



## **Mechanical Plumbing and Solar Board DRAFT MINUTES**

**BOARD MEETING  
July 24, 2018**

The Mechanical Plumbing and Solar Board convened on Tuesday July 24, 2018 at One Texas Center, 505 Barton Springs Road, Suite 300, Austin, TX.

Robert Thornton, Chair, called the Meeting to order at 9:32 a.m.

**Board Members in Attendance:** Robert Thornton, Stephen Cox, Joseph Bowie, Joseph Cooper, Basheer Mohamed, Michael Hart and Joseph Hernandez. **Absent members** were Jerry Garza, David Dixon, William Harris and David Nichols

**Staff Members in Attendance:** Rick Arzola, Rick Holloway and Richard Anderson

### **1. CITIZEN COMMUNICATION – None**

### **2. APPROVAL OF MINUTES:** The minutes from the May 22, 2018 meeting was approved as written on a motion from Board Member Cox second by Hernandez for a 7-0 vote.

### **3. DISCUSSION AND POSSIBLE ACTION:**

- a. Annual Permit Program- “Qualified Tradesperson” Richard Anderson with DSD is still awaiting word from the plumbing board and Texas Department of License and Regulation on what is actually a “qualified tradesperson”. However DSD staff is “sticking” with the annual permit program and asking owners to assign a license plumbing and mechanical contractors to that work, as well as electrical. These contractors can be in-house, not a sub but a permanent full time employee or they can go outside and hire license contractors for the work needed to be complete until being told differently from TDLR.
- b. Budget Update- Richard Anderson- explains to the board that DSD will be going full enterprise. City Manager Office has approved and will forward it onto the budget proposal. Currently unmet needs are 14 full time employees for building inspection and 51 total employees for DSD staff. Also requesting an increase in overtime budget from 40K to 80K in commercial inspections and 27K to 60K in Residential. With this request in demand, unfortunately there will be a new fee schedule in where prices for permits will increase and some will decrease and DSD expects a new customer experience unit for assisting internal and external front line customers with problem solving ideas so that those customer are not directed to other locations for their problems. This new task unit will be able to multi task with cross training experience in areas where service is provided among multi divisions of DSD. Board makes a motion for recommendation to council for Development Service Department to go enterprise and with addition to staff. Board member Cooper approves the motion, Board member Bowie seconds. Motion passes 7-0

### **4. FUTURE AGENDA ITEMS:**

- a. Water Meters with Austin Water Utility- Cox
- b. Adoption of 2018 or to 2021 codes.- Richard
- c. Training for Amanda – Cross Training- Richard
- d. Prepour/Ufer checklist???- Richard

### **5. ADJOURN – Vice Chair Cox made a motion and the meeting adjourned at 10:54a.m. Board member Bowie second the motion 7-0**