



Water & Wastewater Commission Review and Recommendation

Commission Meeting Date:	September 12, 2018
Council Meeting Date:	October 4, 2018
Department:	Purchasing
Client:	Sherri Kuhl, Daryl Slusher, and David Anders
Agenda Item	
Authorize negotiation and execution of a multi-term contract with American YouthWorks , to provide environmentally sustainable landscaping services through a youth environmental stewardship program, for up to five years for a total contract amount not to exceed \$2,500,000. This is a multi-department contract. Austin Water's requested authorization is \$250,000.	
Amount and Source of Funding	
Funding in the amount of \$50,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.	
Purchasing Language:	The Purchasing Office issued a Request for Proposals (RFP) 8600 JRD3002 for these services. The solicitation issued on June 18, 2018 and it closed on July 10, 2018. The recommended contractor submitted the only responsive offer.
Prior Council Action:	N/A
Boards and Commission Action:	September 12, 2018- To be reviewed by the Water and Wastewater Commission.
MBE/WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

The contract will provide career training opportunities for area youth and young adults to develop technical and job-readiness skills while performing environmentally sustainable landscaping services on City-managed properties. Services provided will include the development of natural surface trails, removal of non-native or noxious weeds and brush, tree pruning, and general landscape maintenance. The contractor will develop training programs designed to develop technical and job-readiness skills for area youth between the ages of 17 – 24 years old, while performing the needed services.

This contract will replace the current provisional contract which expires on October 4, 2018. The requested authorization amounts for this contract were determined using departmental estimates based on future project needs. The recommended contractor is the current provider for these services. American YouthWorks is a 501(c) 3 nonprofit organization and is headquartered in Austin.

An evaluation team with expertise in this area evaluated the offer and scored the recommended contractor as the best to provide these services based on project concept, solution, and program, demonstrated company experience and personnel qualifications, cost, local business presence, and service-disabled veteran business enterprise.

Contract Detail

Contract Term	Length of Term	Contract Authorization
Initial Term	3 Years	\$1,500,000
Optional Extension 1	1 Year	\$500,000
Optional Extension 2	1 Year	\$500,000
TOTAL	5 Years	\$2,500,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

BID TABULATION

Landscaping (Including Design, Fertilizing, Planting– **American YouthWorks**

VENDOR

TOTAL BID

American YouthWorks

\$2,500,000.00

PRICE ANALYSIS

- a) Note: Award of contract is recommended based on sole bidder.
- b) Solicitations: 941 notices were sent, including 68 MBE and 42 WBE firms, 1 responsive bid was received with no M/WBE firms responding.
- c) Price Analysis: Previous contract was utilized by PARD, there are no prior purchases for Austin Water.

APPROVAL JUSTIFICATION

- a) Austin Water concurs with Central Purchasing recommended award.