



**AIRPORT ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, August 14, 2018**

The Airport Advisory Commission convened in a regular meeting on Tuesday, August 14, 2018, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

**CALL TO ORDER**

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

**Commission Members in Attendance:**

Mike Rodriguez, Chair  
Ernest Saulmon  
Vicky Sepulveda

Thomas Thies  
Jeremy Hendricks  
Billy Owens

**Commission Members Absent:**

Frank Maldonado  
Bradley Tegeler

John Walewski  
Michael Watry

**Aviation Staff in Attendance:**

Susana Carbajal  
Francisco Garza  
Lyn Estabrook  
Rohini Kumarage  
Ammie Calderon

David Arthur  
Dustin Miertschin  
Carlton Thomas  
Jerry Dinse  
Donnell January

**Others Present:**

Grayson Cox - KSA  
Ed Copeland - Woolpert  
Clayton Singleton - RS&H  
Broutin Sherrill - RS&H  
Dwain Brown - FNI

Allen McRee - FNI  
Carrie French - FNI  
Becky Bray - WSP  
Kimberly Petras - Atkins

**1. CITIZENS COMMUNICATIONS:**

None

## 2. APPROVAL OF MINUTES

The minutes from the meeting of July 10, 2018 were approved on Commission Member Ernest Saulmon motion, Commission Member Jeremy Hendricks second on a vote. Motion passed on a 6-0-0-5 vote. Commission Members Frank Maldonado, Bradley Tegeler, John Walewski, and Michael Watry were absent.

## 3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.  
**The presentation was made by David Arthur, Assistant Director, Department of Aviation.**
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.  
**The presentation was made by Lyn Estabrook, Project Manager Supervisor, Department of Aviation.**
- c) Airport Tenant Updates.  
**The presentation was made by Francisco Garza, Department of Aviation.**
- d) Ground Transportation Staging Area (GTSA) Monthly Update.  
**The presentation was made by Carlton Thomas, Airport Landside Operations Manager, Department of Aviation.**
- e) Airport Parking Lots grace time periods.  
**The presentation was made by Jerry Dinse, Airport Parking Manager, Department of Aviation.**

## 4. FOR RECOMMENDATION

- a) Authorize award and execution of a multi-term contract with SI Mechanical, LLC, to provide plumbing preventative maintenance, parts, installation and repair services, for up to five years for a total contract amount not to exceed \$2,750,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Thomas Thies motion and Commission Member Ernest Saulmon second. Motion passed on a 6-0-0-5 vote. Commission Members Frank Maldonado, Bradley Tegeler, John Walewski, and Michael Watry were absent.

- b) Authorize negotiation and execution of a cooperative contract with NetSync Network

Solutions, for network switches and associated hardware, for a term of one year in an amount not to exceed \$1,510,325. (Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Ernest Saulmon motion and Commission Member Jeremy Hendricks second. Motion passed on a 6-0-0-5 vote. Commission Members Frank Maldonado, Bradley Tegeler, John Walewski, and Michael Watry were absent.

## **5. NEW BUSINESS**

Commission Members were reminded that there will be two upcoming Terminal tours and may attend the tour that best fits their schedule.

Thursday, September 6, 2018 10:00 a.m. – 11:30 a.m.  
Monday, September 10, 2018 2:00 p.m. – 3:30 p.m.

## **6. OLD BUSINESS (updates)**

Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize negotiation and execution of a Construction Manager-at-Risk Agreement with Austin Commercial, LP, for preconstruction and construction services for the new information technology building for a total amount not to exceed \$30,000,000. **[Item went to City Council August, 9, 2018 and passed]**

Authorize negotiation and execution of a multi-term contract with Convergent Technologies, LLC, to provide maintenance and support for the airport security access control and video management system, for up to five years for a total contract amount not to exceed \$3,488,583. **[Item went to City Council August, 9, 2018 and passed]**

## **7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

Special Called Meeting: August 21, 2018

Date of next meeting: September 11, 2018

**ADJOURN**

Mike Rodriguez, Chair adjourned the meeting at 5:45 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

**The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.**