



**HIV PLANNING COUNCIL
EXECUTIVE COMMITTEE
Tuesday, October 2, 2018, 6:00 P.M.
City Hall/ Conference Room 2003
301 West 2nd Street
Austin, Texas**

EXECUTIVE COMMITTEE MEMBERS:

Chair-Justin Smith, Vice Chair-L.J. Smith, Secretary-Glenn Crawford, Dale Thele

AGENDA

CALL TO ORDER

1. CERTIFICATION OF QUORUM

2. CITIZEN COMMUNICATION

- a. Speakers who have submitted a completed Citizen Communication card prior to Citizen Communication being called will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda. Speakers on specific agenda items will each be allowed a three-minute allotment to address their concerns at the time that item is called.

3. INTRODUCTION/ANNOUNCEMENTS

4. APPROVAL OF MINUTES 

5. HIV PLANNING COUNCIL STAFF REPORT

- a. Holiday season schedule
 - i. December Business Tuesday, December 4th at Old Thousand
- b. 2019 meeting schedule
 - i. Update on survey responses
 - ii. Recommendation for 2019 meeting schedule
- c. Proclamation promotion

6. CHAIR REPORT

- a. Review of Attendance Report
- b. Review of Membership Activity Report and Updated Membership Roster
 - i. Update on leadership nominations
- c. Subcommittee membership appointments
 - i. Bart Whittington – Comprehensive Planning Committee

7. SUB-COMMITTEE PLANNING CALENDAR

- a. Month



b. Annual

8. DOCUMENT REVIEW

- a. Membership Application
- b. Planning Council Code of Ethics

9. Community Star Award (Star Awards)

ADJOURNMENT

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users route through Relay Texas at 711.

For More Information on the Austin Area Comprehensive HIV Planning Council, Comprehensive Planning Committee, please contact Hailey de Anda at (512) 972-5862.