

1. Education and Outreach

- a. APD has sent over the policy for they employees and will start training. We will be assisting then with providing the inclusion criteria, intake process, and video footage.
- b. Has second meeting with treatment providers, clarified service availability and discussed matching. Creating database for matching. Looking as gaps in services and how to be address.
- c. Met with EMS and Dr. Escott. They are preparing their policy and procedure and will present that to Board. We are looking at how to eliminate logistical barriers to utilization.
- d. Our SBIRT staff and social work interns have been very active and have made much progress in outreach and education. They have begun active outreach, and are working on community presentation, and other fall activities. Elizabeth has developed and outreach plan.
- e. The “Know Your Options” PPT has been developed, will be tested in a few weeks with community group. Also making infographics and information flyers for placement at various business and locations.
- f. I continue to meet with student groups and university administration at UT and TSU. This is a process that requires some diligence and finesse as I would like university administration support for education, outreach, and utilization of the Sobering Center. In additions I have been talking with students and student groups getting feedback on the “know your options” campaign and will be using the feedback I have received to refine our messaging.
- g. We have had several neighbors meeting this last month. Lots of concern about loitering and people staying there for treatment.

2. Sobering Center Physical Plant & Infrastructure

- a. Renovation on the physical plant continue. We have not received any specific update from the county other than we should be able to move in at the end of the month. We are scheduled at commission court for the licensing agreement on 7/24.
- b. Furniture is ordered.
- c. Supplies and other equipment is being ordered.

3. Sobering Center Service Delivery

- a. The clinical protocols and administrative process documents are in draft we are making modifications to them based on comments. These will be finalized by time open.
- b. We had a meeting with the City and County of the FY19 Interlocal Agreement. We will be working with the City of the next month to finalize the deliverables and the budget for FY19.
- c. We have secure Insync and started the development and buildout. It will be beta tested in two weeks and they will come to train staff on 8/13.
- d. We have been hiring all of our staff, see the update staffing roster. All of the direct care employees (Paramedics and RSS) started today with our intensive training program.

4. Financial Report

- a. Our budget is on track. COA is working on pulling down the remaining money for this FY.

Rhonda G. Patrick, LCSW, MPA

Executive Directors Report

7/11/2018

- a. Community Outreach- Walking Tours to deliver information to business, office building, and residences in four high risk zip codes as well as area around the sobering center and downtown area.
- b. Education- Deployment of know your option, also rolling out social media campaign.
- c. Provider visits to discuss matching and database development. Inclusion of private pay providers and sober housing.
- d. Database of community assets for our client population
- e. InSync- testing, training, deployment
- f. HR- New employee orientation. Training institute.
- g. Operations/Facilities- Move in and set up.
- h. Program- Operational and administrative protocols. Coordination with law enforcement and EMS
- i. Branding and media- social media plan, dynamic website deployment, traditional media plan and exposure, planning for grand opening. Culture video
- j. Intern projects- Deaf and hard of hearing outreach and education. East of I-35 outreach and education. Legislative agenda for changes in law. Law Enforcement video. "What is PI"