

**Administrative Agency Report  
Submitted to the  
Austin Area Comprehensive HIV Planning Council  
October 24, 2017**

**I. PART A & MAI GRANTS ADMINISTRATION/ MANAGEMENT UPDATE**

**A. HRSA Site Visit**

Our Project Officer has informed us that the tentative date for our site visit will be the last week in March of 2018.

**B. Ryan White FY17 Part A Overall Expenditure Summary (March 2017 to February 2018)**

The FY17 Part A overall expenditure estimates are shown below. Approximately fifty three percent (53%) of funds have been billed through **September of 2017**. Table 1 below shows the overall expenditure summary. **Monthly service category expenditures are provided to the Allocation Committee.**

<b>CATEGORY</b>	<b>Budgeted Amount</b>	<b>Expended Amount</b>	<b>Percent Expended</b>
DIRECT SERVICES	\$4,106,494	\$2,292,306	56%
ADMINISTRATION (Including Planning Council Support)	\$483,120	\$209,902	43%
Quality Management	\$241,556	\$57,146	24%
<b>TOTAL</b>	<b>\$4,831,170</b>	<b>\$ 2,559,354</b>	<b>53%</b>

**II. CLINICAL QUALITY MANAGEMENT ACTIVITIES**

- The Gender Affirming Transgender Healthcare and HIV training took place on October 2nd. Almost 40 provider staff who interact with clients participated in the training.
- A non-violent crisis intervention training program is being planned for early next year, in order to learn techniques for de-escalating potentially dangerous situations.
- Comments on the draft Health Insurance Assistance Standard of Care will be sent to DSHS by October 31th.
- In late September, submitted all components of Ryan White Part A FY 2017 Implementation Plan: Service Category Tables and HIV Care Continuum Table
- Service providers submitted their Part A FY 2017 mid-year service category outcomes performance reports in mid-October.

- Site visit monitoring of all Part A agencies, scheduled for November, will include baseline monitoring on Standards of Care and recently revised service category outcome measures.
- Ongoing preparation for the RSR, with webinars and data clean-up in progress and provider training scheduled for December.

### III. CLIENT COMPLAINTS

- No client complaints/grievances have been reported.

### IV. HRSA/HAB/DSHS NEWS AND EVENTS

#### Council's Building Leaders of Color (BLOC)

The National Minority AIDS Council's Building Leaders of Color (BLOC) project, supported by the HIV/AIDS Bureau as a cross-Part technical assistance effort, is seeking Trans-Women of color living with HIV who are interested in leading on HIV issues in their communities and willing to learn how to serve as a leadership and project representative. The national application has been extended only for Trans-Women of Color. Applications will be accepted through October 29, 2017. For more information contact Linda H. Scruggs at [lhscruggs@nmac.org](mailto:lhscruggs@nmac.org) or partner organizations. Application and project information is posted at <http://www.blochiv.org/>.

#### **2017 Ryan White HIV/AIDS Program Services Report (RSR) Resources** (Technical Assistance)

Several RSR resources have been updated for 2017.

#### RSR Manual

A new section highlights "What's New for 2017." Throughout the document changes from the previous version are highlighted in yellow.

#### Data Dictionary and XML Schema Implementation Guide

The guide has been updated for 2017. A summary of all 2017 changes is included.

Access these and other RSR resources.