

1. Education and Outreach

- a. We are still waiting for the official policy from EMS. We are looking at how to eliminate logistical barriers to utilization and will be meeting with EMS field staff to address and plan.
- b. Elizabeth has been doing training with staff on outreach activities and canvassing. They have many outreach plans ahead of the soft opening.
- c. The “Know Your Options” is ready to go, we have been planning on how to deploy to student audience. Will be meeting with university staff when school starts again.
- d. Completed outreach education and adaptable for the deaf and hard of hearing community. Have three videos that were completed. One for social media, one for if you come to the sobering center, and one for discharging. Kat was able to secure free interpreter service for us.

2. Sobering Center Physical Plant & Infrastructure

- a. Renovation of the physical plant is in the final stages and we will be moving into the building on Friday 8/10. We have our certificate of occupancy for the entire building. The third floor will be done end of next week.
- b. Still ordering a few items and furniture. We will be ready for media on 8/20.
- c. All the invites have been sent out for the grand opening and ribbon cutting. We are sending out invitations for the open house via evite this Friday. We were holding until we were certain about the move in.

3. Sobering Center Service Delivery

- a. The clinical protocols and administrative process documents are waiting for the medical director to approve once he is officially hired. These will be finalized by time open.
- b. We had a meeting with the City and County of the FY19 Interlocal Agreement. We will be working with the City of the next month to finalize the deliverables and the budget for FY19.
- c. The electronic health record is nearly finished, we will be doing training and final finishes next week and will deploy by open.
- d. We have been hiring all of our staff, see the update staffing roster. All staff has gone through three weeks of training and we have our finalized fulltime staffing.

4. Financial Report

- a. Our budget is on track. COA is working on pulling down the remaining money for this FY.
- b. The budget for FY2019 has been developed and reviewed by the budget committee and is on agenda for approval this meeting.

5. Administrative and Executive Activities

- a. This is a new area I will be adding to the report. As I move from design and deployment to operations and sustainability this will become my focus. Key areas that are essential.
 - i. Supervision and oversight of leadership and clinicians
 - ii. Development of capacity and workforce in the community
 - iii. Financial sustainability and diversity. Fundraising. Revenue sourcing.
 - iv. Legislative activities that legitimate our organization as an established substance use authority and expert within behavioral health care continuum. This will be essential in

driving funding to the Sobering Center. Currently, the sobering center exists and operates at the approval and benevolence of the local government.

- v. Policy activities. Local, state, and federal policy initiatives and activities that ensure the sustainability of the sobering center model and funding it in the continuum of care.
- vi. Coalition building to address the holistic needs of persons served and build capacity and resources in our community through partnership and collaboration.

Activities for August/September

- a. Grand opening and ribbon cutting. See attached schedule
- b. Community Outreach- Walking Tours to deliver information to business, office building, and residences in four high risk zip codes as well as area around the sobering center and downtown area. Meeting with officers at start of shift in high use areas.
- c. Education- Deployment of know your option, also rolling out social media campaign. Culture video roll out along with grand opening.
- d. Provider visits to discuss matching and database development. Inclusion of private pay providers and sober housing.
- e. Database of community assets for our client population
- f. InSync- testing, training, deployment
- g. Operations/Facilities- Move in and set up and soft opening.
- h. Program- Operational and administrative protocols. Coordination with law enforcement and EMS through soft opening, working on logistical barriers.
- i. Branding and media- social media plan, dynamic website deployment, traditional media plan and exposure, planning for grand opening. Culture video
- j. Intern projects- Law Enforcement video. "What is PI". We have a new intern who is an MSW student and will be doing our clinical work on Thursday/Friday/Saturday overnight shift.
- k. Legislative- working to develop relationship with legislative stakeholders for support and sponsorship legislation to add sobering center to code of criminal procedures for disposition of publicly intoxicated persons.
- l. Funding- negotiation of statement of work and budget for HHSC contract.