. to NXP USA due to a merger of the two companies; and (2) Applied Materials, Inc. No other applications have been received during this state biennium (2018-2019).

The Economic Development Department's Web site lists firms that have been nominated by the City of Austin for the Texas Enterprise Zone Program. These firms are available at: <https://data.austintexas.gov/City-Government/Economic-Development-Compliance-Texas-Enterprise-Z/tv4x-8thz>.

- 10-12. **Agenda Items #10-12:** Economic Incentive Policy items (Chapter 380)

QUESTION:

Please explain exactly what is being repealed with the repeal of resolution of 20180809-013. Specifically, what parts of resolution 20180809-013 establish or otherwise impact economic development policies, procedures, or programs and therefore stand to be repealed? I am interested in funding high scoring projects. Beyond the first year, how will the grant category framework move on from funding just those that meet the minimum threshold on a first come first serve basis?

Please explain when a per job and/or a property tax reimbursement would be employed. Would these be used in combination or singularly and when would each be used?

Can qualifying companies be both for profit and nonprofit? Can a third party hiring organization be eligible for incentives and what incentives are they eligible for?

Regarding the repeal of resolution 20130822-016 which affects music venues, please explain what will be developed in place of what is being repealed and provide the anticipated timeline.

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

1) Please explain exactly what is being repealed with the repeal of resolution of 20180809-013. Specifically, what parts of resolution 20180809-013 establish or otherwise impact economic development policies, procedures, or programs and therefore stand to be repealed?

The attached chart outlines the Resolutions and Ordinance proposed for repeal.

2) I am interested in funding high scoring projects. Beyond the first year, how will the grant category framework move on from funding just those that meet the minimum threshold on a first come first serve basis?

All projects awarded financial assistance will meet threshold, which will be designed to identify and fund high quality projects. To ensure capital is made available as opportunities are identified, it is staff's recommendation to allow evaluation of applications as applications are submitted to the City for review. A scoring criteria at the onset of program creation will ensure high quality projects are those funded. In addition, upon evaluating projects from the first year of programming, staff will have the opportunity to make necessary adjustments to connect resources with a variety of business types to achieve outcomes related to the portfolio.

3) Please explain when a per job and/or a property tax reimbursement would be employed. Would these be used in combination or singularly and when would each be used?

There are two single and exclusive options for financially incentivizing projects in the proposed Business Expansion Program Guidelines - (1) developing an incentive that refunds property taxes paid by the company on a significant capital investment, or (2) developing a wage based incentive for projects that are not capital intensive.

4) Can qualifying companies be both for profit and nonprofit? Can a third party hiring organization be eligible for incentives and what incentives are they eligible for?

Nonprofits could qualify to the extent that they were meeting the requirements of a jobs-based program under the Business Expansion Program. A higher incentive for hiring through a city approved third party is incorporated under Category 2: Opportunities for Employment. Staff will be working with stakeholders through the administrative development of the program to identify processes and methods for best accomplishing the goals articulated in program- creating a job for and individual facing hardships with employment, and retaining that individual and increasing wages over a five year term.

5) Regarding the repeal of resolution 20130822-016 which affects music venues, please explain what will be developed in place of what is being repealed and provide the anticipated timeline.

The Music and Entertainment Division is currently updating the Music Venue Loan

Program in partnership with the Music Commission and aligned with Music Census and Omnibus findings. Once Council direction is provided for the 380 Policy, staff will reconvene a number of stakeholders to review information and will see to provide an update to Council in the first quarter of FY18-19.

QUESTION:

For the “Loan Program Types”; will the city council be the authority to approve/deny the funding for loans under the new 380 policy?

Please provide detailed information about the criteria for a company to receive a “Forgivable Loans.”

Why is the city providing forgivable loans?

Please explain the program criteria that must be met in order for loans to be forgiven.

COUNCIL MEMBER TROXCLAIR’S OFFICE

ANSWER:

1) For the “Loan Program Types”; will the city council be the authority to approve/deny the funding for loans under the new 380 policy?

Yes. The City Council will be the authority to approve. The creation of any future loan programs through Chapter 380 must be detailed and presented to Council for approval of staff administration. As described in the Chapter 380 Policy, Council will approve loans that exceed City Manager Spending Authority.

2) Please provide detailed information about the criteria for a company to receive a “Forgivable Loans.”

The City of Austin is not creating a loan program at this time. Although the proposed Chapter 380 Policy framework allows for future loan programs to be created (Page 15 of the Policy document) and approved by Council, staff has not presented a program for adoption by Council. The creation of any future loan programs through Chapter 380 will be detailed and presented to Council for approval prior to administration of any future loan program.

3) Why is the city providing forgivable loans?

See above.

4) Please explain the program criteria that must be met in order for loans to be forgiven.

See above.

11. Agenda Item #11: Approve an ordinance establishing a Business Expansion Program pursuant to Texas Local Government Code Chapter 380

QUESTION:

1. Please explain staff’s interpretation of the wage portion within “Minimum Requirements for Business Expansion Program Portfolio Expansion” on Page 6 of the Business Expansion Program Guidelines document:

“The project will ensure all employees are paid no less than the City’s living wage and as it may be adjusted annually, including full-time employees and contract employees, and if applicable to a project with capital expenditures in the form of construction, construction workers hired for construction work will be paid at least the City’s living wage.”

Does staff consider “all employees” to include part-time employees? If not, is there a reason why contract employees are included and not part-time employees?

2. Is there a distinction between the median occupational hourly wage for the Austin MSA referenced on Page 7 under general eligibility requirements and the prevailing wage as referenced within the minimum eligibility requirements on Page 6 of the Business Expansion Program Guidelines document?
3. Council recently passed Resolution No. 20180628-061, which directed the City Manager to consider and develop a proposal that would require construction contractors to ensure that a minimum percentage of construction workers on City projects with significant budgets are graduates or current students of the Department of Labor's registered apprenticeship programs or the Department of Labor's certified bilingual training programs.

Under Category 2 of the Business Expansion Program Guidelines, (Page 13) "Positions must be either "full-time" (defined as at least 1,500 hours per year), "apprenticeships" (position that is a combination of on-the-job training and related instruction from a supervisor in anticipation and preparation for a permanent job in the applicable company), or "internships" (positions of no more than two years that typically are made available to students)."

Did staff consider requiring that the apprenticeships be registered with the Department of Labor?

4. Under the five-year program reassessment (Page 23-24 Business Expansion Program Guidelines document), is it staff's intention to bring forth any changes to the program for Council approval?
5. Resolution 20050113-52 added an amendment to Resolution No. 030612-15 to read:
 1. Subparagraph 2.i "Applicants will be ineligible for incentives if they are not complying with City of Austin current water quality regulations on all current projects, unless the applicant has negotiated or negotiates an agreement with the City in which it complies with current impervious cover limits overall and agrees to build with current water quality controls and waive any claim to grandfathering to prior water quality regulations."

On Page 5 of the Business Expansion Program Guidelines under the "Minimum Requirements for Business Expansion Program Portfolio Expansion" section, the general eligibility criteria as it relates to current water quality regulations doesn't contain information about waiving any claim to grandfathering prior to water quality regulations. Is it staff's intention to exclude this provision from the proposed policies?

MAYOR PRO TEM KATHIE TOVO'S OFFICE

ANSWER:

1) Please explain staff's interpretation of the wage portion within "Minimum Requirements for Business Expansion Program Portfolio Expansion" on Page 6 of the Business Expansion Program Guidelines document:

"The project will ensure all employees are paid no less than the City's living wage and as it may be adjusted annually, including full-time employees and contract employees, and if applicable to a project with capital expenditures in the form of construction, construction workers hired for construction work will be paid at least the City's living wage."

Does staff consider "all employees" to include part-time employees? If not, is there a reason why

contract employees are included and not part-time employees?

The interpretation of “all employees” is assumed to include part-time employees.

2) Is there a distinction between the median occupational hourly wage for the Austin MSA referenced on Page 7 under general eligibility requirements and the prevailing wage as referenced within the minimum eligibility requirements on Page 6 of the Business Expansion Program Guidelines document?

Yes, the distinction is that Page 6 refers only to construction jobs related to the project and Page 7 refers to full-time employees of the company.

The language on Page 6 refers projects with capital expenditures in the form of construction, then all construction work on the project must comply with the City’s established prevailing wage program that is used on City of Austin public works projects.

The language on Page 7 refers to hiring full-time positions (defined as working at least 1,500 hours annually) will be paid at a rate above the median hourly wage for the relevant occupation(s) as identified by the most recent Occupational Employment Statistics survey from the Bureau of Labor Statistics for the Austin-Round Rock MSA.

3) Council recently passed Resolution No. 20180628-061, which directed the City Manager to consider and develop a proposal that would require construction contractors to ensure that a minimum percentage of construction workers on City projects with significant budgets are graduates or current students of the Department of Labor’s registered apprenticeship programs or the Department of Labor’s certified bilingual training programs.

Under Category 2 of the Business Expansion Program Guidelines, (Page 13) “Positions must be either “full-time” (defined as at least 1,500 hours per year), “apprenticeships” (position that is a combination of on-the-job training and related instruction from a supervisor in anticipation and preparation for a permanent job in the applicable company), or “internships” (positions of no more than two years that typically are made available to students).”

Did staff consider requiring that the apprenticeships be registered with the Department of Labor?

No, the recent resolution seeking to ensure a minimum percentage of construction workers be registered with the Department of Labor’s apprenticeship programs or bilingual training programs was not contemplated as a part of the Category 2 Opportunity for Employment requirements. If legislation related to that resolution were adopted, projects with “significant budget” thresholds were clearly defined and 380 agreements incentivized those types of projects, then it could be potentially included. It is important to note, that Category 2 was not crafted with the intention to capture capital intensive projects, or projects that include the construction of space to accommodate the expansion and/or hiring of new employees. The purpose of the proposed program is to incentivize employers to hire those who are economically disadvantaged to work at their companies, not generate new opportunities for construction jobs for building their expansions. The only available incentive allocation reimbursement is “per-job” based, not “property tax reimbursement-based.

4) Under the five-year program reassessment (Page 23-24 Business Expansion Program Guidelines document), is it staff’s intention to bring forth any changes to the program for Council approval?

Each of the new programs enabled by the proposed Economic Development Policy will be considered, vetted and created with Council approval by way of adopting an Ordinance. It will be at Council’s discretion to adopt changes to the program resulting from staff’s annual and five-year review.

5) Resolution 20050113-52 added an amendment to Resolution No. 030612-15 to read:

Subparagraph 2.i "Applicants will be ineligible for incentives if they are not complying with City of Austin current water quality regulations on all current projects, unless the applicant has negotiated or negotiates an agreement with the City in which it complies with current impervious cover limits overall and agrees to build with current water quality controls and waive any claim to grandfathering to prior water quality regulations."

On Page 5 of the Business Expansion Program Guidelines under the "Minimum Requirements for Business Expansion Program Portfolio Expansion" section, the general eligibility criteria as it relates to current water quality regulations doesn't contain information about waiving any claim to grandfathering prior to water quality regulations. Is it staff's intention to exclude this provision from the proposed policies?

No, it is not staff's intention to exclude this provision from the proposed policies. The current language that addresses this issue is included below:

Agreement Language:

For the construction of leasehold improvements to the Company's IT Hub, or the construction or remodeling of any future facilities in the City's planning jurisdiction during the term of this Agreement, the Company will comply with all City Code regulations, including water quality regulations in effect at the time any site plan application is filed, unless the Company has negotiated an agreement with the City to comply with overall impervious cover limits and provide the currently required water quality controls. This means the Company will not assert possible vested rights defined in Chapter 245 of the Texas Local Government Code to avoid compliance with water quality regulations during the term of this Agreement. If, during the term of this Agreement, a development does not comply with water quality regulations in effect at the time any site plan application is filed for such development, the City may terminate this Agreement by giving the Company written notice of its election to terminate.

- 16. Agenda Item #16:** Approve an ordinance authorizing the acceptance of \$1,399,580 in Community Development Block Grant-Disaster Relief grant funding from the Texas General Land Office and amending the Fiscal Year 2017-2018 Neighborhood Housing and Community Development Operating Budget (Ordinance No. 20170913-001) to appropriate \$1,399,580 for housing programs.

QUESTION:

How will the grant funding be used?

COUNCIL MEMBER RENTERIA'S OFFICE

ANSWER:

Staff has recommended that the Community Development Block Grant - Disaster Recovery funds be allocated through the Rental Housing Development Assistance Program. The grant, less the administrative fees, is recommended to form the bulk of the loan amount awarded to DMA Development Company for the construction of Travis Flats, a mixed-income, multi-family housing community. This loan agreement is AHFC agenda item 3 and will be considered by the AHFC Board at its meeting to be held on August 23, 2018. Travis Flats was awarded 9% Housing Tax Credits by the TDHCA in July 2018.

- 21. Agenda Item #21:** Authorize negotiation and execution of an interlocal agreement with the Austin-Travis County Sobriety Center Local Government Corporation (LGC) and Travis County for operation by the LGC of the Sobering Center in an amount not to exceed \$1,123,359 for the 12-month period beginning October 1, 2018, with up to four 12-month extension options not to exceed \$1,123,359 per extension option, for a total amount not to exceed \$5,616,795.)

QUESTION:

1. In 2016 a memo associated with Item #33 on the June 23, 2016 Council agenda was released.

This memo stated that “once the Sobriety Center is fully operational, the City agrees to make to the LGC an estimated annual payment of \$1,724,540, subject to the City approving funding, to cover LGC annual operating costs not covered by other sources of revenue...” This is not the figure currently contained within the 8/23/18 RCA.

2. It’s my understanding that there are additional funds that can be rolled over into the next fiscal year to supplement this gap. Please provide information about what other funding sources could be deployed to fill this gap in funding for the first year of the Sobering Center’s operation. Due to the Sobering Center’s cost savings for law enforcement/public safety, could asset forfeiture funds be considered an eligible source of funding?

3. What is the best way to proceed with this interlocal agreement at this time?

4. Can this interlocal agreement be amended in the future once more funds are identified?

MAYOR PRO TEM TOVO’S OFFICE

ANSWER:

Staff is postponing this item to the August 30, 2018 Council meeting, and will provide responses for the August 30th Q&A Report.

- 22. Agenda Item #22:** Authorize negotiation and execution of an agreement with Foundation Communities, Inc. for the provision of health insurance enrollment services in an amount not to exceed \$100,000 for the 12-month period beginning October 1, 2018, with up to four 12-month extension options not to exceed \$100,000 per extension option, for a total agreement amount not to exceed \$500,000.

QUESTION:

How many individuals have been enrolled in the Affordable Care Act (ACA) health insurance program over the past 3 years, on an annual basis?

COUNCIL MEMBER HOUSTON’S OFFICE

ANSWER:

FY16: 1,994 individuals reported enrolled through 2 City funded contracts with Foundation Communities and Latino Healthcare Forum, totaling \$400,000 in “one-time” funding

FY17: 1,321 individuals reported enrolled through 2 City funded contracts with Foundation Communities and Latino Healthcare Forum, totaling \$400,000 in “one-time” funding

FY18: 1,343 individuals reported enrolled through 2 City funded contracts with Foundation Communities and Latino Healthcare Forum, totaling \$250,000 (\$150,000 total in “one-time” funding and \$100,000 total in “on-going” funding)

For FY19, APH competed the \$100,000 of “on-going” funding and is recommending the contract be awarded to Foundation Communities. Their application received the highest score.

- 30. Agenda Item #30:** Authorize an amendment to the existing contract with Sirius Computer Solutions, Inc., to provide additional International Business Machines' software licenses, support, and related services, for an increase in the amount of \$5,898,463, for a revised total contract amount not to exceed \$18,225,143.

QUESTION:

Please explain the increase in the contract amount from previous years.

COUNCIL MEMBER RENTERIA’S OFFICE

ANSWER:

As stated in the RCA in the Additional Backup Information section:

Additional funding authorization is needed for continued support, maintenance, upgrades and software compliance as well as for critical projects related to cybersecurity and other utility business operations. The initial request in 2017 included funding for software, maintenance and support, however, the amount necessary for services and new software purchases, including licenses, was inadequate. Consequently, the expenses required for critical business applications and infrastructure systems has exceeded the remaining authority.

- 37. Agenda Item #37:** Authorize award and execution of a multi-term contract with Wastewater Transportation Services, LLC, to provide sludge pumping, hauling, disposal, and wet well cleaning services, for up to five years for a total contract amount not to exceed \$4,000,000.

QUESTION:

How many bids, if any, were received and considered unresponsive? Does staff have any perspective on why only one responsive bid was received?

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

There was only one bid received in response to this solicitation. No bids were deemed non-responsive. In an attempt to give any other vendors more time to respond, the solicitation due date was extended by one week. The recommended vendor is, to staff's knowledge, the only vendor in the Austin area that is capable of performing these services. The competitive solicitation was issued to ensure we offered any unknown vendors an opportunity to respond.

- 40. Agenda Item #40:** Authorize negotiation and execution of a contract with GILA LLC, D/B/A Municipal Services Bureau D/B/A MSB or one of the other qualified offerors to Request For Qualification Statements 4600 EAD0302, to provide collection of delinquent Municipal Court case balances, for a term of five years.

QUESTION:

Over the last 3 years, has collections increased or decreased? How long has the same vendor been used for this service?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

Over the last three years, collections have decreased by almost 36%. Municipal Court has used this vendor for collections services since 2002.

- 42. Agenda Item #42:** Approve an ordinance authorizing the issuance and sale of City of Austin Public Improvement Bonds, Taxable Series 2018, in an amount not to exceed \$7,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, all related fees, and providing that the issuance and sale be accomplished not later than February 16, 2019.

QUESTION:

When will taxpayers feel the impact of the bond sale?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

The debt service requirements to fund the debt service associated with this issuance is built into the proposed fiscal year 2019 debt service tax rate.

- 43. Agenda Item #43:** Approve an ordinance authorizing the issuance and sale of tax-exempt City of

Austin Public Improvement Bonds, Series 2018, in a par amount not to exceed \$69,055,000, in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, all related fees, and providing that the issuance and sale be accomplished by February 16, 2019.

QUESTION:

When will taxpayers feel the impact of the bond sale?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

The debt service requirements to fund the debt service associated with this issuance is built into the proposed fiscal year 2019 debt service tax rate.

- 45. Agenda Item #45:** Approve an ordinance authorizing the issuance and sale of tax-exempt City of Austin Public Property Finance Contractual Obligations, Series 2018, in an amount not to exceed \$23,115,000 in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, all related fees, and providing that the issuance and sale be accomplished not later than February 16, 2019.

QUESTION:

What are the departments that will receive the vehicles? Are any of these vehicles electric?

What is the purpose of the 38,000 32-gallon carts?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

A total of 33 of the vehicles being purchased are Electric/Plug-in Hybrid Electric Vehicles. The Departments receiving vehicles from this sale are listed below:

- Austin Resource Recovery
- Library
- Planning and Zoning Department
- Emergency Medical Services
- Austin Fire Department
- Austin Public Health
- Parks and Recreation Department
- Austin Police Department
- Building Services Department
- CTM
- Fleet
- Wireless

The purpose of the 38,000 32-gallon carts are to support the expansion of the ARR organics program to an additional 38,000 households.

- 74. Agenda Item #74:** Discuss and take appropriate action regarding the proposed Meet and Confer Agreement between the City of Austin and the Austin-Travis County EMS Employees Association relating to wages, hours, and terms and conditions of employment for medics employed by Austin-Travis County Emergency Medical Services.

QUESTION:

Please provide a comparison chart of items in the previous contract, and the new proposed contract, noting any substantive change or fiscal change. (Include both monetary and nonmonetary items.)

Please indicate along with the chart, the basic requirement for any item from State Law 143, 141,

or any other applicable statute.

Please provide a redline version of the proposed EMS contract that shows changes from the previous (expired) contract.

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

See attachment.

- 76. Agenda Item #76:** Approval a resolution relating to acquiring and preserving multi-family developments and mobile home parks occupied by households who earn less than 60 percent of the median family income (MFI).

QUESTION:

We would like to request the appropriate staff to please provide us with a list and map of existing high-frequency transit corridors in the city.

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

The Capital Metro Transit Authority manages the Austin-region transit services/routes. The following routes are Capital Metro's high-frequency routes, arriving every 15 minutes or less during peak periods.

- [Route 2: Rosewood <https://www.capmetro.org/schedmap/?svc=0&f1=2&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=2&s=0&d=E)
- [Route 4: 7th Street <https://www.capmetro.org/schedmap/?svc=0&f1=4&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=4&s=0&d=E)
- [Route 7: Duval/Dove Springs <https://www.capmetro.org/schedmap/?svc=0&f1=7&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=7&s=0&d=N)
- [Route 10: South 1st/Red River <https://www.capmetro.org/schedmap/?svc=0&f1=10&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=10&s=0&d=N)
- [Route 17: Cesar Chavez <https://www.capmetro.org/schedmap/?svc=0&f1=17&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=17&s=0&d=E)
- [Route 18: Martin Luther King <https://www.capmetro.org/schedmap/?svc=0&f1=18&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=18&s=0&d=E)
- [Route 20: Manor Road/Riverside <https://www.capmetro.org/schedmap/?svc=0&f1=20&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=20&s=0&d=N)
- [Route 300: Springdale/Oltorf <https://www.capmetro.org/schedmap/?svc=0&f1=300&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=300&s=0&d=N)
- [Route 311: 311 Stassney <https://www.capmetro.org/schedmap/?svc=0&f1=311&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=311&s=0&d=E)
- [Route 325: Metric/Rundberg <https://www.capmetro.org/schedmap/?svc=0&f1=325&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=325&s=0&d=E)
- [Route 333: William Cannon <https://www.capmetro.org/schedmap/?svc=0&f1=333&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=333&s=0&d=E)
- [Route 335: 35th/38th Street <https://www.capmetro.org/schedmap/?svc=0&f1=335&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=335&s=0&d=E)
- [Route 801: North Lamar/South Congress <https://www.capmetro.org/schedmap/?svc=1&f1=801&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=1&f1=801&s=0&d=N)
- [Route 803: Burnet/South Lamar <https://www.capmetro.org/schedmap/?svc=0&f1=803&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=803&s=0&d=N)

A map of the high frequency routes is available [online here](#)

https://www.capmetro.org/uploadedFiles/New2016/Plans_and_Development/Service_Chang

[es/August_2018/HighFrequencyMap_August2018_pink.pdf>](#). A system map with high-frequency routes illustrated is available [online here](#)
<https://www.capmetro.org/uploadedFiles/New2016/Plan_Your_Trip/Destinations_Schedule_Book/system_map.pdf>.

QUESTION

Can City Staff please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?

COUNCIL MEMBER FLANNIGAN'S OFFICE

ANSWER:

NHCD cannot provide a firm estimate at this time, but would need to establish a team to include the Office of Real Estate Services, Law, and staff from NHCD Finance, Planning, and Real Estate Divisions to develop a plan as directed by item #76. Developing the plan would also require community input, and likely consultants with real estate economics and property management expertise, which we estimate to cost between \$10,000 and \$50,000. NHCD has limited staff who work on planning and development activities; therefore, developing the plan would impact the department's ability to implement the Strategic Housing Blueprint, plan the use of federal resources, secure restrictive covenants on developer incentive properties, and plan the development of affordable housing on Austin Housing Finance Corporation-owned land. It would also impact the department's ability to respond to other Council resolutions and initiatives, including the Anti-Displacement Task Force report and People's Plan analysis.

- 77. Agenda Item #77:** Approve a resolution directing the City Manager to develop recommendations regarding amendments to City Code and regulating plans necessary to recalibrate density bonus program affordability requirements and fee-in-lieu requirements, and return to council with recommendations by February 15, 2019.

QUESTION:

Can City Staff please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?

COUNCIL MEMBER FLANNIGAN'S OFFICE

ANSWER:

A portion of the recalibration work was already underway by consultants as part of their CodeNEXT contract and the remainder of the funding needed is in the current contract. Given the limited scope of this resolution, NHCD staff will have time to complete this task without significant detriment to other projects. The Law department estimates that it will take approximately 40 hours of staff time to develop the recommendations. Additional staff time for NHCD, PAZ and Law Departments would be necessary if Council directs the City Manager to move forward with code amendments based on the recommendations. This recalibration is recommended in the Strategic Housing Blueprint.



Recommendation for Action

File #: 18-2909, Agenda Item #: 14.

8/23/2018

Agenda Item

Agenda Item #14: Authorize negotiation and execution of an interlocal agreement with Travis County to integrate management of hazardous material containment, especially responding to Hazardous Materials incidents, by sharing personnel, equipment, technology and data, for an initial term of one year with up to five additional one-year terms.

QUESTION: How does the process of Hazardous Materials containment work in Williamson County?

COUNCIL MEMBER FLANNIGAN'S OFFICE

ANSWER:

Williamson County has a Hazardous Materials Team that consists of resources from several participating Williamson County Fire Departments (Round Rock, Georgetown, Cedar Park, Hutto, Taylor and Leander). The Williamson County Hazardous Materials Team program, and incident response, is supported and managed through the Williamson County Fire Marshall's Office.

There are three regional Hazardous Materials Teams in the ten county Capital Area Council of Governments region:

Austin Fire Department - which responds to all HazMat incidents in the city limits of Austin and (by contract) Travis County and provides regional mutual aid to Lee, Blanco and the northern half of Bastrop counties

Williamson County - which responds to all HazMat incidents in Williamson County (excluding those within the city limits of Austin inside Williamson County) and provides regional mutual aid to Llano and Burnet counties

Hays County - which responds to all HazMat incidents in Hays County (excluding those within the city limits of Austin inside Hays County) and provides regional mutual aid to Fayette, Caldwell and the southern half of Bastrop counties.



Recommendation for Action

File #: 18-3039, Agenda Item #: 9.

8/23/2018

Agenda Item

Agenda Item #9: Approve a resolution to nominate Applied Materials, Inc. for designation by the Governor's Office of Economic Development and Tourism as a single Texas Enterprise Project in accordance with Chapter 2303 of the Texas Government Code.

QUESTION:

What are the criteria EDD uses to select/nominate businesses in Austin for the Texas Enterprise Zone Program? Who else applied/was nominated for this program?

COUNCIL MEMBER TROXCLAIR'S OFFICE

ANSWER:

The Economic Development Department (EDD) utilizes the State of Texas information in reviewing applications from a business application. EDD does not have an additional City criteria for the State of Texas Enterprise Zone Program. State eligibility details for applicants can be found at: <https://gov.texas.gov/business/page/texas-enterprise-zone-program>. EDD reviews an application for completeness. EDD serves as the administrative avenue to put forward to City Council considerations for nominations of an enterprise zone project, which the State then scores for designation. The State program requires nominations from local jurisdictions in order for a business receive an Enterprise Zone designation. Designation of an Enterprise Zone Project is a tool for business retention identifying companies in Austin that have growth potential that align with employment opportunities for individuals who are economically disadvantaged.

State of Texas process: The application is evaluated by the State and must meet State scoring criteria. The State scores applications based on nominations from local jurisdictions. The scoring process is broken down into three scoring areas: Distress of the Area (facility location), Local Effort (incentives listed in the City Ordinance) and Private Effort (Applicant's project parameters and contribution to the community).

The City of Austin has received only two applications for this quarter, which has an application deadline of September 4th. The two applications the City received are: (1) Reassignment of a designation from Freescale Semiconductor, Inc. to NXP USA due to a merger of the two companies; and (2) Applied Materials, Inc. No other applications have been received during this state biennium (2018-2019).

The Economic Development Department's Web site lists firms that have been nominated by the City of Austin for the Texas Enterprise Zone Program. These firms are available at: <https://data.austintexas.gov/City-Government/Economic-Development-Compliance-Texas-Enterprise-Z/tv4x-8thz>.



Recommendation for Action

File #: 18-2941, Agenda Item #: 10-12.

8/23/2018

Agenda Item

Agenda Items #10-12: Economic Incentive Policy items (Chapter 380)

QUESTION:

Please explain exactly what is being repealed with the repeal of resolution of 20180809-013. Specifically, what parts of resolution 20180809-013 establish or otherwise impact economic development policies, procedures, or programs and therefore stand to be repealed?

I am interested in funding high scoring projects. Beyond the first year, how will the grant category framework move on from funding just those that meet the minimum threshold on a first come first serve basis?

Please explain when a per job and/or a property tax reimbursement would be employed. Would these be used in combination or singularly and when would each be used?

Can qualifying companies be both for profit and nonprofit? Can a third party hiring organization be eligible for incentives and what incentives are they eligible for?

Regarding the repeal of resolution 20130822-016 which affects music venues, please explain what will be developed in place of what is being repealed and provide the anticipated timeline.

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

1) Please explain exactly what is being repealed with the repeal of resolution of 20180809-013. Specifically, what parts of resolution 20180809-013 establish or otherwise impact economic development policies, procedures, or programs and therefore stand to be repealed?

The attached chart outlines the Resolutions and Ordinance proposed for repeal.

2) I am interested in funding high scoring projects. Beyond the first year, how will the grant category framework move on from funding just those that meet the minimum threshold on a first come first serve basis?

All projects awarded financial assistance will meet threshold, which will be designed to identify and fund high quality projects. To ensure capital is made available as opportunities are identified, it is staff's recommendation to allow evaluation of applications as applications are submitted to the City for review. A scoring criteria at the onset of program creation will ensure high quality projects are those funded. In addition, upon evaluating projects from the first year of programming, staff will have the opportunity to make necessary adjustments to connect resources with a variety of business types to achieve outcomes related to the portfolio.

3) Please explain when a per job and/or a property tax reimbursement would be employed. Would these be used in combination or singularly and when would each be used?

There are two single and exclusive options for financially incentivizing projects in the proposed Business Expansion Program Guidelines - (1) developing an incentive that refunds property taxes paid by the company on a significant capital investment, or (2) developing a wage based incentive for projects that are not capital

intensive.

4) Can qualifying companies be both for profit and nonprofit? Can a third party hiring organization be eligible for incentives and what incentives are they eligible for?

Nonprofits could qualify to the extent that they were meeting the requirements of a jobs-based program under the Business Expansion Program. A higher incentive for hiring through a city approved third party is incorporated under Category 2: Opportunities for Employment. Staff will be working with stakeholders through the administrative development of the program to identify processes and methods for best accomplishing the goals articulated in program- creating a job for and individual facing hardships with employment, and retaining that individual and increasing wages over a five year term.

5) Regarding the repeal of resolution 20130822-016 which affects music venues, please explain what will be developed in place of what is being repealed and provide the anticipated timeline.

The Music and Entertainment Division is currently updating the Music Venue Loan Program in partnership with the Music Commission and aligned with Music Census and Omnibus findings. Once Council direction is provided for the 380 Policy, staff will reconvene a number of stakeholders to review information and will see to provide an update to Council in the first quarter of FY18-19.

QUESTION:

For the “Loan Program Types”; will the city council be the authority to approve/deny the funding for loans under the new 380 policy?

Please provide detailed information about the criteria for a company to receive a “Forgivable Loans.”

Why is the city providing forgivable loans?

Please explain the program criteria that must be met in order for loans to be forgiven.

COUNCIL MEMBER TROXCLAIR’S OFFICE

ANSWER:

1) For the “Loan Program Types”; will the city council be the authority to approve/deny the funding for loans under the new 380 policy?

Yes. The City Council will be the authority to approve. The creation of any future loan programs through Chapter 380 must be detailed and presented to Council for approval of staff administration. As described in the Chapter 380 Policy, Council will approve loans that exceed City Manager Spending Authority.

2) Please provide detailed information about the criteria for a company to receive a “Forgivable Loans.”

The City of Austin is not creating a loan program at this time. Although the proposed Chapter 380 Policy framework allows for future loan programs to be created (Page 15 of the Policy document) and approved by Council, staff has not presented a program for adoption by Council. The creation of any future loan programs through Chapter 380 will be detailed and presented to Council for approval prior to administration of any future loan program.

3) Why is the city providing forgivable loans?

See above.

4) Please explain the program criteria that must be met in order for loans to be forgiven.

See above.

KEY:
Recommendation to Repeal Resolution
No Action Recommended
Recommendation to Repeal Ordinance

Economic Development Policy Related Resolutions & Ordinances

(Listed in chronological order by date)

	Type	Number	Link	Summary
1	Resolution	20030612-015	http://www.austintexas.gov/edims/document.cfm?id=84385	Establishes Economic Development policy and program
2	Resolution	20041028-003	http://www.austintexas.gov/edims/document.cfm?id=85636	Approve Firm-based Incentive Matrix
3	Resolution	20050113-052	http://www.austintexas.gov/edims/document.cfm?id=78447	Amends 20030612-015 regarding water quality
4	Resolution	20071018-037	http://www.austintexas.gov/edims/document.cfm?id=109544	Approve a resolution requiring compliance with the standards and principles of the City's Minority Owned and Women Owned Business Enterprise Procurement Program in third party agreements for the construction of public improvements or improvements to City real property, including developer participation contracts, economic development agreements, ground leases, and other third party agreements.
5	Resolution	20071108-127	http://www.austintexas.gov/edims/document.cfm?id=110463	Approve a resolution requiring compliance of eligible third party agreements with standards and principles of City's M/WBE Ordinance (including contract terms, goals, requiring contractors and consultants comply or demonstrate good faith efforts, engage outreach program, includes early negotiation, periodic reporting.
6	Resolution	20071018-008	http://www.austintexas.gov/edims/document.cfm?id=109540	Amend 20070809-060 to correct name Otis Spunkmeyer for an enterprise zone project to the state & designate City liaison.
7	Resolution	20071206-049	http://www.austintexas.gov/edims/document.cfm?id=111542	Compliance review of future ED agreements to be verified by independent third party and results of that review are to be available for public inspection
8	Resolution	20080605-047	http://www.austintexas.gov/edims/document.cfm?id=117688	Prevailing wage for public-private projects in which City of Austin participates to redevelop public or formerly public land
9	Resolution	20090212-007	http://www.austintexas.gov/edims/document.cfm?id=126104	Approve an ordinance amending Ordinance No 20070215-003 relating to the Business Retention and Enhancement Program, an economic development program for Congress Avenue and East 6th Street, to extend the program, and to amend the program guidelines.
10	Resolution	20090226-022	http://www.austintexas.gov/edims/document.cfm?id=126252	Directs CM to prepare ordinance for enhanced review of economic development proposals and process timeline
11	Ordinance	20090312-005	http://www.austintexas.gov/edims/document.cfm?id=126630	Removes option to use economic development incentives for mixed use projects including retail components; adds requirement for independent reviews which are to be made public
12	Resolution	20090806-037	http://www.austintexas.gov/edims/document.cfm?id=129708	Approve a resolution directing the city manager to review and amend contracting policies, economic development programs, and review personnel policies related to non-discrimination for lesbian, gay, bisexual or transgender individuals.
13	Ordinance	20091001-011	http://www.austintexas.gov/edims/document.cfm?id=131059	Implements formal cost-benefit analysis of economic incentive proposals and specifies process timeline
14	Resolution	20100204-003	http://www.austintexas.gov/edims/document.cfm?id=134394	Approve a resolution authorizing the City Manager to establish and administer a residential solar rebate program and a performance-based solar incentive program for commercial and multi-family facilities. Recommended by the Resource Management Commission the Electric Utility Commission.
15	Resolution	20100311-036	http://www.austintexas.gov/edims/document.cfm?id=134834	Approve a resolution directing the City Manager to obtain additional information regarding the expected annual average wage for the lowest paid 10 percent of local workers from companies negotiating firm-based economic development proposals with the City
16	Ordinance	20101104-046	http://www.austintexas.gov/edims/document.cfm?id=145155	Conduct a public hearing and consider an ordinance amending Ordinance No. 20071018-008 to recognize other local incentives and economic development tools available to qualifying enterprise zone projects.
17	Resolution	20101118-058	http://www.austintexas.gov/edims/document.cfm?id=145539	Approve a resolution directing the City Manager to obtain additional information about the intent to locate near transit developments and transportation hubs from companies negotiating economic development proposals with the City
18	Resolution	20120112-058	http://www.austintexas.gov/edims/document.cfm?id=163011	Repeals and replaces Resolution No. 20071108-127 requiring compliance with the standards and principles of the City's Minority-Owned and Women-Owned Business Enterprise Procurement Program in third party agreements for the construction of public improvements or improvements of City real property, including developer participation agreements, economic development agreements, ground leases, and other third party agreements.
19	Resolution	20120524-092	http://www.austintexas.gov/edims/document.cfm?id=170793	Approve a resolution creating a Council Special Committee on Economic Incentives to hold public meetings and investigate possible uniform contract terms for economic development proposals, such as Chapter 380 agreements, master development agreements, city contracts, and development fee waivers.
20	Resolution	20120607-040	http://www.austintexas.gov/edims/document.cfm?id=171359	Approve a resolution amending Resolution No. 20120524-092 to establish membership of the Council Special Committee on Economic Incentives and provide additional policy direction.
21	Resolution	20130822-016	http://www.austintexas.gov/edims/document.cfm?id=195431	Approve a resolution creating a permanent Music Venue Assistance Program, which is a microloan program designed to assist qualifying music venues with implementation of sound mitigation devices and technologies for improving the acoustic environment inside and outside of the venue in an effort to reduce the sound levels that impact nearby residents.
22	Resolution	20131024-056	http://www.austintexas.gov/edims/document.cfm?id=200017	Approve a resolution to revise the Firm Based Incentive Matrix used to determine firm eligibility for economic development incentives as authorized by Chapter 380 of the Texas Local Government.
23	Ordinance	20140515-008	http://www.austintexas.gov/edims/document.cfm?id=210410	Approve an ordinance creating an economic development program for film, television and digital media projects as authorized by Chapter 380 of the Texas Local Government Code.
24	Resolution	20141211-221	http://www.austintexas.gov/edims/document.cfm?id=223736	Approve a resolution establishing City policy relating to property tax protests and property tax incentives and directing the City Manager to work with Travis County on property tax issues.
25	Resolution	20170302-034	http://www.austintexas.gov/edims/document.cfm?id=272895	Approve a resolution directing the City Manager to develop recommendations for reforming the City's economic development incentives policies.



Recommendation for Action

File #: 18-2942, Agenda Item #: 11.

8/23/2018

Agenda Item

Agenda Item #11: Approve an ordinance establishing a Business Expansion Program pursuant to Texas Local Government Code Chapter 380

QUESTION:

1. Please explain staff's interpretation of the wage portion within "Minimum Requirements for Business Expansion Program Portfolio Expansion" on Page 6 of the Business Expansion Program Guidelines document:
"The project will ensure all employees are paid no less than the City's living wage and as it may be adjusted annually, including full-time employees and contract employees, and if applicable to a project with capital expenditures in the form of construction, construction workers hired for construction work will be paid at least the City's living wage."

Does staff consider "all employees" to include part-time employees? If not, is there a reason why contract employees are included and not part-time employees?

2. Is there a distinction between the median occupational hourly wage for the Austin MSA referenced on Page 7 under general eligibility requirements and the prevailing wage as referenced within the minimum eligibility requirements on Page 6 of the Business Expansion Program Guidelines document?
3. Council recently passed Resolution No. 20180628-061, which directed the City Manager to consider and develop a proposal that would require construction contractors to ensure that a minimum percentage of construction workers on City projects with significant budgets are graduates or current students of the Department of Labor's registered apprenticeship programs or the Department of Labor's certified bilingual training programs.

Under Category 2 of the Business Expansion Program Guidelines, (Page 13) "Positions must be either "full-time" (defined as at least 1,500 hours per year), "apprenticeships" (position that is a combination of on-the-job training and related instruction from a supervisor in anticipation and preparation for a permanent job in the applicable company), or "internships" (positions of no more than two years that typically are made available to students)."

Did staff consider requiring that the apprenticeships be registered with the Department of Labor?

4. Under the five-year program reassessment (Page 23-24 Business Expansion Program Guidelines document), is it staff's intention to bring forth any changes to the program for Council approval?
5. Resolution 20050113-52 added an amendment to Resolution No. 030612-15 to read:
 1. Subparagraph 2.i "Applicants will be ineligible for incentives if they are not complying with City of Austin current water quality regulations on all current projects, unless the applicant has negotiated or negotiates an agreement with the City in which it complies with current impervious cover limits overall and agrees to

build with current water quality controls and waive any claim to grandfathering to prior water quality regulations."

On Page 5 of the Business Expansion Program Guidelines under the "Minimum Requirements for Business Expansion Program Portfolio Expansion" section, the general eligibility criteria as it relates to current water quality regulations doesn't contain information about waiving any claim to grandfathering prior to water quality regulations. Is it staff's intention to exclude this provision from the proposed policies?

MAYOR PRO TEM KATHIE TOVO'S OFFICE

ANSWER:

1) Please explain staff's interpretation of the wage portion within "Minimum Requirements for Business Expansion Program Portfolio Expansion" on Page 6 of the Business Expansion Program Guidelines document:

"The project will ensure all employees are paid no less than the City's living wage and as it may be adjusted annually, including full-time employees and contract employees, and if applicable to a project with capital expenditures in the form of construction, construction workers hired for construction work will be paid at least the City's living wage."

Does staff consider "all employees" to include part-time employees? If not, is there a reason why contract employees are included and not part-time employees?

The interpretation of "all employees" is assumed to include part-time employees.

2) *Is there a distinction between the median occupational hourly wage for the Austin MSA referenced on Page 7 under general eligibility requirements and the prevailing wage as referenced within the minimum eligibility requirements on Page 6 of the Business Expansion Program Guidelines document?*

Yes, the distinction is that Page 6 refers only to construction jobs related to the project and Page 7 refers to full-time employees of the company.

The language on Page 6 refers projects with capital expenditures in the form of construction, then all construction work on the project must comply with the City's established prevailing wage program that is used on City of Austin public works projects.

The language on Page 7 refers to hiring full-time positions (defined as working at least 1,500 hours annually) will be paid at a rate above the median hourly wage for the relevant occupation(s) as identified by the most recent Occupational Employment Statistics survey from the Bureau of Labor Statistics for the Austin-Round Rock MSA.

3) *Council recently passed Resolution No. 20180628-061, which directed the City Manager to consider and develop a proposal that would require construction contractors to ensure that a minimum percentage of construction workers on City projects with significant budgets are graduates or current students of the Department of Labor's registered apprenticeship programs or the Department of Labor's certified bilingual training programs.*

Under Category 2 of the Business Expansion Program Guidelines, (Page 13) "Positions must be either "full-time" (defined as at least 1,500 hours per year), "apprenticeships" (position that is a combination of on-the-job training and related instruction from a supervisor in anticipation and preparation for a permanent job in the applicable company), or "internships" (positions of no more than two years that typically are made available to students)."

Did staff consider requiring that the apprenticeships be registered with the Department of Labor?

No, the recent resolution seeking to ensure a minimum percentage of construction workers be registered with the Department of Labor's apprenticeship programs or bilingual training programs was not contemplated as a part of the Category 2 Opportunity for Employment requirements. If legislation related to that resolution were adopted, projects with "significant budget" thresholds were clearly defined and 380 agreements incentivized those types of projects, then it could be potentially included. It is important to note, that Category 2 was not

crafted with the intention to capture capital intensive projects, or projects that include the construction of space to accommodate the expansion and/or hiring of new employees. The purpose of the proposed program is to incentivize employers to hire those who are economically disadvantaged to work at their companies, not generate new opportunities for construction jobs for building their expansions. The only available incentive allocation reimbursement is “per-job” based, not “property tax reimbursement-based.”

4) Under the five-year program reassessment (Page 23-24 Business Expansion Program Guidelines document), is it staff's intention to bring forth any changes to the program for Council approval?

Each of the new programs enabled by the proposed Economic Development Policy will be considered, vetted and created with Council approval by way of adopting an Ordinance. It will be at Council's discretion to adopt changes to the program resulting from staff's annual and five-year review.

5) Resolution 20050113-52 added an amendment to Resolution No. 030612-15 to read:

Subparagraph 2.i “Applicants will be ineligible for incentives if they are not complying with City of Austin current water quality regulations on all current projects, unless the applicant has negotiated or negotiates an agreement with the City in which it complies with current impervious cover limits overall and agrees to build with current water quality controls and waive any claim to grandfathering to prior water quality regulations.”

On Page 5 of the Business Expansion Program Guidelines under the “Minimum Requirements for Business Expansion Program Portfolio Expansion” section, the general eligibility criteria as it relates to current water quality regulations doesn't contain information about waiving any claim to grandfathering prior to water quality regulations. Is it staff's intention to exclude this provision from the proposed policies?

No, it is not staff's intention to exclude this provision from the proposed policies. The current language that addresses this issue is included below:

Agreement Language:

For the construction of leasehold improvements to the Company's IT Hub, or the construction or remodeling of any future facilities in the City's planning jurisdiction during the term of this Agreement, the Company will comply with all City Code regulations, including water quality regulations in effect at the time any site plan application is filed, unless the Company has negotiated an agreement with the City to comply with overall impervious cover limits and provide the currently required water quality controls. This means the Company will not assert possible vested rights defined in Chapter 245 of the Texas Local Government Code to avoid compliance with water quality regulations during the term of this Agreement. If, during the term of this Agreement, a development does not comply with water quality regulations in effect at the time any site plan application is filed for such development, the City may terminate this Agreement by giving the Company written notice of its election to terminate.



Recommendation for Action

File #: 18-3045, Agenda Item #: 16.

8/23/2018

Agenda Item

Agenda Item #16: Approve an ordinance authorizing the acceptance of \$1,399,580 in Community Development Block Grant-Disaster Relief grant funding from the Texas General Land Office and amending the Fiscal Year 2017-2018 Neighborhood Housing and Community Development Operating Budget (Ordinance No. 20170913-001) to appropriate \$1,399,580 for housing programs.

QUESTION:

How will the grant funding be used?

COUNCIL MEMBER RENTERIA'S OFFICE

ANSWER:

Staff has recommended that the Community Development Block Grant - Disaster Recovery funds be allocated through the Rental Housing Development Assistance Program. The grant, less the administrative fees, is recommended to form the bulk of the loan amount awarded to DMA Development Company for the construction of Travis Flats, a mixed-income, multi-family housing community. This loan agreement is AHFC agenda item 3 and will be considered by the AHFC Board at its meeting to be held on August 23, 2018. Travis Flats was awarded 9% Housing Tax Credits by the TDHCA in July 2018.



Recommendation for Action

File #: 18-3049, Agenda Item #: 21.

8/23/2018

Agenda Item

Agenda Item #21: Authorize negotiation and execution of an interlocal agreement with the Austin-Travis County Sobriety Center Local Government Corporation (LGC) and Travis County for operation by the LGC of the Sobering Center in an amount not to exceed \$1,123,359 for the 12-month period beginning October 1, 2018, with up to four 12-month extension options not to exceed \$1,123,359 per extension option, for a total amount not to exceed \$5,616,795.)

QUESTION:

1. In 2016 a memo associated with Item #33 on the June 23, 2016 Council agenda was released. This memo stated that "once the Sobriety Center is fully operational, the City agrees to make to the LGC an estimated annual payment of \$1,724,540, subject to the City approving funding, to cover LGC annual operating costs not covered by other sources of revenue..." This is not the figure currently contained within the 8/23/18 RCA.
2. It's my understanding that there are additional funds that can be rolled over into the next fiscal year to supplement this gap. Please provide information about what other funding sources could be deployed to fill this gap in funding for the first year of the Sobering Center's operation. Due to the Sobering Center's cost savings for law enforcement/public safety, could asset forfeiture funds be considered an eligible source of funding?
3. What is the best way to proceed with this interlocal agreement at this time?
4. Can this interlocal agreement be amended in the future once more funds are identified?

MAYOR PRO TEM TOVO'S OFFICE

ANSWER:

Staff is postponing this item to the August 30, 2018 Council meeting, and will provide responses for the August 30th Q&A Report.



Recommendation for Action

File #: 18-3016, Agenda Item #: 22.

8/23/2018

Agenda Item

Agenda Item #22: Authorize negotiation and execution of an agreement with Foundation Communities, Inc. for the provision of health insurance enrollment services in an amount not to exceed \$100,000 for the 12-month period beginning October 1, 2018, with up to four 12-month extension options not to exceed \$100,000 per extension option, for a total agreement amount not to exceed \$500,000.

QUESTION:

How many individuals have been enrolled in the Affordable Care Act (ACA) health insurance program over the past 3 years, on an annual basis?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

FY16: 1,994 individuals reported enrolled through 2 City funded contracts with Foundation Communities and Latino Healthcare Forum, totaling \$400,000 in "one-time" funding

FY17: 1,321 individuals reported enrolled through 2 City funded contracts with Foundation Communities and Latino Healthcare Forum, totaling \$400,000 in "one-time" funding

FY18: 1,343 individuals reported enrolled through 2 City funded contracts with Foundation Communities and Latino Healthcare Forum, totaling \$250,000 (\$150,000 total in "one-time" funding and \$100,000 total in "on-going" funding)

For FY19, APH competed the \$100,000 of "on-going" funding and is recommending the contract be awarded to Foundation Communities. Their application received the highest score.



Recommendation for Action

File #: 18-3046, **Agenda Item #:** 30.

8/23/2018

Agenda Item

Agenda Item #30: Authorize an amendment to the existing contract with Sirius Computer Solutions, Inc., to provide additional International Business Machines' software licenses, support, and related services, for an increase in the amount of \$5,898,463, for a revised total contract amount not to exceed \$18,225,143.

QUESTION:

Please explain the increase in the contract amount from previous years.

COUNCIL MEMBER RENTERIA'S OFFICE

ANSWER:

As stated in the RCA in the Additional Backup Information section:

Additional funding authorization is needed for continued support, maintenance, upgrades and software compliance as well as for critical projects related to cybersecurity and other utility business operations. The initial request in 2017 included funding for software, maintenance and support, however, the amount necessary for services and new software purchases, including licenses, was inadequate. Consequently, the expenses required for critical business applications and infrastructure systems has exceeded the remaining authority.



Recommendation for Action

File #: 18-2971, Agenda Item #: 37.

8/30/2018

Agenda Item

Agenda Item #37: Authorize award and execution of a multi-term contract with Wastewater Transportation Services, LLC, to provide sludge pumping, hauling, disposal, and wet well cleaning services, for up to five years for a total contract amount not to exceed \$4,000,000.

QUESTION:

How many bids, if any, were received and considered unresponsive? Does staff have any perspective on why only one responsive bid was received?

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

There was only one bid received in response to this solicitation. No bids were deemed non-responsive. In an attempt to give any other vendors more time to respond, the solicitation due date was extended by one week. The recommended vendor is, to staff's knowledge, the only vendor in the Austin area that is capable of performing these services. The competitive solicitation was issued to ensure we offered any unknown vendors an opportunity to respond.



Recommendation for Action

File #: 18-3017, Agenda Item #: 40.

8/23/2018

Agenda Item

Agenda Item #40: Authorize negotiation and execution of a contract with GILA LLC, D/B/A Municipal Services Bureau D/B/A MSB or one of the other qualified offerors to Request For Qualification Statements 4600 EAD0302, to provide collection of delinquent Municipal Court case balances, for a term of five years.

QUESTION:

Over the last 3 years, has collections increased or decreased? How long has the same vendor been used for this service?
COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

Over the last three years, collections have decreased by almost 36%. Municipal Court has used this vendor for collections services since 2002.



Recommendation for Action

File #: 18-3018, **Agenda Item #:** 42.

8/23/2018

Agenda Item

Agenda Item #42: Approve an ordinance authorizing the issuance and sale of City of Austin Public Improvement Bonds, Taxable Series 2018, in an amount not to exceed \$7,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, all related fees, and providing that the issuance and sale be accomplished not later than February 16, 2019.

QUESTION:

When will taxpayers feel the impact of the bond sale?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

The debt service requirements to fund the debt service associated with this issuance is built into the proposed fiscal year 2019 debt service tax rate.



Recommendation for Action

File #: 18-3019, **Agenda Item #:** 43.

8/23/2018

Agenda Item

Agenda Item #43: Approve an ordinance authorizing the issuance and sale of tax-exempt City of Austin Public Improvement Bonds, Series 2018, in a par amount not to exceed \$69,055,000, in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, all related fees, and providing that the issuance and sale be accomplished by February 16, 2019.

QUESTION:

When will taxpayers feel the impact of the bond sale?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

The debt service requirements to fund the debt service associated with this issuance is built into the proposed fiscal year 2019 debt service tax rate.



Recommendation for Action

File #: 18-3020, Agenda Item #: 45.

8/23/2018

Agenda Item

Agenda Item #45: Approve an ordinance authorizing the issuance and sale of tax-exempt City of Austin Public Property Finance Contractual Obligations, Series 2018, in an amount not to exceed \$23,115,000 in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, all related fees, and providing that the issuance and sale be accomplished not later than February 16, 2019.

QUESTION:

What are the departments that will receive the vehicles? Are any of these vehicles electric? What is the purpose of the 38,000 32-gallon carts?

COUNCIL MEMBER HOUSTON'S OFFICE

ANSWER:

A total of 33 of the vehicles being purchased are Electric/Plug-in Hybrid Electric Vehicles. The Departments receiving vehicles from this sale are listed below:

- Austin Resource Recovery
- Library
- Planning and Zoning Department
- Emergency Medical Services
- Austin Fire Department
- Austin Public Health
- Parks and Recreation Department
- Austin Police Department
- Building Services Department
- CTM
- Fleet
- Wireless

The purpose of the 38,000 32-gallon carts are to support the expansion of the ARR organics program to an additional 38,000 households.



Recommendation for Action

File #: 18-3036, **Agenda Item #:** 74.

8/23/2018

Agenda Item

Agenda Item #74: Discuss and take appropriate action regarding the proposed Meet and Confer Agreement between the City of Austin and the Austin-Travis County EMS Employees Association relating to wages, hours, and terms and conditions of employment for medics employed by Austin-Travis County Emergency Medical Services.

QUESTION:

Please provide a comparison chart of items in the previous contract, and the new proposed contract, noting any substantive change or fiscal change. (Include both monetary and nonmonetary items.)

Please indicate along with the chart, the basic requirement for any item from State Law 143, 141, or any other applicable statute.

Please provide a redline version of the proposed EMS contract that shows changes from the previous (expired) contract.

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

See attachment.

EMS MEET AND CONFER
COMPARISON OF CURRENT AND PROPOSED AGREEMENT

Current Agreement	Proposed Agreement
PAY & BENEFITS RELATED (Local Gov't Code § 143.041-143.047)	
<u>BASE PAY</u> (ARTICLE 6 § 1) <ul style="list-style-type: none"> • FY 13-14: 0.0% increase • FY 14-15: 1.0% increase • FY 15-16: 1.0% increase • FY 16-17: 2.0% increase 	<u>BASE PAY:</u> <ul style="list-style-type: none"> • FY 18-19: 2.0% increase • FY 19-20: 2.0% increase • FY 20-21: 2.0% increase • FY 21-22: 1.0% increase
<u>FTO PAY</u> (ARTICLE 6 § 8) \$175/MONTH	No change: (LGC 143.043)
<u>SPECIAL OPERATIONS PAY</u> (ARTICLE 6 § 3) \$175/Month	No change (LGC 143.042 – a form of Assignment Pay)
<u>COMMUNICATIONS ACS PAY</u> \$150/Month (ARTICLE 6 § 4)	No Change (LGC 143.042)
<u>BILINGUAL PAY</u> (ARTICLE 6 § 5) \$150/MONTH	\$175/Month (LGC143.042)

<u>SERVICE INCENTIVE PAY (ARTICLE 6 § 6)</u> Paid under the same criteria and amount for non-civil service employees (max of \$1500/Year)	No change (a form of longevity pay under LGC 141.032)
<u>PARAMEDIC CERTIFICATION PAY</u> (Not in the current contract)	ARTICLE 6 § 9: A NEW STIPEND OF \$200/MONTH BEGINNING IN 2021(LGC 143.044)
<u>EDUCATION PAY (ARTICLE 6 § 2)</u> <ul style="list-style-type: none"> Education: Bachelor' Degree: \$150/Month Master's Degree: \$200/Month 	Beginning in 2021: Bachelor increase to \$220/Month, Master's increase to \$300/Month (LGC 143.044), consistent with the Fire contract.
<u>SHIFT DIFFERENTIAL (ARTICLE 6 § 7)</u> Paid the same as shift incentive for non-sworn employees	Beginning in 2021, switch from shift incentive pay to shift differential: \$100/Month for working a 12-hours shift and \$100/Month if the majority of hours worked are between 4:00 pm and 6:00 am. (LGC 143.047)
<u>OVERTIME (ARTICLE 7 § 1)</u> All approved paid leave, except for sick, vacation, and military leave, is calculated as hours worked, for overtime purposes.	No change (whether hours worked count towards overtime is an FLSA issue)
<u>ON-CALL STATUS (ARTICLE 7 § 2)</u> \$2.00/Hour	No change
<u>CALL BACK (ARTICLE 7 § 3)</u> Minimum 2 hours at time and a half.	No change
<u>SHIFT HOLDEROVER PAY</u> Not in the current contract	New provision that provides when a medic works a split 24-hours shift (e.g. 6am-6am and 8pm-8am), they will be compensated for the hours in between and those hours will be counted towards hours worked for overtime purposes.

<u>PAYMENT OF SICK LEAVE UPON SEPARATION</u> (ARTICLE 8 § 3) Up to 90 days or 1080 hours	No change (LGC 143.045)
<u>STEP PLACEMENT</u>	Steps increases sooner for Medic II (now Clinical Specialist)
<u>SICK LEAVE DONATION:</u> Allows medics to donate leave to one another for a serious illness or injury up to a maximum of 480 hours per qualifying event	No change
<u>FUNDING OBLIGATION</u>	ARTICLE 24 § 4: New provision allows the City to make proportionate adjustments to its expenditures if the legislature makes changes affecting the city's tax revenues.
MEDICS' RIGHTS (INVESTIGATIONS & DISCIPLINE)	
<u>MEDIC ACCESS TO EVIDENCE BEFORE AN INTERVIEW, BEFORE A DISCIPLINARY MEETING, AND RIGHT TO REPRESENTATION</u> (ARTICLE 15) A medic has the right to review certain information prior to his/her interview and disciplinary meeting with the Chief. A medic has the right to be represented by a union official or attorney.	No change
<u>SUSPENSION REDUCTION</u> (ARTICLE 16 § 1) Suspensions of three days or less are automatically reduced to a written reprimand after the expiration of a defined period of time with no appeal right.	<ul style="list-style-type: none"> Proposed agreement does away with the reduction of suspensions of 3 days or less to written reprimands. Proposed agreement provides for the limited use of non-disciplinary actions (verbal counseling, written counseling, and written reprimands)

HIRING:	
<p><u>Initial Hiring</u> (Article 13):</p> <ol style="list-style-type: none"> 1. The Chief establishes the eligibility requirements for cadets. 2. No written entrance examination (LGC requires a written entrance exam). 3. Structured oral interview board used. 4. Internship: interns who successfully complete the program will be placed at the top of the hiring list. Up to 50% of an academy class may consist of interns. 5. Modified hiring process for experienced medics with a shorter academy and starting pay of a 2 year medic (LGC 143 does not provide for a modified hiring process) 6. Hiring list valid for 24 months rather than 6-12 months. 	<p>No change to items 1-6.</p> <p>Proposed agreement allows for the re-hire of former EMS medics within 2 years (or 3 years if one year was working for another EMS system) without having to compete with regular applicants or complete the entire EMS academy again (LGC 143.0251)</p> <p>Proposed agreement allows the Chief to place a medic at the top of the hiring eligibility list or directly into an open position.</p>

PROMOTIONS	
<p><u>PROMOTIONS</u> (ARTICLE 12)</p> <ol style="list-style-type: none"> 1. Promotions to Medic II requires a written examination and an optional Technical Skills Evaluation (LGC 143 allows only for a written exam) 2. Promotions to Captain and Commander requires a written examination and Assessment Center 3. Seniority points added to written score to a maximum of 10 points 4. Education points added to written score 5. Increases time to fill vacancies from 90 days under LGC 143 to 120 days for Captain and Commander 6. Allows for cross-over promotion between Field and Communication Divisions 7. Division Chiefs are appointed positions rather than filled through a written examination (LGC requires a written exam for this rank) 8. Eligibility lists valid for 24 months (LGC 143 provides a list is only valid for 12 months) 9. Indefinite suspension creates a 	<p>No changes to items 1-10 (LGC 143.028-.036)</p> <ul style="list-style-type: none"> • Limits the appointment of Division Chiefs to 6 • For Medic II (now Clinical Specialist) promotions, does not require 2 years continuous service to sit for promotional examination provided the medic is certified by the State as a Paramedic and has been cleared to independent duty by EMS. • Requires a passing score of 70 on the written examination but allows seniority points to be added to achieve a 70 provided that the medic score at least a 60 on the written exam. • For promotions in Communications, proposed agreement allows for the administration of an exam as long as there is one eligible candidate to sit for the exam.

vacancy (Under LGC 143 an indefinite suspension does not create a vacancy) 10. Promotional reinstatement lists: no expiration date (Under LGC 143 the list is only valid for 1 year)	
<u>DRUG TESTING</u> (ARTICLE 14) Random, Reasonable Suspicion, and post-accident drug testing.	Urine testing only (consistent with police and fire)
<u>TERM OF THE AGREEMENT</u> 4 years	No change
<u>SHIFT SCHEDULES</u> Medics currently work a 42 hour work week	Allows the City to go to a 24/72 schedule in 2021 which maintains a 42 hour work week over a 4 week period.



Recommendation for Action

File #: 18-3021, Agenda Item #: 76.

8/23/2018

Agenda Item

Agenda Item #76: Approval a resolution relating to acquiring and preserving multi-family developments and mobile home parks occupied by households who earn less than 60 percent of the median family income (MFI).

QUESTION:

We would like to request the appropriate staff to please provide us with a list and map of existing high-frequency transit corridors in the city.

COUNCIL MEMBER ALTER'S OFFICE

ANSWER:

The Capital Metro Transit Authority manages the Austin-region transit services/routes. The following routes are Capital Metro's high-frequency routes, arriving every 15 minutes or less during peak periods.

- [Route 2: Rosewood <https://www.capmetro.org/schedmap/?svc=0&f1=2&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=2&s=0&d=E)
- [Route 4: 7th Street <https://www.capmetro.org/schedmap/?svc=0&f1=4&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=4&s=0&d=E)
- [Route 7: Duval/Dove Springs <https://www.capmetro.org/schedmap/?svc=0&f1=7&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=7&s=0&d=N)
- [Route 10: South 1st/Red River <https://www.capmetro.org/schedmap/?svc=0&f1=10&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=10&s=0&d=N)
- [Route 17: Cesar Chavez <https://www.capmetro.org/schedmap/?svc=0&f1=17&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=17&s=0&d=E)
- [Route 18: Martin Luther King <https://www.capmetro.org/schedmap/?svc=0&f1=18&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=18&s=0&d=E)
- [Route 20: Manor Road/Riverside <https://www.capmetro.org/schedmap/?svc=0&f1=20&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=20&s=0&d=N)
- [Route 300: Springdale/Oltorf <https://www.capmetro.org/schedmap/?svc=0&f1=300&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=300&s=0&d=N)
- [Route 311: 311 Stassney <https://www.capmetro.org/schedmap/?svc=0&f1=311&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=311&s=0&d=E)
- [Route 325: Metric/Rundberg <https://www.capmetro.org/schedmap/?svc=0&f1=325&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=325&s=0&d=E)
- [Route 333: William Cannon <https://www.capmetro.org/schedmap/?svc=0&f1=333&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=333&s=0&d=E)
- [Route 335: 35th/38th Street <https://www.capmetro.org/schedmap/?svc=0&f1=335&s=0&d=E>](https://www.capmetro.org/schedmap/?svc=0&f1=335&s=0&d=E)
- [Route 801: North Lamar/South Congress <https://www.capmetro.org/schedmap/?svc=1&f1=801&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=1&f1=801&s=0&d=N)
- [Route 803: Burnet/South Lamar <https://www.capmetro.org/schedmap/?svc=0&f1=803&s=0&d=N>](https://www.capmetro.org/schedmap/?svc=0&f1=803&s=0&d=N)

A map of the high frequency routes is available [online here <https://www.capmetro.org/uploadedFiles/New2016/Plans_and_Development/Service_Changes/August_2018/HighFrequencyMap_August2018_pink.pdf>](https://www.capmetro.org/uploadedFiles/New2016/Plans_and_Development/Service_Changes/August_2018/HighFrequencyMap_August2018_pink.pdf). A system map with high-frequency routes illustrated is available [online here <https://www.capmetro.org/uploadedFiles/New2016/Plan_Your_Trip/Destinations_Schedule_Book/system_map.pdf>](https://www.capmetro.org/uploadedFiles/New2016/Plan_Your_Trip/Destinations_Schedule_Book/system_map.pdf).

QUESTION

Can City Staff please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?

COUNCIL MEMBER FLANNIGAN'S OFFICE

ANSWER:

NHCD cannot provide a firm estimate at this time, but would need to establish a team to include the Office of Real Estate Services, Law, and staff from NHCD Finance, Planning, and Real Estate Divisions to develop a plan as directed by item #76. Developing the plan would also require community input, and likely consultants with real estate economics and property management expertise, which we estimate to cost between \$10,000 and \$50,000. NHCD has limited staff who work on planning and development activities; therefore, developing the plan would impact the department's ability to implement the Strategic Housing Blueprint, plan the use of federal resources, secure restrictive covenants on developer incentive properties, and plan the development of affordable housing on Austin Housing Finance Corporation-owned land. It would also impact the department's ability to respond to other Council resolutions and initiatives, including the Anti-Displacement Task Force report and People's Plan analysis.



Recommendation for Action

File #: 18-3022, **Agenda Item #:** 77.

8/23/2018

Agenda Item

Agenda Item #77: Approve a resolution directing the City Manager to develop recommendations regarding amendments to City Code and regulating plans necessary to recalibrate density bonus program affordability requirements and fee-in-lieu requirements, and return to council with recommendations by February 15, 2019.

QUESTION:

Can City Staff please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?

COUNCIL MEMBER FLANNIGAN'S OFFICE

ANSWER:

A portion of the recalibration work was already underway by consultants as part of their CodeNEXT contract and the remainder of the funding needed is in the current contract. Given the limited scope of this resolution, NHCD staff will have time to complete this task without significant detriment to other projects. The Law department estimates that it will take approximately 40 hours of staff time to develop the recommendations. Additional staff time for NHCD, PAZ and Law Departments would be necessary if Council directs the City Manager to move forward with code amendments based on the recommendations. This recalibration is recommended in the Strategic Housing Blueprint.