

**AUDIT AND FINANCE COMMITTEE MEETING MINUTES – TUESDAY, August 14, 2018**



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON Tuesday, August 14, 2018 AT 9:35 AM, AUSTIN CITY HALL, 301 W. 2<sup>nd</sup> STREET, AUSTIN, TEXAS.

**Mayor Pro Tem Kathie Tovo called the meeting to order at 9:35 AM. In attendance were Council Member Allison Alter, and Mayor Steve Adler. Council Member Leslie Pool and Council Member Ellen Troxclair were absent. Council Member Jimmy Flannigan attended as a guest.**

**Agenda Item #1:** Approve the minutes of the Audit and Finance Committee meeting of June 25, 2018.

***The minutes of the June 25th 2018 Audit and Finance Committee meeting were approved on Mayor Adler's motion, Council Member Alter's second, on a 3-0 vote. Council Member Troxclair and Council Member Pool off the dais.***

**Agenda Item #2:** Speakers signed up prior to the meeting being called to order will each be allowed three minutes to address their concerns regarding items not posted on the agenda.  
***No speakers.***

**Agenda Item #3:** Audit of Traffic Enforcement, which evaluated whether the City's enforcement efforts create a safe mobility environment and how enforcement impacts other City programs and initiatives. (City Auditor)  
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

***Cameron Lagrone, Senior Auditor, and Andrew Keegan, Assistant City Auditor, presented the Audit of Traffic Enforcement. Chief Justin Newson, Austin Police Department, Mary Jane Grubb, Municipal Court, and presenters answered questions from the Committee members. The Audit of Traffic Enforcement was accepted on Mayor Adler's motion, Mayor Pro Tem Tovo's second, on a 4-0 vote. Council Member Pool off the dais.***

**Agenda Item #4:** Proposed changes to Board and Commission bylaws (City Clerk)  
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

***Myrna Rios, Deputy City Clerk, Maria Allen, Neighborhood Services Unit Manager, introduced the bylaw changes with updates to the bylaws, with a minor amendment that was reviewed and approved by the Community Development Commission on August 13, 2018. The amendment touched on sections 3(A), 3(A) (2), and 3(C) to include the words "Or Council Committees."***

***Direction was given to staff to provide clarification on questions raised by Mayor Adler: Questions for the TDHCA included clarification on nomination power. Questions asked were: What were the thoughts of***

THE CITY OF AUSTIN IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. FOR ASSISTANCE, PLEASE CALL (512) 974-2805 OR RELAY TEXAS #711.

***the TDHCA on the suggestion that the Council Committees nominated seven of the committee members and 1 nomination was provided by the Mayor? What was the bases for the TDHCA suggestion on the nominating process?***

***A request for written clarification on the process of removal of a commission member was made by Council Member Alter, with concerns to the majority vote needed for the board to request removal of a commission member through the full council. Council Member Alter asked staff to provide a memo that outlines the guidance that has been provided thus far as well as the need for the current revisions to the bylaws.***

***The motion to recommend the bylaw changes, with the exception to move Article 3(A)(2), 3(C), 3(H), to the full Council passed on Council Members Alter's motion, Mayor Pro Tem's second, with a 4-0 vote. Council Member Pool off the dais.***

**Agenda Item #6:** Appointment recommendation to the Austin Regional Intelligence center (City Clerk).  
[Notes: SPONSOR: Mayor Steve Adler, CO 1: Council Member Ellen Troxclair]

***Jannette Goodall, City Clerk, and Rebecca Webber, Chair of the Public Safety Commission, presented the recommendation from the Public Safety Commission to appoint Peter Steffensen. Mr. Steffensen introduced himself and talked about his background. Direction was given to staff for a future recruitment process to be more advertised and available to public.***

***A motion to forward to full Council with recommendation to appoint the candidate passed on Council Member Alter's motion, Mayor Pro Tem's second, with a 4-0 vote. Council Member Pool off the dais.***

**Agenda Item #8:** The Audit & Finance Committee meeting schedule (City Auditor)  
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Council Member Alison Alter]

***Corrie Stokes, City Auditor, discussed future proposed Audit and Finance Committee meeting dates and offered alternatives to meeting dates. City Auditor Corrie Stokes indicated she will work with the Agenda office and with the council member's office to change the November meeting to December 5<sup>th</sup>. No action was taken.***

**Agenda Item #5:** Legal representation of Board of Adjustments during Interpretation Appeals (City Clerk) Identify items to discuss at future meeting.  
[Notes: SPONSOR: Mayor Steve Adler, CO 1: Council Member Ellen Troxclair]

***William Burkhart, Board of Adjustments Chair, Commissioner King, Board of Adjustment, Jannette Goodall, City Clerk, Rodney Gonzalez, Director of Development Services Department, and Brett Lloyd, Assistant City Attorney, discussed legal representation for Board of Adjustments during interpretation appeals.***

***A motion to postpone the item made by Mayor Adler with Council Member Troxclair's second failed on a 2-2 vote. Council Member Pool off the dais. A motion, made by Mayor Pro Tem Tovo and Council Member Alter's second, to that the Board of Adjustment should retain independent legal counsel during the deliberation process for interpretation cases and Board of adjustment appeals, and that legal counsel shall have the opportunity to advise or go into executive session with the Board of Adjustment relating to that appeal failed on a 2-2 vote. Council Member Pool off the dais.***

***A motion to forward to full Council without recommendation passed on Mayor Pro Tem Tovo's motion, Council Members Alter's second, with a 4-0 vote. Council Member Pool off the dais.***

**Agenda Item #7:** The Fiscal Year 2019 Proposed Draft Audit Plan, which identifies audit projects the City Auditor intends to conduct for the fiscal year (City Auditor)  
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

***Corrie Stokes, City Auditor, discussed the fiscal year 2019 proposed draft audit plan. No action was taken.***

**Agenda Item #9:** Identify item to discuss at future meetings

**No discussion.**

**Adjourn: Council Member Troxclair adjourned the meeting without objections at 11:57 AM.**

**The minutes were approved on the 26<sup>th</sup> day of September 2018 on Council Member Pool's motion, Mayor Pro Tem Tovo's second on a 4-0 vote. Council Member Alter was off the dais.**